Manager's Report

Activity in the Month of February

- Attended Supervisors meeting, two Police Commission meetings, Authority meeting, Planning Commission meeting,
- Permit applications, bills, deposits and bank reconciliations were handled in a timely manner.
- Requested W9 form from vendors.
- Resolved Valocian claim.
- Filled out Worker's Comp renewal paperwork.
- Met with insurance brokers for possible quotes on liability insurance.
- Submitted recycling report.
- Began 2017 MS4 report and printed inspection sheets.
- Prepared newsletter.
- Sent computer files to auditor in preparation of audit.
- Prepared for Chief of Police interview.
- Mailed Zoning Hearing Notices, posted building and properties.

Randy Hauk, Planning Commissioner is attending the Land Use Institute.