COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF THE AUDITOR GENERAL
MUNICIPAL PENSION REPORTING PROGRAM (FORMERLY PERC)
613 NORTH STREET, 321 FINANCE BUILDING HARRISBURG, PA 17120

April 2017

Mr. Joseph Rudderow III, Chairman
Maidencreek Township (BER)
PO Box 319
Blandon, PA 19510

Re: Notice of Filing Requirement
2017 Pension Plan Reports

Dear Mr. Rudderow:

Pursuant to the provisions of Act 205 of 1984, all municipalities, authorities, and other local government entities in the Commonwealth are required to file biennial pension plan reports with the Municipal Pension Reporting Program.

Prompt submission of the attached Act 205 Questionnaire and Reporting Form Request (Form PC-200) is suggested. If the submitted Questionnaire and Reporting Form Request indicates that no employee pension plans have been established, no further reporting will be required for the 2017 filing period. If the Questionnaire and Reporting Form Request indicates that one or more employee pension plans have been established, on or before 1/1/2017, the requested reporting form or forms will be transmitted to the Act 205 "chief administrative officer" who will then be responsible for the preparation and submission of the required pension plan reports. Because assembling the financial and actuarial information necessary for the completion of the Act 205 pension plan reports may require many months, **the attached Act 205 Questionnaire and Reporting Form Request should be completed and returned to the Municipal Pension Reporting Program as soon as possible, but no later than October 15, 2017.**

The statutory filing deadline for the 2017 Act 205 pension plan reports requested by this form is March 30, 2018. The filing deadline is binding for both original submissions of the pension plan reports and resubmissions of pension plan reports returned to municipalities for corrections, additional information or other reasons. Accordingly, early submission of the pension plan reports is suggested. There are penalty provisions mandated if the required pension plan reports are not submitted or submitted but determined not complete prior to the filing deadline.

If you have any questions concerning the completion of the Act 205 Questionnaire and Reporting Form Request, please do not hesitate to contact the Municipal Pension Reporting Program's office at (717) 787-3636.

Sincerely,

Jennifer L. Boger

Jennifer L. Boger
Director
Office of Budget and Financial Management

Attachment

PC-200 Return Address:
Commonwealth of Pennsylvania
Department of the Auditor General
Municipal Pension Reporting Program (MPRP)
613 North Street, 321 Finance Building
Harrisburg, PA 17120

2017
ACT 205 QUESTIONNAIRE AND REPORTING FORM REQUEST

Code # 06-108-5

	Police	Fire	NU
Previous Year -	X	X	C

RECEIPT	
REVIEW	INPUT

Mr. Joseph Rudderow III, Chairman
Maidencreek Township (BER)
PO Box 319
Blandon, PA 19510

☒ **Check here if all information above is correct.**

Please file questionnaire upon receipt or no later than **October 15, 2017**. The questionnaire must be completed for the specific municipality or authority identified above.

INSTRUCTIONS: **Please read the transmittal letter on page 4.** Complete Section I, Section II and Section III in accordance with the instructions provided in each section and return the completed Questionnaire and Reporting Form Request to the address indicated above. **PLEASE NOTE THE MAILING ADDRESS HAS CHANGED.**

Section I - Identification Section

INSTRUCTIONS: Review the address information above and the contact information below for accuracy. Please make the appropriate corrections and additions in the spaces below. If an **e-mail address** is provided, the MPRP will notify the municipality that the Questionnaire has been processed.

Chief Administrative Officer (Contact Person)

Daytime Telephone Number Ext. #

Official's Title

Fax Number

maidentwp@gmail.com
E-mail Address

Full Name of the Municipality

M T W TH F (Or) M-F

M-F 7Am to 4pm
Office Hours

Street Address or P. O. Box

☐ **Check here if all information below is correct.**

Code # 06-108-5
Mr. Joseph Rudderow III, Chairman
Maidencreek Township (BER)
Ph #: (610) 926-4920 Ext #: 4
Fax #: 6109266314
Email: maidentwp@aol.com
Office Hours: M-W 7:00-4:00; Th 7:00-6:00; F 7:00-11:00

Street Address or P. O. Box

City State Zip Code

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Section II - Reporting Form Request

INSTRUCTIONS: Check one box for each municipal employee type after reviewing the situation descriptions below to ensure that the requested reporting form corresponds to the situation in your municipality **as of January 1, 2017**. *If no pension plan exists, check "None."* The 1/1/2015 plan types requested are located above the mailing address on page 1. If no plan types are identified in that section, the municipality did not file in the previous filing period.

Note: If more than one pension plan is maintained by your municipality for any one employee type, you may check more than one box or, where the pension plans require the same reporting form, indicate the number of plans in the space provided for comments.

POLICE		PAID FIRE		NONUNIFORMED	
☒ None		☒ None		☐ None	
☐ Type A (PC-201A)	_____ (Comment)	☐ Type A (PC-202A)	_____ (Comment)	☐ Type A (PC-203A)	_____ (Comment)
☐ Type B (PC-201B)	_____ (Comment)	☐ Type B (PC-202B)	_____ (Comment)	☐ Type B (PC-203B)	_____ (Comment)
☐ Type C (PC-201C)	_____ (Comment)	☐ Type C (PC-202C)	_____ (Comment)	☒ Type C (PC-203C)	_____ (Comment)

SITUATION DESCRIPTIONS	REPORTING FORM
✓ No municipal employees of the type indicated and no pension fund established to provide pension or retirement benefits for municipal employees of the type indicated; ✓ No pension or retirement benefits provided for municipal employees of the type indicated; ✓ Retirement benefits provided for municipal employees of the type indicated through an arrangement where the ultimate benefits are wholly funded by employee contributions or employee compensation (i.e., IRAs, SEP-IRAs, deferred compensation plans, etc.); or ✓ Retirement or pension benefits provided for municipal employees of the type indicated through municipal participation in the pension plan established by another individual municipality or by a regional or joint municipal entity that is established pursuant to Act 180 of 1972, the "Intergovernmental Cooperation Act."	**NONE (X)**
✓ Pension or retirement benefits provided for municipal employees of the type indicated through a defined contribution or money purchase pension plan where the amount of pension or retirement benefits is determined by the monies accumulated in the individual employee accounts at retirement (i.e. PA Municipal Retirement System) ***(Not IRAs, SEP-IRAs, or deferred compensation plans.)***; ✓ Pension fund maintained to provide pension or retirement benefits for municipal employees of the type indicated with no defined contributions and variable pension or retirement benefits provided, usually through discretional purchases of insurance or annuity contracts *(Not IRAs, SEP-IRAs, or deferred compensation plans.)*; ✓ Pension fund maintained to provide pension or retirement benefits for municipal employees of the type indicated, but no active, vested or retired employees exist at the present time; or ✓ Pension or retirement benefits provided for municipal employees of the type indicated through municipal participation in a multi-employer, jointly trusted, Taft-Hartley Act collectively bargained *(union administered)* pension plan.	**TYPE A**
✓ Pension or retirement benefits provided for municipal employees of the type indicated through the specification of a defined benefit amount or benefit formula in a municipal ordinance and/or contractual document with the payment of the defined pension or retirement benefits fully insured pre-retirement through the purchase of annuity, retirement income, or other such insurance company contracts which underwrite the total actuarial accrued liability of the benefit of the individual participants in the pension plan. Unallocated cash assets may exist to pay future insurance premiums, but the cash assets may not underwrite any portion of the actuarial accrued liability of the pension plan. *(Not deposit administration contracts, immediate participation guarantee contracts or similar arrangements.)*	**TYPE B**
✓ Pension or retirement benefits provided for municipal employees of the type indicated through the specification of a defined benefit amount or benefit formula in a municipal ordinance and/or contractual document with the payment of the defined pension or retirement benefits funded partially or wholly through an actuarially determined fund (i.e., self-administered funds, deposit administration contracts, immediate participation guarantee contracts, trust funds, PA Municipal Retirement System, "split-funded" arrangements, etc.)	**TYPE C**

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Section III - Certification by the Chief Administrative Officer

INSTRUCTIONS: Review Sections I and II of the Questionnaire and Reporting Form Request to ensure the accuracy of the information provided and complete the appropriate certification. The signature of the Chief Administrative Officer must be attested by the municipal secretary or a notary public.

Note: Where the municipal secretary is serving as the Chief Administrative Officer, the municipal secretary need only complete the appropriate certification and affix the municipal seal.

Certification:

1. **NO Pension Plans for Any Type of Employee**

I hereby certify that the _____ provides no pension
(Full Name of Municipality/Authority)

or retirement benefits for any municipal employee.

_____ _____
(Signature of Chief Administrative Officer) (Date)

\\ **OR** //

2. **1 or More Pension Plans for Any Type of Employee**

I hereby certify that the Township of Maidencreek provides pension or
(Full Name of Municipality/Authority)

retirement benefits for the type or types of municipal employee as indicated by the appropriate selection in Section II, and I hereby request that the applicable Act 205 reporting forms, as indicated in Section II, be transmitted to me for completion and submission in accordance with Act 205 of 1984; AND, the municipality provides no pension or retirement benefits for the type of municipal employee where "NONE" is selected in Section II.

_____ _____
(Signature of Chief Administrative Officer) (Date)

Attestation:

The above certification was made and executed before me on _____, 20____.

(SEAL)

_____
(Signature of Municipal Secretary or Notary Public