.Maidencreek Township Authority
January 19, 2017

Present: Daniel Novakovich, Karl Bolognese, Jack May, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach, Pamela Stevens, Russell Stoudt

James Nothwehr called the January 19, 2017 meeting of the Maidencreek Township Authority to order at 5:00 p.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS

Stoney Creek Rental

A motion was made by Dan Novakovich to waive the Authority's review of the Stoney Creek Rental warehouse plan. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Folino Construction Sketch Plan – Mr. Donovan advised the Board that an appraisal of the property has been conducted and the matter will be discussed further in executive session.

DEVELOPMENT CLOSEOUT STATUS – None.

APPROVAL OF THE MINUTES

A motion was made by Jerry Hartman to waive the reading of the minutes and approve the December 14, 2016 regular meeting minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

January 2017 Shut-Off List

A motion was made by Dan Novakovich to approve the January 2017 shut-off list as presented. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Donations for 2017

A motion was made by Dan Novakovich to approve the following donations: Blandon Fire Police - $300.00, Berks Conservancy - $500.00, Fleetwood Library - $200.00, and Blandon Ambulance - $500.00. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Direct Deposit for Board Members - Mr. Donovan asked the Board to consider direct deposit for their Board compensation checks. The Board agreed to the proposal.

Tree Tops Jockey Pump Replacement Proposals – Russ Stoudt proposed the replacement of a jockey pump at the Tree Tops Pump Station. The pump is solely responsible for continuously maintaining the water pressure in the Tree Tops development. The current pump is over 20 years old and the proposal is to get a replacement pump. Russ got a quote from Kohl Brothers, Flow Data Industries (FDI), and Blooming Glen. FDI came back with a price of $9,930.00 for the pump, VFD and installation. Kohl Brothers came back with a price of $14,425.00 for the pump, VFD and installation.

Mr. Unger suggested running the new pump parallel to the VFD and creating true redundancy. Mr. Donovan added they were considering purchasing a second pump as a back-up a few months after the new one is installed. FDI would honor a price of $3,365.00 for another pump.

A motion was made by Dan Novakovich to approve the purchase and installation of the pump at $9,930.00 provided that the pump can be installed parallel. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Well #6 and Well #7 Status – Pamela Stevens advised SDE is still working on the modeling for Well 6 & 7.

Asset Appraisal Proposals – The appraisal was completed and submitted to the Authority insurance broker.

Plant Door Replacement Proposal – Tabled.

Curb Box Maintenance Procedures – Pamela is working with Mr. Donovan currently and will pass the document onto Mr. Becker once any revisions are addressed. The agreement should be ready for the next meeting.

LEAK REDUCTION REQUESTS – None.

ROUTE 222 PROJECT

Route 222 Sewer & Water Tie-Ins – Pamela advised they are preparing a list of property owners that have vacant lots, need sewer, or need water.

Route 222 Water Extensions – Tabled.

Easement Agreements – Mr. Becker said they are waiting on a few more easements and he will be contacting the people again.

SOLICITOR'S REPORT

Mr. Becker asked for a brief executive session to discuss personnel.

ENGINEER'S REPORT

Pamela advised Advanced Rehabilitation Technology has paid the heater invoices from the Phosphorus Building project. PennDot received the revised reimbursement agreement. Pamela

advised Matthew Peleschak will have a sewer project update in the near future for the Board to review.

AUTHORITY REPORT

Mr. Donovan had nothing further to add to his report.

TREASURER'S REPORT & PAYMENT OF BILLS

Karl Bolognese reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Dan Novakovich to authorize the following payments: Routine/Regular Bill List - $26,166.35, Construction in Progress - $20,540.34, Reimbursable Expenses Paid by Developer – $0.00, Payroll Transfer from Operator Acct - $28,783.73, Validate Checks Signed Between Meetings - $4,698.17, Special Checks Requiring Special Handling - $77,930.86, Additional Checks after Board Book Delivery - $19,847.76. Karl Bolognese seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

The Board went into an executive session from 5:38 p.m. to 7:10 p.m. to discuss personnel.

Having no further business, the meeting was adjourned at 7:10 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company