Maidencreek Township Authority
June 15, 2017

Present: Daniel Novakovich, Karl Bolognese, Jack May, James Nothwehr, Jerry Hartman, Pamela Stevens – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Russell Stoudt

James Nothwehr called the June 15, 2017 meeting of the Maidencreek Township Authority to order at 5:00 p.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS – None.

DEVELOPMENT CLOSEOUT STATUS – None.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the May 18, 2017 regular meeting minutes as presented. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Water Reduction Policy – The Board was presented with the option to amend the current policy. It would include language that the water leak must be 2 times the normal use in order for a reduction to be approved.

The Board discussed the option at length and agreed to keep the leak reduction policy as is.

Spare TreeTops Pump Purchase – Russell Stoudt presented the proposal to purchase a spare pump for the TreeTops pump station. A VFD was installed at the pump station and since the install the electric bill has decreased by approximately $125.00. The old pump could not be used as a spare due to some refabricating of the piping within the station. The area is too small and the old pump will not fit. Mr. Stoudt proposes the purchase of another pump identical to the existing pump while it is still available to avoid issues in the future.

A motion was made by Dan Novakovich to authorize the purchase of a spare pump for the TreeTops pump station. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Well 6 & 7 – Pamela Stevens has been in touch with Sue Werner at DEP. Ms. Werner advised there is some conflict with staff and scheduling and does not see a meeting being set up until the conflicts are resolved. Ms. Stevens will advise the Board if there are any additional updates.

Curb Box Maintenance Procedures – Tabled.

OTMA Quarterly Billing – Mr. Novakovich asked a few questions about Ontelaunee's billing versus Maidencreek's. The questions will be referred to the General Manager to discuss at the next meeting.

LEAK REDUCTION REQUESTS – None.

ROUTE 222 PROJECT
Hope Drive Sewer Extension Agreements – Tabled.

Route 222 Sewer & Water Tie-Ins – Tabled.

Route 222 Water Extensions – Tabled.

Easement Agreements – Mr. Becker advised the Board that there is still one more easement needed. Giorgio is waiting for the appropriate party to be available to sign the agreement.

SOLICITOR'S REPORT
Well 4 – Mr. Becker advised the Board that the Authority has officially conveyed ownership of the Well 4 property to the Township.

Well 3 Adjacent Property – Mr. Becker advised the Board that the agreements have come back on the purchase of the property adjacent to Well 3 and need to be authorized. The contract documents for the Phase I study have also been received and need authorization.

A motion was made by Dan Novakovich to authorize the execution of the Phase I contract after a review by the General Manager, Engineer and Solicitor. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

A motion was made by Karl Bolognese to authorize a resolution authorizing the purchase of the property and authorize the Chairman to execute the documents necessary for closing. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Mr. Becker asked for a brief executive session to discuss personnel to be held at the end of the meeting.

ENGINEER'S REPORT
Pamela Stevens presented a preliminary rundown of the Sewer Rehab Project bid results. The bid results will be reviewed further at an additional meeting of the Authority Board at a later date. The Board will touch base with the General Manager as to the best dates to schedule an extra meeting.

AUTHORITY REPORT
Mr. Donovan was absent, so there was nothing to add to Mr. Donovan's report.

TREASURER'S REPORT & PAYMENT OF BILLS

Karl Bolognese reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Karl Bolognese to authorize the following payments: Routine/Regular Bill List - $22,699.16, Construction in Progress - $25,195.40, Reimbursable Expenses Paid by Developer – $0.00, Payroll Transfer from Operator Acct - $70,488.32, Validate Checks Signed Between Meetings - $1,101.20, Special Checks Requiring Special Handling - $61,192.30, Additional Checks after Board Book Delivery - $10,312.39. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

The Board went into an executive session from 5:48 p.m. to 6:05 p.m. to discuss personnel. Having no further business, the meeting was adjourned at 6:05 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

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cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Meagan Dompkowski, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company

Maidencreek Township Authority
June 21, 2017

Present: Daniel Novakovich, Karl Bolognese, Jack May, James Nothwehr, Patrick Donovan – General Manager, Greg Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: None

James Nothwehr called the June 21, 2017 meeting of the Maidencreek Township Authority to order at 5:00 p.m. in the Maidencreek Township Municipal Building.

UNFINISHED BUSINESS

Giorgio – Mr. Donovan advised the Board that Giorgio Foods Inc. (GFI) is pursuing the option of using the Authority's treatment plant to treat their pre-treated effluent. Giorgio asked that SDE complete a cost determination to conduct the project at around $10,000-15,000. The second item GFI asked is that if SDE is doing the engineering work, then they do not want an ex GFI employee involved in the project in any form due to prior relations with Giorgio. The Board discussed at length with the Engineer and Solicitor the pros and cons of the situation.

A motion was made by Dan Novakovich to authorize Mr. Donovan and Mr. Becker to contact Kevin Manmiller, state that SDE has advised that a cost study can be conducted at a cost not to exceed $15,000.00 and advise Giorgio that the project is believed to fall under the open records law and SDE will be the Engineer on the project. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

Sewer Rehab Bids – The sewer rehabilitation bids were presented at the June 15, 2017 Authority meeting for review. Mr. Rehab, Inc. was the low bid.

A motion was made by Karl Bolognese to authorize SDE to issue a notice of intent to award, notice of award, and notice to proceed to Mr. Rehab, Inc. in the amount of $649,882.67 after review by the Solicitor and Engineer. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

The Board went into an executive session from 5:50 p.m. to 6:27 p.m. to discuss personnel.

A motion was made by Jack May to authorize the **purchase of a GMC Sierra 2500HD from Penske GMC Commercial Trucks**, under the Costars Government purchasing program for a cost of $31,241.00, and to authorize the purchase after the General Manager investigates purchasing the vehicle under a Government Lease/purchase program, and to select the most cost effective option. The motion was seconded by Daniel Novakovich and hearing no questions on the motion, it passed unanimously.

Having no further business, the meeting was adjourned at 6:30 p.m.

Respectfully Submitted,

Meagan Dompkowski

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Recording Secretary

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