Manager's Report

Activity in the Month of November

- Permit applications, bills, deposits and bank reconciliations were handled in a timely manner.
- Continued Reorganization work.
- Mailing sent to all businesses for recycling reporting.
- Finished 2018 calendar.
- Began process of creating and printing a Community Map in 2018.
- Attended Planning Commission meeting, Board of Supervisors meeting, Police Commission meetings (2), Authority meeting, Zoning Hearing, Census 2020 meeting.
- Employee informational meeting November 8 with Diamond Credit Union
- State Liquid Fuel Audit November 16 – no findings
- Met with supervisor elect on 11/22/2017 and 12/6/2017, provided information
- Accepted two new variances and set up hearings
- Reviewed revised Penn DOT Round About Agreement

Attached are draft RFPs for solicitor and engineer which have been requested by Supervisor elect Fiedler. Does the Board wish to authorize the Township Manager to advertise requests for proposals for solicitor and/or engineer or any other service?