Maidencreek Township Authority
February 15, 2018

Attending: Karl Bolognese, Daniel Novakovich, Jack May, James Nothwehr, Jerry Hartman Meagan Dompkowski – Recording Secretary, Patrick Donovan – Manager, Dan Becker – Kozloff Stoudt/Solicitor, Pamela Stevens – Systems Design Engineering/Engineer

Guests: Diane Hollenbach, Alexis Berger, Joshua Steingraber

Jerry Hartman called the February 15, 2018 regular meeting of the Maidencreek Township Authority to order at 5:00 p.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS –
GSP Commercial Property – GSP received their zoning relief and hopefully revised plans will be received by the Authority for review soon. GSP is up against PennDot's Route 222 project deadlines and is trying to move quickly.

Folino Commercial Property – A final plan was received for review. SDE will review the plan for the next meeting and provide comments.

DEVELOPMENT CLOSEOUT STATUS
Melrose Place – Mr. Becker advised there has been some more communication, but nothing new to update.

APPROVAL OF THE MINUTES

A motion was made by Jack May to waive the reading of the minutes and approve the January 18 regular meeting minutes and February 7, 2018 additional meeting minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
Renewal of Insurance – Mr. Donovan received proposals for the Authority's workers compensation, property and liability insurance. Gallen Insurance presented a proposal for the Authority's workers compensation. Myers and Bell Insurance Agency presented a proposal for the Authority's property and liability insurance.

The new property and liability insurance rates resulted in a cost savings of $11,353.00. The new workers compensation rate resulted in a cost savings of $13,159.00.

A motion was made by Dan Novakovich to approve the renewal of the Authority's workers compensation insurance received from Gallen Insurance Company for an estimated price of $36,802.00 and underwritten by Berkley Net Insurance Company. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made by Dan Novakovich to approve the renewal of the Authority's liability insurance received from Myers and Bell Insurance Agency for a cost of $11,855.00 and to remain with the current underwriter PIRMA (Pennsylvania Intergovernmental Risk Management Association) and to approve changing property insurance underwriters from Glatfelter Insurance Company to PIRMA at the cost of $22,932.00. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

2018 Budget – The 2018 budget was presented for review and comment.

A motion was made by James Nothwehr to approve the 2018 budget. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Professional Fees
The Board asked Mr. Donovan to review the professional rates to make sure they were in line with what most municipalities were paying. The professional fees were well within the limits.

UNFINISHED BUSINESS
Authority/Township Computer Upgrade – Mr. Donovan advised he is still getting proposals for the computer upgrade for the Authority and the Township. He hopes to have the proposals ready for comment at the next meeting.

LEAK REDUCTION REQUESTS – None.

ROUTE 222 PROJECT – No update.

SOLICITOR'S REPORT
Mr. Becker updated the Board on the meeting with OTMA. He advised they are working together and moving forward at this point.

ENGINEER'S REPORT
Sewer Televising
Pamela Stevens presented the Board with a map of the locations of upcoming Township road projects. The areas where the projects are located were televised and rated on a scale of 1 to 5 with 5 being bad. The Authority wanted to inspect and repair any problem lines prior to the Township repairing and repaving the road. The Authority may work on some of the repairs in house and some will be done by a private contractor. Mr. Donovan is going to get a quote from Mr. Rehab or another similar contractor for all the repairs and will break the quote down from there.

Chapter 94 Report
Pamela Stevens advised she is working on the Chapter 94 report and should have the report for comment and approval at the next month's meeting.

Well 6 & 7
Mr. Donovan advised that a meeting has been scheduled with DEP regarding Well 6 & 7 at their Harrisburg offices. The hydrogeologist, Mrs. Pollock, Mr. Unger, Mr. Donovan and Ms. Werner from the Reading DEP office will be in attendance.

AUTHORITY REPORT

Mr. Donovan had nothing further to add to his report.

TREASURER'S REPORT & PAYMENT OF BILLS

Jack May reported that everything appears to be in good standing and had nothing further to report.

A motion was made by James Nothwehr to authorize the following payments: Routine/Regular Bill List - $35,665.82, Construction in Progress - $7,834.55, Reimbursable Expenses Paid by Developer – $59.18, Payroll Transfer from Operator Acct - $70,000.00, Validate Checks Signed Between Meetings - $2,867.45, Special Checks Requiring Special Handling - $25,246.06, Additional Checks after Board Book Delivery - $47,163.45. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S REIMBURSABLE EXPENSES:

A motion was made by James Nothwehr to approve Developer Invoices dated 1-31-18 in the amount of $59.18. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

The Board went into executive session from 5:40 p.m. until 6:17 p.m.

Having no further business, the meeting was adjourned at 6:17 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Meagan Dompkowski, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company