Maidencreek Township Authority
May 17, 2018

Attending: Karl Bolognese, James Nothwehr, Jack May, Jerry Hartman, Meagan Dompkowski – Recording Secretary, Patrick Donovan – Manager, Dan Becker – Kozloff Stoudt/Solicitor, Pamela Stevens – Systems Design Engineering/Engineer

Guests: Diane Hollenbach, Greg Unger, Mac Dougherty

Jerry Hartman called the May 17, 2018 regular meeting of the Maidencreek Township Authority to order at 5:00 p.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS
GSP Commercial Property – Pamela Stevens advised the Authority submitted their review letter to GSP and no revised plans have been received to date.

Folino Commercial Property – Pamela Stevens advised the review has been submitted, but there are some DEP issues Mr. Folino is dealing with currently.

Maidencreek TV & Appliance – Pamela Stevens advised a new water line will be installed in front of the property as part of the Route 222 project. Maidencreek TV & Appliance is waiting until the new service is installed to connect to public water.

DEVELOPMENT CLOSEOUT STATUS
Melrose Place – Mr. Donovan advised the punch list is complete. Mr. Becker is working with Mr. Folino's attorney on the closeout documents.

APPROVAL OF THE MINUTES
A motion was made by James Nothwehr to waive the reading of the minutes and approve the April 19, 2018 regular meeting minutes as presented. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
123 Cornerstone Drive Additional Dwelling Unit – The Board was presented with a situation regarding the property at 123 Cornerstone Drive. The property was listed for sale and it appears there is an additional dwelling unit in the basement. The Authority sent a letter notifying the homeowner of the additional fees associated with an additional dwelling unit. Mr. Becker will be reviewing the letter, the Authority's rules and regulations in regards to these matters and advise the Board on how to proceed.

Shut-Off Door Hanger Fee – The Board was presented with a proposal to add a fee to the Authority's shut off door hangers. The Authority currently charges a $50.00 fee to the turn water service off and a $50.00 fee to turn the water service back on. The operators usually only turn off

3-4 properties each quarter. The proposal is to add a $10.00 fee to each door hanger. The Authority's rules and regulations would need to be changed to reflect this chang.

A motion was made by James Nothwehr to approve the proposal to add a $10.00 fee to the shut off door hangers. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Dan Novakovich to authorize Mr. Becker to revise the Authority's rules and regulations to reflect the change. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Georgetown Village Draft Letter – Tabled.

Withers Request to Remove EDU – Mr. Withers is requesting one more EDU be removed from his account. Mr. Donovan advised the Authority has an agreement with Mr. Withers regarding capacity. Mr. Becker will review the agreement and advise the Board how to proceed. The request will be tabled for this month and Mr. Donovan will communicate with Mr. Withers the Board's decision.

Restricting Funds for 222 Project – Tabled.

UNFINISHED BUSINESS

Curb Box Repair Program – Mr. Donovan advised 14 curb boxes have been repaired by the contractor to date. The contractor gave a good rate and Mr. Donovan authorized 10 more curb boxes to be scheduled for repair.

OTMA – No update.

LEAK REDUCTION REQUESTS – None.

ROUTE 222 PROJECT

Didyoung & Christensen Accounts – The properties at 8600 Allentown Pike and 8568 Allentown Pike have been acquired by PennDot and are now vacant properties. Mr. Donovan is asking for a general motion from the Board to put these accounts on inactive status as the Authority is notified.

A motion was made by James Nothwehr to approve the PennDot acquired properties to be put on inactive status when the Authority is notified. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Commercial Property Line Sizes – Pamela Stevens and Mr. Donovan reviewed the properties along 222 and the line sizes that are being proposed. Pamela is advising the entire line size be 2-inch and then the owners can downsize from the main into the property.

A motion was made by Dan Novakovich to change the PennDot plans to reflect 2-inch lines. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT – Mr. Becker had nothing new to report.

ENGINEER'S REPORT

WWTP Cable Replacement Bids – SDE is recommending the approval of the base bid to Eastern Environmental and is not recommending the approval of the alternate bid.

A motion was made by James Nothwehr to authorize SDE to issue a notice of intent to award, notice of award, and a notice to proceed to Eastern Environmental for the base bid of $30,360.00. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

Well #7 SWIP Testing Equipment – Mr. Donovan advised he is getting quotes for testing equipment for the Well #7 SWIP test.

A motion was made by James Nothwehr to approve the purchase of testing equipment for the Well #7 SWIP test not to exceed $18,354.00. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Well #7 SWIP 6 Inch Flow Meter Purchase

A motion was made by James Nothwehr to approve the purchase of a 6-inch flow meter for the Well #7 SWIP test. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Well #7 Shed Purchase

A motion was made by James Nothwehr to ratify the purchase of a shed for the Well #7 SWIP monitoring. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Schaeffer Road Bridge Project – The bridge construction is projected to begin on June 25, 2018 and be completed September 14, 2018. Diane Hollenbach and Pamela Stevens advised they were not too comfortable with the engineers on the project so far. Pamela is concerned about the Authority's water line during construction. The Board felt it would be appropriate to have one of SDE's engineers on site during construction.

A motion was made by Jack May authorizing SDE to inspect the lines during the bridge construction on Schaeffer Road. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

AUTHORITY REPORT

Mr. Donovan had nothing further to add to his report.

TREASURER'S REPORT & PAYMENT OF BILLS

Jack May reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Dan Novakovich to authorize the following payments: Routine/Regular Bill List - $42,505.45, Construction in Progress - $13,929.15, Reimbursable Expenses Paid by Developer – $414.24, Payroll Transfer from Operator Acct - $0.00, Validate Checks Signed Between Meetings - $12,227.86, Special Checks Requiring Special Handling - $29,081.67, Additional Checks after Board Book Delivery - $28,667.06. James Nothwehr seconded the motion and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REIMBURSABLE EXPENSES:

A motion was made by James Nothwehr to approve Developer Invoices dated 4-30-18 in the amount of $414.24. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

The Board went into executive session from 6:13 p.m. until 6:28 p.m.

Summer Helper

A motion was made by Karl Bolognese to hire Spencer Tinsman for summer helper at a rate of $10.50 per hour. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made by Karl Bolognese and seconded by James Nothwehr to adjourn the meeting at 6:31 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Meagan Dompkowski, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company