MAIDENCREEK TOWNSHIP BOARD OF SUPERVISORS

July 12, 2018

ENGINEER'S AGENDA

Subdivision Review Status Checklist (1)

- **Next Supervisors Meeting August 9, 2018**
- **Berkshire Building Service expires 7/13/18; TE rec'd from applicant through 9/14/19.** (2)
- **GSP Properties expires 7/31/18.**

Subdivision / Zoning / LDP

- Plans currently in review.
  - **GSP Properties Final LDP – See SDE ltr. dated 6/5/18; Planning Commission action expected @ 7/11/18 mtg.**
  - Berkshire Building Services Final LDP – See SDE ltr. dated 3/5/18; No Action
  - **Maidencreek TV & Appliance – Revised plan; to be handled with Zoning & Building permit.**

- Melrose Place
  - Work on grading swale & properties is mostly complete; survey complete.
  - Paving completed, sidewalks & street trees installed.
  - **Punchlist for entire development completed; Subdivision Improvement Agreement expires 7/31/18.** (3)

Projects

- Stormwater Projects
  - Ina/Rt. 73 – Lindbergh/Adele – on hold.

- West Shore Drive
  - Meet with inspector for state regarding Bridge Inspection. Report.
    - Repairs are somewhat extensive; Twp. Involvement is possible
    - Three (3) 60" dia. Pipes required as alternative to existing opening. Not desirable due to maintenance.
    - Twp. to make repairs as schedule permits.

- Dog Park

- BOS awarded contract to Fehl's in the amount of $32,537; contracts executed & Notice to Proceed sent.
- **Work completed; Application for Payment No. 1 in the amount of $30,910.15 for approval (retainage $1,626.85).** (4)

- 2018 Road Projects
  - Contract "A" road paving contract Awarded to H&K Group in the amount of $199,825.14 (Includes both parking lot areas on Quarry Rd.)
  - Contract "B" cold-in-place recycling Evansville Rd. contract awarded to H&K Group in the amount of $103,990.86.
  - **Notice of Award issued 6/4/18; Preconstruction Mtg. held on 7/2/18.**
  - Township road crew proceeding w/Quarry Rd. storm water and Evansville Rd. drainage work.
  - **Notice to Proceed issued 7/2/18 with start date of 7/25/18.** (5)
- **E. Wesner Rd. – Streambank Rehabilitation**
  - **Setting up meeting w/DEP**
  - **Twp. budget?**
  - **Twp. type of bank rehabilitation?**

Subdivision Improvement LOC / Escrow Release (6)

- **Brandywine Transportation – Release of Maintenance Financial Security.** (7)

Sewage Enforcement Officer Activity Report (8)

SUBDIVISION STATUS
MAIDENCREEK TOWNSHIP, BERKS COUNTY
7/12/2018

CURRENT PLANS:

No.	Project Name	Plan Stage	90-Day Review Period Begins	90-Day Review Period Ends	Extension (may reflect more than one extension)	Approved BY BOS	Comments	Most Recent Review Letter Date
1	GSP Properties - Business Park	Prel. LDP	12/06/17	03/06/18	06/05/18	04/12/18	See SDE ltr. 3/6/18 and MTPC ltr. Dated 4/5/18	3/6/2018
2	Berkshire Building Services	Prel. LDP	12/06/17	03/06/18		02/08/18	See SDE ltr. 1/3/18 & 2/8/18 P.C. Action ltr. 1/4/18	2/8/2018
3	Berkshire Building Services	Final LDP	03/07/18	06/05/18	07/13/18		See SDE ltr. Dated 3/5/18	3/5/2018
4	GSP Properties - Business Park	Final LDP	05/02/18	07/31/18			**See SDE ltr. Dated 6/5/18**	
5								
6								

APPROVED / PENDING PLANS:

1								
2								

BERKS SURVEYING & ENGINEERING, Inc.
Land Surveying and Engineering Services
311 East Main Street Fleetwood, PA 19522
Phone: 610-944-8528 Fax: 610-944-6123
www.berks-surveying.com e-mail: info@berks-surveying.com

Member

June 13, 2018

To: Maidencreek Township
Board of Supervisors
P.O. Box 319
1 Quarry Road
Blandon, PA 19510
E: d.hollenbach@maidencreek.net (Diane Hollenbach)

Re: Berkshire Building Services, West Wesner Road

To Whom it May Concern:

We grant an extension of time for review by the Maidencreek Township Board of Supervisors of the previously submitted proposed "Berkshire Building Services, Final Plan" until September 14th, 2018.

Thank you.

Sincerely,

Robert D. Hain, PLS, Project Manager
Berks Surveying & Engineering, Inc.
For Berkshire Property Management Company, LLC

Z:\JOBS-2018\Folino-RR\TWP-CO-STATE\2018-06-13_Time Extension till 9-14-18.doc

(Z)

SDE SYSTEMS DESIGN ENGINEERING, INC

PUNCHLIST

Date of Inspection(s): 06/29/2018
Inspection Performed By: Chip Pohronezny

Project: Melrose Place
Project Number: 06-0019-0585
Type of Inspection: Preliminary

Location: Maidencreek Township
Developer: Folino

Item No.	Description of Issue
1	All signage shall be straightened and installed at proper heights
2	Replace tree on vacant lot near 112 Lidia Lane
3	Install tree in island per plans
4	Install Truncated Dome mat at intersection of Lidia Lane and Sofia Blvd
5	Replace stamped Truncated Dome with mat Lidia Lane and Sofia Blvd.
6	Replace stamped Truncated Dome with mat 301 Anna Ave, also ramp has settled
7	Replace stamped Truncated Dome with mat Sofia Blvd. and Anna Ave.
8	Repair/Replace driveway apron at 117 Lidia Lane
9	Repair/Replace driveway apron at vacant lot near 117 Lidia Lane
10	Caulk all Curbing with sika flex were expansion joint is missing (throughout development)
11	Repair/Replace driveway apron at 101 Lidia Lane, expansion joint missing
12	Repair/Replace sidewalk at 100 Lidia Lane , Repair/Replace driveway apron
13	Caulk all sidewalk with sika flex where expansion joint is missing (throughout development)
14	Replace broked light post bases
15	Repair/Replace driveway apron at 104 Lidia Lane, expansion joint missing
16	Topsoil and seed grass strips throughout the development at sidewalks, several areas are low
17	Topsoil and seed around water curb stops (throughout the development)
18	Repair/Replace driveway apron at 108 Lidia Lane, expansion joint missing
19	Repair/Replace driveway apron at 112 Lidia Lane, expansion joint missing
20	Clean asphalt material off all utilites (throughout the development)
21	Remove all inlet protection from inlets
22	Clean all inlets, remove any loose concrete and parge with non shrink grout
23	Repair all damaged inlet tops (throughout development)
24	Repair/Replace sidewalk at dead end 201 Anna Ave.
25	Repair/Replace damaged curb at dead end of Lidia Lane
26	Missing sign at dead end of Lidia Lane
27	Repair/Replace sidewalk 201 Anna Ave. , Repair/Replace driveway apron
28	Install sidewalk new Lot # 3
29	Repair/Replace driveway apron at 213 Anna Ave.
30	Repair/Replace sidewalk 213/217 Anna Ave. behind hydrant
31	Repair/Replace driveway apron at 221 Anna Ave.
32	Repair/Replace driveway apron and sidewalk settlement at 225 Anna Ave.
33	Install all lot pins and monuments
34	Repair/Replace driveway apron at 301 Anna Ave.,no expansion joint in apron
35	Repair/Replace driveway apron and sidewalk at 305 Anna Ave.
36	Repair/Replace driveway apron and sidewalk at 300 Anna Ave.
37	Repair/Replace driveway apron and sidewalk at Stockpile Lot Anna Ave.
38	Repair/Replace driveway apron and sidewalk at 204 Anna Ave.
39	Repair/Replace driveway apron across from 201 Anna Ave.

Notes:

This punchlist shall be considered Preliminary until final restoration is completed. Maidencreek Township and/or its Engineer reserves the right to add items after the restoration work is considered complete.

Please Contact Michael W. "Chip" Pohronezny of our office forty-eight (48) hours prior to starting any work on Punchlist items

SYSTEMS DESIGN ENGINEERING, INC

PUNCHLIST

Date of Inspection(s): 06/29/2018
Inspection Performed By: Chip Pohronezny

Project: Melrose Place
Project Number: 06-0019-0585
Type of Inspection: Preliminary

Location: Maidencreek Township
Developer: Folino

Item No.	Description of Issue
40	Repair/Replace curb near Tiny Thinkers Academy
41	Repair/Replace (2) ADA ramps at entrance to Massimo's
42	Repair/Replace curb at Dentist office near upper parking area
43	Repair/Replace driveway apron at 333 Sofia Blvd.,no expansion joint in apron
44	Repair/Replace driveway apron at 329 Sofia Blvd.,no expansion joint in apron
45	Repair/Replace driveway apron at 325 Sofia Blvd.,no expansion joint in apron
46	Repair/Replace driveway apron at 321 Sofia Blvd.
47	Repair/Replace driveway apron and sidewalk at Lot #49 Sofia Blvd.
48	Repair/Replace driveway apron and sidewalk at 217 Sofia Blvd.,no expansion joint in apron
49	Repair/Replace (2) ADA ramps at rear entrance to Massimo's
50	Repair/Replace curb at Sofia Blvd. and Anna Ave.Massimo's ADA ramp
51	Repair/Replace curb at exit lane of development
52	Repair/Replace entrance island curb
53	Repair/Replace ADA ramp at entrance to development
54	Repair/Replace curb at ADA ramp to light post near electrical boxes at entrance
55	Repair/Replace driveway apron at 208 Sofia Blvd.
56	Repair/Replace driveway apron at vacant lot near 208 Sofia Blvd.
57	Repair/Replace driveway apron at 216 Sofia Blvd.
58	Repair/Replace driveway apron at 220 Sofia Blvd.
59	Repair/Replace curb behind inlet Sofia Blvd. and Lidia Lane at vacant lot
60	Repair/Replace driveway apron at 312 Sofia Blvd.
61	Topsoil and seed at new house next to 312 Sofia Blvd.
62	Repair/Replace driveway apron at 320 Sofia Blvd.
63	Repair/Replace driveway apron at 326 Sofia Blvd.
64	Repair/Replace driveway apron at 336 Sofia Blvd.
65	Repair/Replace driveway apron at 340 Sofia Blvd.
66	Repair/Replace driveway apron at 344 Sofia Blvd.,no expansion joint in apron
67	Repair/Replace sidewalk near ADA ramp at 300 Anna Ave.
68	Submit final As-Built Plans
69	Clean up both storm water basins so that these areas can be maintained.

Notes:

This punchlist shall be considered Preliminary until final restoration is completed. Maidencreek Township and/or its Engineer reserves the right to add items after the restoration work is considered complete.

Please Contact Michael W. "Chip" Pohronezny of our office forty-eight (48) hours prior to starting any work on Punchlist items

ENGINEER: SYSTEMS DESIGN ENGINEERING, INC.

Cc.

By: _____ Date: 07/06/18

(3)

July 6, 2018

Maidencreek Township
1 Quarry Road
P.O. Box 319
Blandon, PA 19510

Attn: Diane Hollenbach, Township Manager

Re: Township Dog Park Fence Project
Release No 1
Completion of Improvements

Dear Diane:

We are in receipt of a payment application from Fehl's t/a/ K.D. Home and Garden dated June 6, 2018 for the full contract amount of $32,537.00 (copy attached). Final inspection was performed at the Park for the installation of all the required fence and associated hardware in accordance with the contract specifications. Based on our review and final inspection, the work performed to date is in accordance with contract specifications and plans. We recommend payment of $30,910.15, retaining $1,626.85(5%).

Sincerely,
SYSTEMS DESIGN ENGINEERING, INC.

Thomas Unger, PE
Township Engineer

Cc: Maidencreek Township Supervisors
Diane Hollenbach, Twp. Manager
Eugene Orlando Jr., Twp Solicitor
Fehls t/a K.D. Home and Garden

SDE, Inc. 17-0090-0237

CONTRACTO.. APPLICATION FOR PAYMENT (Submit 3 original copies to the Engineer)

TO (OWNER):
Maidencreek Township

PROJECT: Dog Park Fence Project

APPLICATION NO:

APPLICATION DATE: 6/25/2018

PERIOD TO:

FROM (CONTRACTOR):

VIA (ENGINEER): Systems Design Engineering, Inc.
1032 James Drive
Leesport, PA 19533

ENGINEER'S PROJECT NO: 17-0090-0237

CONTRACT DATE:

CONTRACT FOR: Koch Road Dog Park

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change orders approved in previous months by Owner: None		ADDITIONS	DEDUCTIONS
	Total		
Approved this Month			
Number	Date Approved		
	TOTALS		
Net change by Change Orders			

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, (is attached).

1. ORIGINAL CONTRACT PRICE		$ 32,537.00
2. NET CHANGE BY CHANGE ORDERS		$ 0
3. CURRENT CONTRACT PRICE (Line 1+2)		$ 32,537.00
4. TOTAL COMPLETED & STORED TO DATE (Column L)		$ 32,537.00
5. RETAINAGE:		
a. 1 % of Completed Work (10% of L)	0	
b. 5 % of	$ 1626.85	
c. Total Retainage: (Total in Column O)	1626.85	$ 1626.85
6. AMOUNT ELIGIBLE TO DATE (Line 4 less Line 5 Total)		$ 30,910.15
7. LESS PREVIOUS PAYMENTS (Line 6 from prior application)		$ 0
8. AMOUNT DUE THIS APPLICATION(Line 6-7)		$ 30,910.15
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 Less Line 6)		$ 1626.85

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

SEAL

CONTRACTOR:
By: [signature] Date: 6/25/2018
State of:
Subscribed and sworn to before me this ____ day of _____, 20 ____.
Notary Public:
My Commission expires:

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

SEE SUPPLEMENTARY CONDITIONS SC-15.06 FOR REQUIRED DOCUMENTATION TO BE PROVIDED BY THE CONTRACTOR WITH THE FINAL PAYMENT APPLICATION.

PAYMENT OF: $ 30,910.15
(Attach explanation if amount certified differs from the amount applied for.)

RECOMMENDED BY: (ENGINEER) SYSTEMS DESIGN ENGINEERING, INC.

Date:

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPROVED BY:

Date:

Funding Agency (If Applicable)

Notice to Proceed

Date: July 3, 2018

Project: 2018 Annual Paving Project	
Owner: Maidencreek Township	Owner's Contract No.:
Contract: Contract A – Road Improvements	Engineer's Project No.: 18-0019-0115
Contractor: H&K Group, Inc.	
Contractor's Address: P. O. Box 196, Skippack, PA 19474	

You are hereby notified that the contract times under the above Contract will commence to run on July 25, 2018. On or before that date, you are to start performing your obligations under the Contract Documents. In accordance with Article 4 of the Agreement, the date of substantial completion is August 24, 2018 (30 days) and the date of Final Completion is September 23, 2018 (60 days). Please sign and return four (4) copies of the Notice to Proceed to the Engineer.

For: Maidencreek Township
(Owner)

By: Craig Monroe
(Engineer)

Systems Design Engineering, Inc.
1032 James Drive
Leesport, PA 19533

Enclosures:

cc: _____

_____

Acceptance of Notice

Receipt of the above "Notice to Proceed' is hereby acknowledged this ____ day of _____, 2018, and we hereby consider July 25, 2018 as the official starting date for this Contract.

By: _____

Title: _____
(Contractor)

Notice to Proceed

Date: July 3, 2018

Project: 2018 Annual Paving Project	
Owner: Maidencreek Township	Owner's Contract No.:
Contract: Contract B – Cold-in-Place Recycling	Engineer's Project No.: 18-0019-0115
Contractor: H&K Group, Inc.	
Contractor's Address: P. O. Box 196, Skippack, PA 19474	

You are hereby notified that the contract times under the above Contract will commence to run on July 25, 2018. On or before that date, you are to start performing your obligations under the Contract Documents. In accordance with Article 4 of the Agreement, the date of substantial completion is August 24, 2018 (30 days) and the date of Final Completion is September 23, 2018 (60 days). Please sign and return four (4) copies of the Notice to Proceed to the Engineer.

For: Maidencreek Township
(Owner)

By: Craig Monroe
(Engineer)

Systems Design Engineering, Inc.
1032 James Drive
Leesport, PA 19533

Enclosures:

cc: _____

_____

Acceptance of Notice

Receipt of the above "Notice to Proceed' is hereby acknowledged this ____ day of _____, 2018, and we hereby consider July 25, 2018 as the official starting date for this Contract.

By: _____

Title: _____
(Contractor)

SUMMARY
IMPROVEMENT AGREEMENTS INVOICES
APPROVED FOR PAYMENT
MAIDENCREEK TOWNSHIP BOARD OF SUPERVISORS
JULY 3, 2018

DATE OF INVOICE/PAYEE	INVOICE NO.	AMOUNT
1. Melrose Place		
1/31/18 Maidencreek Twp. – Re: SDE, Inc.	92279	$7,396.22
	AMOUNT DUE	$7,396.22
	TOTAL AMOUNT DUE	**$7,396.22**

July 6, 2018

Maidencreek Township
1 Quarry Road
P.O. Box 319
Blandon, PA 19510

Attn: Diane Hollenbach, Township Manager

Re: Brandywine Transportation
Land Development Plan
Completion of Improvements

Dear Diane:

Final inspection was performed for the above referenced project for the installation of all stormwater management facilities and other required items in accordance with the approved plans. Based on our review, the work performed is in accordance with the Township Improvements Agreement and approved plans. We recommend at this time that Brandywine Transportation be released from the maintenance financial security obligation.

Sincerely,
SYSTEMS DESIGN ENGINEERING, INC.

Thomas Unger, PE
Township Engineer

Cc: Maidencreek Township Supervisors
Diane Hollenbach, Twp. Manager
Eugene Orlando Jr., Twp Solicitor

SDE, Inc. 16-0019-0605

MAIDENCREEK TOWNSHIP
SEO ACTIVITY REPORT
6/1/18 - 6/30/18

SDE #	App. #	Applicant/Activity	Fee Paid to Date By Applicant	Billed/Paid	Chk #
18-0019-0300		SEO report, admin/filing. **No updates**			

Cc: T. Unger 2 copies
SEO Desk