Maidencreek Township Authority
December 20, 2018

Attending Board Members: Karl Bolognese, Jerry Hartman, Jack May, Jim Nothwehr, Dan Novakovich

Also Attending: Karen Pollock and Ty Leinneweber from SDE, Alex Elliker of Kozloff Stoudt, Patrick Donovan, Debbie Kline, Russell Stoudt of the Maidencreek Township Authority and Diane Hollenbach for Maidencreek Township.

Mr. Hartman called the December 20, 2018 meeting of the Maidencreek Township Authority to order at 5:00p.m. at the Maidencreek Township municipal building.

PUBLIC COMMENT PERIOD – There was no public comment.

ENGINEER'S REPORT

Route 222 Project

Karen Pollock of System Design Engineering reported that the Route 222 water and sewer line design is complete and construction sequencing is in process. Mrs. Pollock suggested the board stay within the limits of the Penn DOT project on Route 73. This would save the Authority about $100,000 by eliminating 425 feet of pipe. Patrick Donovan and Karen Pollock are meeting with Dave Radar of Penn DOT in January to discuss the project further. The project is scheduled to be let July 2019 with construction occurring from January 2020 to December 2021.

A motion was made by Dan Novakovich authorizing the Authority staff to explore the option of eliminating 425 feet of the betterment conditional upon Penn DOT approving the modification to their agreement with the Maidencreek Township Authority. Jim Nothwehr seconded the motion and hearing no public comment, the motion passed unanimously.

Well 6 & 7 – Ty Leinneweber reported that the transformer vault and electric pole were installed. The goal is to begin the well pumping April 1, 2019. The pumping test will last six months for six to eight hours a day at eight hundred gallons per minute.

GSP Properties – The easement agreements are being worked out.

Schaeffer Road Bridge – Work is proceeding on the bridge. Drainage, sidewalk and approaches will be installed in January and then the final paving will be completed in spring 2019.

Route 73 Waterline – Systems Design Engineering is in the process of performing a field survey to gather existing conditions to prepare design plans and specifications for the water line improvements. Authority staff assistance is needed to open manholes to obtain invert data to complete the survey.

Emergency Service Bid – M&A Excavating was the only bidder. The agreement and bid form were given to Alex Elliker for legal review. The Authority Manager stated that there is concern about the bidder's traffic control and shoring of deep trenches.

A motion was made by Jim Nothwehr to issue the Notice of Intent to Award, Award and Notice to Proceed for the Emergency Service Bid conditional upon the solicitor's review and approval. Jack May seconded the motion and hearing no public comment, the motion passed unanimously.

PLAN REVIEW STATUS

GSP Properties

A motion was made by Dan Novakovich to authorize the signing of the GSP Properties Land Development Plan, the Improvements Agreement and easements. Jim Nothwehr seconded the motion and hearing no public comment, the motion passed unanimously.

Berkshire Building Services Warehouse

A motion was made by Dan Novakovich to authorize the signing of the Berkshire Building Services Warehouse land development plan. Jack May seconded the motion and hearing no public comment, the motion passed unanimously.

DEVELOPMENT CLOSE OUT STATUS

Melrose Place – Payment issues have been resolved and work will resume on closing out this project.

APPROVAL OF MINUTES

A motion was made by Jim Nothwehr to approve the November 15, 2018 regular minutes of the Maidencreek Township Authority meeting. Dan Novakovich seconded the motion and hearing no public comment, the motion passed unanimously.

NEW BUSINESS

Mountain Spring Road – Mr. Donovan reported that during plowing operations, an Authority employee upset the crown of Mountain Spring Road and a resident repaired the damage. The resident is asking for $100 in compensation. Diane Hollenbach suggested that in the future the Township receive the complaint and make the repair.

A motion was made by Karl Bolognese to authorize payment of the $100 invoice for the repair of Mountain Spring Road. Jim Nothwehr seconded the motion and hearing no public comment, the motion passed unanimously.

Signature Cards for Bank Accounts

A motion was made by Jim Nothwehr to authorize the signing of new signature cards for the Maidencreek Township Authority bank accounts to remove Meagan Boyer and add Debra Kline. Jack May seconded the motion and hearing no public comment, the motion passed unanimously.

UNFINISHED BUSINESS

Wage Survey – tabled

OTMA Agreement – Mr. Donovan reported that Ontelaunee Township's engineer is reviewing the agreement.

Rules and Regulations – tabled

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PTO Policy – The policy is in draft form. The Authority is following the policy.

LEAK REDUCTION - None

SOLICITOR'S REPORT - The Solicitor had nothing further to report.

AUTHORITY REPORT – The Authority Manager had nothing further to report.

PAYMENT OF BILLS
A motion was made by Dan Novakovich to approve the routine bill list in the amount of $59,713.97, construction in progress in the amount of $7,813.63, reimbursable expenses paid by the developer in the amount of $710.11, checks signed between meeting in the amount of $267.43, special checks requiring special handling in the amount of $5,043.30 and additional checks after board book delivery in the amount of $4,069.02. Jim Nothwehr seconded the motion and hearing no public comment, the motion passed unanimously.

A motion was made by Karl Bolognese to pay the engineer's reimbursable expenses in the amount of $710.11. Jack May seconded the motion and hearing no public comment, the motion passed unanimously.

CORRESPONDENCE – None.

The Board went into executive session from 5:45 p.m. until 6:37 p.m.

The Board adjourned the meeting at 6:37 p.m.

Respectfully Submitted,

Debra Kline

Debra Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Meagan Boyer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company