Maidencreek Township Board of Supervisors
April 11, 2019

Attending: Claude Beaver, Joseph Rudderow III, Heidi Fiedler, Chris Garrell – Orlando Law Office, Tom Unger – Systems Design Engineering, Diane Hollenbach – Manager

Guests: Debra Zuchowski, John Zuchowski, Forrest Schwoyer, Barry Moyer, Sue Moyer, Cody Rhoads, Steve Eberhart, Lori Eberhart, Brenda Kripplebauer, Bob Kripplebauer, Scott Gisler, Josh Allen, Christine Allen, Francis Scott, Keith Shuman

Claude Beaver called the April 11, 2019 meeting of the Board of Supervisors to order at 7:00 p.m. in the Maidencreek Township Building, 1 Quarry Road, Blandon and asked everyone to rise for the Pledge to the Flag.

MINUTES & FINANCES

Minutes

A motion was made by Heidi Fiedler to waive the reading of the minutes and approve the minutes for the March 14, 2019 regular meeting. Joseph Rudderow III seconded the motion and hearing no questions on the motion, it passed unanimously.

Treasurer's Report and Bill List

A motion was made by Joseph Rudderow III to approve the March 2019 Treasurer's Report and Bill List. Heidi Fiedler seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Joseph Rudderow III to accept the 2018 audit. Heidi Fiedler seconded the motion and hearing no questions on the motion, it passed unanimously.

PUBLIC COMMENT

Debra Zuchowski, 269 Spirit Court, Blandon requested the Board grant her a temporary easement in order to keep her shed in Township open space since she has been maintaining the area since 1997. She would remove the shed when it was no longer in good repair. Mrs. Zuchowski stated that the Township had granted temporary easements in the past on West Walnut Tree Drive. Diane Hollenbach stated that the Township did not grant temporary easements and the easements on West Walnut Tree Drive were temporary construction easements given to the Township by the homeowners in order for the Township to repair a storm water pipe. Chris Garrell stated that since Mrs. Zuchowski has an attorney, the solicitors should continue to communicate about the issue.

REPORTS

ENGINEER'S REPORT – Tom Unger, P.E., Systems Design Engineering, Inc.

2019 Street Projects – Mr. Unger stated that the road bids would be received in May. Upon looking at June Avenue and Excelsior Drive after the winter, both roads have gotten worse and

base repair is not economical. Mr. Unger will provide a new cost estimate for the work but the roads will not fit in this year's budget. Heidi Fiedler suggested maximizing the road work for 2019 and using the 2019 budgeted money on another road. Diane Hollenbach suggested there could be patching behind Lake Ontelaunee.

Mr. Unger also reported that there is a minor punch list from the Schaeffer Road Bridge walk through. The bridge is now open. Joseph Rudderow III asked if the township could put a temporary weight restriction on the Schaeffer Road bridge during the detour for the closure of the Route 73 bridge. Mr. Unger felt this would need Penn DOT permission.

Letter of Credit/Escrow Release Letters

A motion was made by Joseph Rudderow III to authorize the Chairman to sign the Letter of Credit release letters for GSP in the amount of $1,403.97 and Melrose Place in the amount of $1,910.85. Heidi Fiedler seconded the motion and hearing no questions on the motion, all members voted, "Aye." Motion carried.

SOLICITOR'S REPORT – Christopher Garrell

Mr. Garrell reported that the lighting plan for the Round About Maintenance Agreement had been received. The Board previously took action and the Chairman was authorized to sign the agreement.

MANAGER'S REPORT – Diane Hollenbach

Mrs. Hollenbach reported that she is preparing a request for proposals for audit services, getting healthcare quotes and working on the pension restatement which occurs every six years. The annual MS4 presentation will occur in May and she is also attending a security assessment workshop on May 9th.

Berkshire Building Services Warehouse Plan

A motion was made by Heidi Fiedler to grant final plan approval to the Berkshire Building Services Warehouse Plan conditional upon completion of the items outlined in the September 1, 2018 Systems Design Engineering, Inc. review letter which is incorporated by reference. Joseph Rudderow III seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Heid Fiedler to authorize the Board of Supervisors to sign the Tompkins VIST Bank Letter of Credit Certification for Letter of Credit #540002302 stating that the Township does not possess and has never possessed the Letter of Credit and has not made a draft upon it. Joseph Rudderow III seconded the motion and hearing no questions on the motion, it passed unanimously.

Road Crew Report

A motion was made by Heidi Fiedler to approve the sale of the boom mower, bleachers and Fisher plow on Municibid. Joseph Rudderow III seconded the motion and hearing no questions on the motion, it passed unanimously.

Park and Recreation

Playground Mulch

A motion was made by Heidi Fiedler to purchase 80 yards of playground mulch from General Recreation under the CoStars contract price of $1,644.95. Joseph Rudderow III seconded the motion and hearing no questions on the motion, it passed unanimously.

Recreation Survey

The Park and Recreation Board would like to send out a short survey to Ontelaunee Heights to determine the types of recreation they are interested in. The Board of Supervisors were okay with sending a survey.

Faith Drive Court Sealing

A motion was made by Joseph Rudderow III to approve court sealing at the Faith Drive Basketball Court by Seal Master with help from the Township Road Crew at a cost of $4,180.57. Heidi Fiedler seconded the motion and hearing no questions on the motion, it passed unanimously.

Use of Facilities by Football

Joseph Rudderow III explained that he finds the youth football a worthwhile, well organized program, but since one of his children participates in the program, Mr. Rudderow will be abstaining from voting on their use of facilities. Mrs. Hollenbach stated that a letter would be mailed to Limestone Village residents whose properties touch the park to ask for feedback on the lighting and use.

BUSINESS

Willow Creek Greenway

A meeting was held between property owners, Garcia, the Township engineers, staff, Supervisor Fiedler, and Larry Lloyd of Berks Nature. The Garcias are willing to split their land and Berks Nature has funding to pay for an appraisal. The Board was fine with Berks Nature ordering the appraisal as long as there was no cost to the Township.

409 Acer Drive

Joshua and Christin Allen requested that the Board of Supervisors allow them to replace the macadam walkway along Acer Drive with concrete and eliminate the walkway on Sycamore

Drive on the stub street portion. Mr. Garrell suggested that he look at the land development plan for Tree Tops Subdivision and the Board continue the discussion in May.

Schaeffer Road Speed Limit and Screening Request at the Detention Pond for Shadow Ridge

A resident requested that the speed limit be reduced from 35 mph to 25 mph on Schaeffer Road. The Board denied the request because nothing had changed since the last study to allow the drop in the speed limit. The Board looked at the screening request. The screening request was denied due to the fact that the area was private property and could possibly block the line of site at Cornerstone Drive.

Executive session was held from 8:07 to 9:11 p.m. on litigation and personnel.

A motion was made by Heidi Fiedler, seconded by Joseph Rudderow III, to adjourn the April 11, 2019 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted "Aye". Motion carried. Meeting adjourned at 9:12 p.m.

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Diane Hollenbach, Township Manager/Secretary/Treasurer