Maidencreek Township Authority
April 16, 2019

Present: Karl Bolognese, Jack May, Dan Novakovich, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager, Ty Leinneweber – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Debbie Kline – recording secretary

Guests: Diane Hollenbach.

Karl Bolognese called the regular meeting of the Maidencreek Township Authority to order at 5:00 p.m.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS – None.

DEVELOPMENT CLOSEOUT STATUS
Melrose Place – Ongoing. Mr. Becker continues to work with the developer.

APPROVAL OF THE MINUTES

A motion was made by James Nothwehr to waive the reading of the minutes and approve the March 21, 2019 regular meeting minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

8572 Allentown Pike

A motion was made by Jerry Hartman to adjust the outstanding balance for 8572 Allentown Pike to zero and make the account inactive. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Mr. Withers EDUs

The MTA received a request from Mr. Withers to remove one EDU from his account. Patrick Donovan did a site inspection and confirmed there are five active mobile homes on the property as of April 1, 2019.

A motion was made by Jack May to reduce the EDU billing units from 6 to 5 units for the Kenneth Withers trailer park account. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Part-Time Employee Definition

The solicitor has prepared a resolution to change the definition of a part-time employee to any employee the Board deems part time and works less than 40 hours per week.

A motion was made by James Nothwehr to adopt and authorize the Part-Time Employee Resolution 01-04-2019. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Metering of Met Management Apartments – Patrick Donovan reported that he has contacted Met Management regarding this project. He is awaiting their response. Discussion was had regarding possible options going forward for metering if the MTA does not get a response from Met Management in a timely fashion. Mr. Becker urged the MTA to continue to communicate with Met Management.

Wage Survey – Patrick Donovan provided the Board members with the raw data from the wage survey. The Board will review the data and discuss next month.

OTMA – Tabled.

Rules and Regulations – There was discussion regarding revising the rules and regulations to integrate the corresponding specifications and resolutions into the rules and regulations. Greg Unger believes this will take about five hours to complete.

LEAK REDUCTION REQUESTS

David Drezek, 136 Penrose Avenue, Blandon

A motion was made by James Nothwehr to authorize a one-time leak reduction per MTA policy for David Drezek, 136 Penrose Avenue. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Jenny Barr, 424 Acer Drive, Blandon

A motion was made by Jack May to authorize a one-time leak reduction per MTA policy for Jenny Barr, 424 Acer Drive. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

ROUTE 222 PROJECT

Ty Leinneweber reported SDE is still coordinating with Penn DOT. The project is scheduled to be put out for bid at the end of May with bids returned for a six-week turnaround in July.

SOLICITOR'S REPORT

Mr. Becker discussed 109 E. Wesner Road. His last discussion with Allen Gehringer on 04/16/2019 revealed there is no sales agreement in place with the current owner Tracy Berg. Mr. Becker placed two calls to Tracy to discuss the property. She has not returned his call at this time. Diane Hollenbach has volunteered to reach out to Tracy as a point of contact for the MTA.

ENGINEER'S REPORT

Ty Leinneweber submitted a written report. There was detailed discussion regarding the draft WWTP NPDES permit and exceptions as outlined in the written report.

Ty reported the proper certificate of insurance has been provided to the MTA for the sludge hauling contractor. He stated the bond will be forwarded to the MTA. Going forward all invoices will be paid to Rinehart's Sanitation Service, Inc. dba Potty Queen.

At this time, Diane Hollenbach mentioned that she attended a seminar held by DRBC. They are going to begin testing 300 sites in PA for PFAS and PFOS. They expect regulations to be forthcoming from the findings. DRBC suggests self-testing as a precaution. Patrick Donovan will follow up with Sue at DEP.

AUTHORITY REPORT
Mr. Donovan had nothing further to add.

TREASURER'S REPORT & PAYMENT OF BILLS
Dan Novakovich reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Dan Novakovich to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - $37,761.51, Construction in Progress - $20,903.33, Reimbursable Expenses Paid by Developer – $1,310.43, Payroll and Emergency Account Transfer from Operator Acct - $0.00, Validate Checks Signed Between Meetings - $0.00, Special Checks Requiring Special Handling - $30,331.14 Additional Checks after Board Book Delivery - $8,816.36. James Nothwehr seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES:

A motion was made by Dan Novakovich to approve all Professional Staff Reimbursable Expenses as follows: SDE invoice #95467 in the amount of $487.60, SDE invoice #95466 in the amount of $518.08, SDE invoice #95468 in the amount of 304.75. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

Having no further business, the meeting was adjourned at 6:00 p.m. upon a motion by Dan Novakovich and a second by Jim Nothwehr.

Respectfully Submitted,

Debbie Kline
Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Maidencreek Township Authority Plant Operators
Kosmerl & Company
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township