FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

May 14, 2019 • Tuesday, 6:30 PM

Senior Recognition Night – Auditorium

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 7:31 PM. Those in attendance were:

Board Members: Lisa J. Bogacki, Matthew Davenport, Robert K. Gore, Timothy M. Heffner, Richard R. Kaskey, Kevin L. Manmiller, Michael D. Noll, James M. Younker

Absent: Gary A. Reinert

Administrators: Amaal Awadalla, Gwynn E. Bollinger, Gangi E. Cucciuffo, Thomas D. DeAngelo, Stephen A. Herman, Michelle D. Jackson, Natalie E. Lytle, Greg M. Miller, Casey Moser, Heidi A. Orth, Christopher S. Redding, Thomas L. Salpino II, Courtney A. Wertman-Stambaugh, Kerry Strickler

Absent: None

Solicitor: James E. Mancuso, Esquire

Secretary: Michael D. Noll

Visitor Recognition: None

A motion was made by Dr. Kaskey, seconded by Mr. Davenport, to approve the minutes of the April 9, 2019 regular meeting. — Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the treasurer's report. — Treasurer's Report

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mr. Gore, to pay the bills for the month. — Bills Approved

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Manmiller, seconded by Mrs. Bogacki, to approve the following personnel actions: — Personnel

Assignments

Instructional

- Dawn Gaugler, Extended School Year Teacher effective 7/2/19, at an hourly rate of $25.00
- Cindi Levengood, Extended School Year Teacher effective 7/2/19, at an hourly rate of $25.00
- Mandy Torres, Extended School Year Teacher effective 7/2/19, at an hourly rate of $25.00

- Daniel Aston, Extended School Year Teacher effective 7/2/19, at an hourly rate of $25.00
- Laura Bernhard, Extended School Year Teacher effective 7/2/19, at an hourly rate of $25.00
- Brenden Whalley, Extended School Year Teacher effective 7/2/19, at an hourly rate of $25.00
- Leanne Nelson, Extended School Year Nurse, effective 7/2/19, at an hourly rate of $25.00
- Amy Derr, Extended School Year Speech Therapist, effective 7/2/19, at an hourly rate of $25.00
- Nicole Gaston, Extended School Year Speech Therapist, effective 7/2/19, at an hourly rate of $25.00

Support Staff

- Lori Garman, Extended School Year Certified Aide, effective 7/2/19
- Michele Rodriguez, Extended School Year Certified Aide, effective 7/2/19
- Veronica Freeman, Extended School Year Certified Aide, effective 7/2/19
- Debra Barnett-Heist, Extended School Year Certified Aide, effective 7/2/19
- Susan Henne, Extended School Year Certified Aide, effective 7/2/19
- Erica Braunsberg, Extended School Year Non-Certified Aide, effective 7/2/19
- Stacey Negron, Extended School Year Non-Certified Aide, effective 7/2/19
- Debra Ringer, Extended School Year Non-Certified Aide, effective 7/2/19
- Fay Absalom, Extended School Year Non-Certified Aide, effective 7/2/19
- Christine Claytor, Extended School Year Non-Certified Aide, effective 7/2/19
- Melissa Giacobello, Extended School Year Non-Certified Aide, effective 7/2/19
- Kathleen Kaskey, Extended School Year Non-Certified Aide, effective 7/2/19
- Janelle McAllister, Extended School Year Non-Certified Aide, effective 7/2/19
- Karen Geisler, summer custodial/grounds worker, effective 6/10/19
- April Garrett, summer custodial/grounds worker, effective 6/10/19
- Janelle McAllister, summer custodial/grounds worker, effective 6/10/19
- Violet Templin, summer custodial/grounds worker, effective 6/10/19
- Nathan Cammauf, summer custodial/grounds worker, effective 6/10/19
- Kyle Cochran, summer custodial/grounds worker, effective 6/10/19
- Tyler Redding, summer custodial/grounds worker, effective 6/10/19
- Alexander Andre, summer custodial/grounds worker, effective 6/10/19
- Jacob Leggett, summer custodial/grounds worker, effective 6/10/19
- Joshua Leggett, summer custodial/grounds worker, effective 6/10/19
- Mason Reimert, summer IT worker, effective 6/7/19
- Corey Livinghouse, summer IT worker, effective 6/7/19
- Gavin Milligan, summer custodial/grounds worker, effective 6/10/19 pending completion of paperwork
- Paige Garrett, summer custodial/grounds worker, effective 6/10/19 pending completion of paperwork
- Thomas Hegedus, summer custodial/grounds worker, effective 6/10/19 pending completion of paperwork

Co-Curricular

- Jose Nevarez, HS Assistant Cross Country Coach, effective 6/1/19 pending completion of paperwork at an annual salary of $1,039

Leave Requests

- Joylynn Farris-Thieme, Andrew Maier Food Service Worker, unpaid leave beginning 4/25/19 with return to service pending physicians release
- Caitlin Sensenig, MS Guidance Counselor, extension of existing unpaid leave through the end of the 2019-2020 school year

- Nicole Wright, Richmond Elementary 3rd Grade Teacher, FMLA Qualifying Leave from 8/21/2019 through 1/31/2020

Resignations

- Courtney Wertman-Stambaugh, Willow Creek Administrator, effective 6/14/2019
- Catherine Rauenzahn, Assistant High School Track and Field Coach, effective 5/3/2019

Substitutes

Instructional Staff

- Mary Templin, Extended School Year Substitute Teacher effective 7/2/19, at an hourly rate of $25.00

Support Staff

- Tyler Redding, custodial/grounds worker
- Alexander Andre, custodial/grounds worker

Transfers

- Lisa Landis, Substitute Support Staff to Willow Creek Full-time Permanent Clerical Aide, effective 5/1/2019 at an hourly rate of $10.28
- Amy Hilbert, MS Gifted Teacher to MS Grade 8 English Language Arts Teacher effective the beginning of the 2019-2020 school year
- Dr. Gangi Cucciuffo, MS Principal to District Wide Director of Curriculum and Assessment, effective upon start of successful replacement for Middle School Principal

Volunteers

Building

- Melanie Allend-Klin
- Patrice Blaszkowski
- Catherine Bleyer
- Amber Carnes
- Sarah Crissman
- Adam Fuller
- Danielle Gibboney
- Jonathan Gruber
- Jennifer Lombardo
- Steven Moser
- Joan Perkins
- William Schultz
- Janeen Taylor-Magobet
- Erik Uliasz
- Robert Wood
- Iris Barreto
- Shelly Boltz
- Jacqueline Bush
- Maureen Cortazzo
- John Foreaker III
- Allison Gerhart
- David Gibson
- Robert Hackash
- Daniel Mell
- Kenneth Nihart
- Sean Renshaw
- Aimee Sutherland
- Katrina Torres
- Nicholas Volo
- Megan Wright-Esterly

SMILES

- Janice LaFavor
- Terry Weidner
- Mary Ann Weidner

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Abstention: Kaskey
Absent : Reinert
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Davenport, to approve the closure of Richmond Elementary as an elementary school effective at the end of the 2018-19 school year.

Business and Finance Richmond Elem. Closure

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mrs. Bogacki, to approve a contract with Siobhan Trionfetti to provide ESY services to those students who require the Wilson Reading Program. This service will be provided at a cost of $125.00 per session with the total not to exceed $9,000.00 for the entire 2018-19 ESY summer program (the per session rate is the same as previous years).

Business and Finance Siobhan Trionfetti

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mr. Younker, to approve a contract with American Management Advisors to provide interscholastic sports insurance for the 2019-20 school year at a cost of $7,000 (no increase since 2010-11).

Business and Finance American Management

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Gore, to approve the following debt payments due 6/1/19:

Business and Finance Debt Payments

- Series of 2013 $1,396,844.38 (principal and interest)
- Series of 2014 $266,987.50 (principal and interest)
- Series of 2015 $2,724,137.50 (principal and interest)
- Series of 2018 $41,228.75 (principal and interest)
- Series of 2018 (A) $177,463.75 (principal and interest)
-

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mrs. Bogacki, seconded by Mr. Gore, to approve the activity fee for sports and after school music ensembles for the 2019-20 school year as follows:

- HS - $150/student
- MS - $100/student
- Family Maximum - $300

Business and Finance Activity Fees 2019-20

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mr. Manmiller, to approve the sale of athletic passes for the 2019-20 school year as follows:

- $75 per Family Pass (2 adults and students K-12)
- $35 per Individual Adult Pass
- $15 per Student/Senior Pass

Business and Finance
Athletic Passes 2019-20

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Manmiller, to approve a contract with Pediatric Services of America for private duty nursing services for the 2019-20 school year at a rate of $45.00/hour (no increase from 2017-18).

Business and Finance
Pediatric Services of American

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Gore, to approve a contract with Hogan Learning Academy, LLC for extended school year services from 7/8/19 through 8/9/19 at a rate of $380.00 per student per day for 7 students. (This is a discounted rate based on the enrollment of greater than 5 students.)

Business and Finance
Hogan Learning

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Davenport, to approve an independent contract with Tina Cirafesi for Speech and Language Services for the 2019-20 school year at a rate of $65.00/hour (no increase from 2018-19).

Business and Finance
Tina Cirafesi

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mrs. Bogacki, to approve an agreement with Discovery Education for professional development and coaching services focusing on instructional technology integration for the 2019-20 school year, at a cost of $51,000.

Business and Finance
Discovery Education

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Dr. Kaskey, by Mr. Manmiller, to approve a contract with Parago School Management Software for inventory tracking/helpdesk ticket management for a one-year period beginning May 2019 at a cost of $6,091.25.

Business and Finance
Parago School Management Software

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a contract with Seneca Highlands IU9 to provide KnowBe4 software for email security analytics and training for a three year period beginning May 2019 at a total cost of $8,428.00 for all three years.

Business and Finance
Seneca Highlands IU9

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mrs. Bogacki to approve a lease agreement with Dell Financial Services to provide 57 computers for the High School Business Labs for a four-year period beginning on 7/1/2019 at an annual cost of $26,575.20.

Business and Finance
Dell Financial Services

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mrs. Bogacki, to approve a dual enrollment agreement with Reading Area Community College for the 2019-20 academic year (students charged $99 per credit – no increase since 2017-18).

Business and Finance
Dual Enrollment RACC

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Davenport, to approve a contract with Vision Benefits of America for employee paid vision coverage at a cost of $6.59 per month for single coverage and $17.14 per month for family coverage for the period of 7/1/19 through 6/30/21.

Business and Finance
Vision Benefits of America (Employee)

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a contract with Vision Benefits of America for employer paid vision coverage at a cost of $5.94 per month for single coverage and $15.44 per month for family coverage for the period of 7/1/19 through 6/30/21.

Business and Finance
Vision Benefits of America (Employer)

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mrs. Bogacki, to approve a contract with TBS Services to provide water infiltration investigation services at Willow Creek Elementary at a cost not to exceed $5,850.00.

Business and Finance
TBS Services

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Younker, seconded by Mr. Gore, to approve the 2019-20 proposed final budget in the amount of _____ including a _____ tax increase and the use of $_____ of the retirement stabilization fund balance, and authorize advertisement for public inspection.

Business and Finance
2019-20 Budget

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mr. Gore, to approve the election of Heidi Orth as Board Treasurer (one-year term) beginning 7/1/19.

Miscellaneous
Board Treasurer

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve administration to reassign students from Richmond Elementary to Willow Creek Elementary and Andrew Maier Elementary by assigning the students from the Meadowbrook Development to Andrew Maier Elementary and the rest of the Richmond Elementary students to Willow Creek Elementary. This would begin with the start of the 2019-20 school year.

Miscellaneous
Reassignment of Richmond Elem. Students

Question, Roll Call Vote
Ayes: : Bogacki, Davenport, Gore, Heffner, Kaskey, Manmiller, Noll, Younker
Absent : Reinert
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Davenport, to approve the following requests for use of facilities:

Use of School Facilities

Use of School Facilities to be Billed:

- HS Stadium by Fleetwood Hybrid Soccer for a game on 4/28/2019 at a fee of $60.00
- WC Auditorium by Fleetwood Community Theatre for spring musical rehearsal on 4/15/2019 at a fee of $27.00
- WC Auditorium by Fleetwood Community Theatre for spring musical tech. rehearsal on 5/4/2019 at a fee of $36.00
- HS Chorus room by Elaine Hilbert for an Italy trip meeting on 5/21/2019 at a fee of $5.00
- WC Auditorium by Fleetwood Community Theatre for rehearsal on 4/15/2019 at a fee of $27.00
- HS Classroom by Core 4 Film for film shoot 4/13/2019 at a fee of $300.00
- WC Baseball field by Berks County Wildcats for practices and games Apr-July at a fee of $100.00
- MS 5/6 & 7/8 cafe by FAYFCA for registration on 5/1, 5/4, 5/8, & 5/11 at a fee

of $20.00
- HS Parking lot by Fleetwood Youth Soccer for chicken BBQ on 4/30 at a fee of $10.00
- HS Stadium by Fleetwood Hybrid Soccer for practices on 5/1, 5/8, & 5/15 at a fee of $292.50
- HS Stadium by HS Field Hockey for a clinic on 5/11 at a fee of $120.00

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Mrs. Bogacki, to adjourn the meeting. Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 8:20 PM.

Respectfully submitted,

Michael D. Noll
School Board Secretary

EXECUTIVE SESSION – Legal – Real Estate