Maidencreek Township Authority
June 20, 2019

Attending Board Members: Jerry Hartman, Jim Nothwehr, Dan Novakovich

Absent Board Members: Karl Bolognese, Jack May

Also Attending: Greg Unger and Ty Leinneweber from SDE, Daniel Becker of Kozloff Stoudt, Patrick Donovan, Debbie Kline, Russell Stoudt of the Maidencreek Township Authority and Diane Hollenbach for Maidencreek Township.

Guests: Allen Gehringer

Dan Novakovich called the June 20, 2019 meeting of the Maidencreek Township Authority to order at 5:00p.m. at the Maidencreek Township municipal building.

PUBLIC COMMENT – None.

105 E. WESNER ROAD –
Daniel Becker reported that the appraisal of 105 E. Wesner Road has been completed. The next steps are to have a Phase I completed on the property as well as a title search. Mr. Gehringer informed the Board the current tenant is in the process of moving out of the property. Mr. Gehringer will make arrangements for Patrick Donovan to gain access to the garage on the property for an inspection. Mr. Becker will draft an agreement of sale. If the Phase I and title search come back without issues, the MTA will work with Mr. Gehringer and the seller to schedule settlement after the July Board meeting.

A motion was made by James Nothwehr for authorization to proceed with action necessary to proceed to settlement for 105 E. Wesner Road including ordering a Phase I study by SDE and authorize a title search. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW STATUS –
None.

DEVELOPMENT CLOSEOUT STATUS
Melrose Place – Ongoing. Mr. Becker continues to work with the developer.

APPROVAL OF THE MINUTES
A motion was made by Jerry Hartman to waive the reading of the minutes and approve the May 16, 2019 regular meeting minutes as presented. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
July Shut-Off List

A motion was made by Jerry Hartman to approve the July Shut-Off list as presented. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Metering of Met Management Apartments – Patrick Donovan reported that he has permission from Met Management to proceed with installation of a box for the MXUs. Mr. Donovan will get quotes and present them to the Board.

OTMA Agreement – Patrick Donovan discussed in detail the draft response to OTMA regarding the Sanitary Sewer Service Agreement.

A motion was made by Jerry Hartman to send the proposed letter to OTMA. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Rules and Regulations – Patrick Donovan is in the process of reviewing the Rules and Regulations. He will provide a copy to Russ Stoudt for his review as well. Greg Unger asked if Kozloff will proceed with codification of the tap-in resolutions and rate resolutions. The MTA will provide copies of the resolutions to Kozloff Stoudt in order for this process to be completed.

Well #7 Project – Patrick Donovan provided an update for the Board. This project is continuing to do extremely well. The MTA submitted the May 2019 SWIP Monitoring results to DEP.

LEAK REDUCTION REQUESTS

None.

ROUTE 222 PROJECT

Daniel Becker provided an update on the Route 222/PennDot conflict. The outstanding easement concerns have been addressed and a solution has been reached for both water and sewer. Dave Rader of PennDot sent Mr. Becker a letter acknowledging that PennDot will pay 100% of the costs associated with changes necessary to move the existing water easement and to line the existing sewer manhole. Karen Pollock of SDE is in the process of documenting the proposal of expected costs to be submitted to PennDot. PennDot will then provide the MTA with a 100% Reimbursement Agreement.

A motion was made by James Nothwehr to authorize SDE to proceed with the preparation of the design and cost estimates necessary to relocate the MTA's water main, and to line MTA's sewer manhole, both of which are located in MTA's exclusive easement area on the south side of SR222, which relocation has become necessary as a result of PennDot's failure to identify that its SR222 Improvement Project conflicts with MTA's existing exclusive easement and the water and sewer facilities located therein; and in connection therewith to authorize Patrick Donovan to execute the PennDot Reimbursement Agreement that provides 100% reimbursement for all work being performed by MTA for this purpose. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT
Mr. Becker had nothing further to add.

ENGINEER'S REPORT
SDE submitted a written report.

A motion was made by Jerry Hartman to approve Well 6 & 7 SWIP Project Flow Data Industries, Inc., Payment Application #1 in the amount of $60,588.00. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made by Jerry Hartman to authorize Flow Data Industries, Inc., to repair the digestor aeration system. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made by James Nothwehr to have the Chairman sign the Certificate of Substantial Completion for Well #7 for Flow Data Industries, Inc. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

AUTHORITY REPORT
Mr. Donovan had nothing further to add.

TREASURER'S REPORT & PAYMENT OF BILLS
Dan Novakovich reported that everything appears to be in good standing and had nothing further to report.

A motion was made by James Nothwehr to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - $59,734.88, Construction in Progress - $79,913.10, Reimbursable Expenses Paid by Developer - $6,951.75, Payroll Account Transfer from Operator Acct - $0, Validate Checks Signed Between Meetings - $305.50, Special Checks Requiring Special Handling - $14,254.24 Additional Checks after Board Book Delivery - $1,415.50. Jerry Hartman seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES:
A motion was made by Jerry Hartman to approve all Professional Staff Reimbursable Expenses as follows: SDE invoice #96331 in the amount of $4,796.46, SDE invoice #96138 in the amount of $354.84, SDE invoice #96139 in the amount of 670.45, Kozloff invoice #172992 in the amount of $430.50, Kozloff invoice #172992 in the amount of $699.50. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

The Board went into executive session at 5:40 PM. The Board reconvened the meeting at 6:58 PM and took action as follows:

A motion was made by Jim Nothwehr to terminate Kelly Schade's employment with the Maidencreek Township Authority effective as of July 31, 2019. The motion was seconded by Jerry Hartman and hearing no questions the motion passed unanimously.

Patrick Donovan confirmed for the Board that Mr. Schade will continue to receive Long Term Disability Insurance benefits in accordance with the terms and conditions of MTA's insurance policy. After the vote to terminate was recorded, the Board instructed Mr. Donovan to work with MTA's medical insurance carrier to provide Mr. Schade with the requisite COBRA notification and forms.

Having no further business, the meeting was adjourned at 7:01 PM upon a motion by James Nothwehr and seconded by Jerry Hartman.

Respectfully Submitted,

Debbie Kline
Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Maidencreek Township Authority Plant Operators
Kosmerl & Company
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township