Manager's Report

Activity in the Month of August

- Permit applications, bills, deposits and bank reconciliations were handled in a timely manner. Review fee letters were emailed.

- Attended Board of Supervisors meeting (August 8), Police Commission meeting (August 7, 12), Park & Recreation (August 14), Authority meeting (August 15), Zoning Hearing (August 15), Joint Township Meeting (August 19)

- Submitted recycling grant to PA DEP.

- Held employee orientation for new healthcare program.

- Completed work on MS4 annual report. Revised as suggested by Mark Kitzmiller The report is due in September. Copied and prepared for mailing.

- No applications were received for Ag Security Open Enrollment period. There two properties that changed ownership.

- Attended National Night Out with Park and Recreation Board.

- Advertised and emailed to interested parties the Animal Control RFP.

- Began process of getting quotes for a fleet fuel tracking system.

- Follow up on Melrose Place NPDES permit expiration.

- Attended training on Website accessibility for all residents.

- Reviewed Police Audit proposals.

- Attended preconstruction meeting at Penn DOT District 5 on Route 222 widening and roundabout project.

Respectfully Submitted,
Diane Hollenbach, Manager