Maidencreek Township Authority
November 21, 2019

Attending Board Members: Karl Bolognese, Jerry Hartman, Jack May, Dan Novakovich, James Nothwehr

Also Attending: Greg Unger and Ty Leinneweber from SDE, Daniel Becker of Kozloff Stoudt, Diane Hollenbach for Maidencreek Township and Patrick Donovan and Debbie Kline of the Maidencreek Township Authority.

Karl Bolognese called the November 21, 2019 meeting of the Maidencreek Township Authority (MTA) to order at 5:00 p.m. at the Maidencreek Township municipal building.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS – None.

DEVELOPMENT CLOSEOUT STATUS
Melrose Place – Ongoing. Mr. Becker continues to work with the developer.

APPROVAL OF THE MINUTES

A motion was made by Dan Novakovich to waive the reading of the minutes and approve the October 17, 2019 with an amendment to the minutes as follows:

To amend the Line of Credit motion language to read: A motion was made by Dan Novakovich to authorize Patrick Donovan to establish a line of credit with Vist Bank in the amount of ***$750,000 and to authorize the Secretary/Treasurer to sign the necessary documents on behalf of the Authority.*** The motion was seconded by Jim Nothwehr and hearing no question on the motion, it passed unanimously.

NEW BUSINESS

Pressure in Water System

Mr. Donovan reported that the MTA has been having some issues with the pressure reducing valves (PRV) in our system. The PRVs used by the MTA do provide valuable surge protection. Research was done to determine the pressure to be about 118 pounds of pressure at the lowest within the MTA system. Per the MTA policy, a PRV is provided to every homeowner as part of the meter setter. This is pre-set at the factory at 55 PSI and can be adjusted by the homeowner to be set higher. When a PRV fails, the MTA will provide a new PRV at no cost. After much discussion, it was determined this policy will continue as it is without any changes.

Well #7

Discussed in Executive Session.

PFAS Results

Mr. Donovan provided the results of the samples taken from Well 2 per the PA Department of Environmental Protection (DEP) request. The test results were all less than or non-detect values.

UNFINISHED BUSINESS

Rules and Regulations – Codification process is ongoing.

Well #7 Project – Discussed in Executive Session.

MTA Operating Charter – Mr. Becker provided an update on renewal of the MTA Operating Charter. Kozloff Stoudt has prepared the documents necessary for renewal. Diane Hollenbach will include the renewal in the Township solicitor report for the Township to approve an ordinance to authorize the renewal of the MTA Operating Charter prior to the expiration in 2021.

2020 Budget and Five-year Plan – Tabled until December Board meeting.

LEAK REDUCTION REQUESTS

Dennis Sayer, 26 Mountain View Lane, Blandon

A motion was made by Dan Novakovich to authorize a one-time leak reduction per MTA policy for Dennis Sayer, 26 Mountain View Lane. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Ruth Steigerwalt, 246 Hope Drive, Blandon

A motion was made by Dan Novakovich to authorize a one-time leak reduction per MTA policy for Ruth Steigerwalt, 246 Hope Drive. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously

ROUTE 222 PROJECT

Dan Becker provided an update on the PennDot agreement for the Rt 222/Coca-Cola easement. Discussions are continuing and the agreement has not yet been signed by the MTA. Mr. Becker and Karen Pollock of SDE continue to have discussions with Dave Radar to resolve the following outstanding issues:

1. Change the location of Dynamic Message Sign (DMS) on the current plans that have been presented.
2. Make sure there are rights that continue of the MTA that are superior to or understanding that PennDot will not encroach into the 10’ area on either side of the MTA lines.

SOLICITOR’S REPORT

Mr. Becker had nothing further to add.

ENGINEER’S REPORT

SDE submitted a written report.

Ty Leinneweber reported that the bids have gone out for the sludge hauling and disposal contract for the next three years. Bids are due by 1:00 PM on 12/16/19 in the MTA office. Currently, there are two contractors looking to bid on the project. Greg Unger advised the Board that the cost of sludge hauling has increased considerably.

Construction for the PennDot SR 222 Project is set to begin on 12/9/19. Patrick Donovan reported that PennDot will begin with the sewer line and it will be night-time work. Patrick also reported there was an issue with the contractor wanting to replace hydrant valves that were specified by SDE. Karen Pollock and Mr. Donovan resolved the issue, and the valves specified by SDE will be used for the project.

AUTHORITY REPORT
Mr. Donovan had nothing further to add.

TREASURER'S REPORT & PAYMENT OF BILLS
Dan Novakovich reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Jerry Hartman to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - $74,147.08, Construction in Progress - $12,686.64, Reimbursable Expenses Paid by Developer - $1,216.71, Payroll Account Transfer from Operator Acct - $80,000.00, Validate Checks Signed Between Meetings - $1,584.50, Special Checks Requiring Special Handling - $44,702.76, Additional Checks after Board Book Delivery - $7,039.39. Jim Nothwehr seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES:

A motion was made by Jim Nothwehr to approve SDE Professional Staff Reimbursable Expenses as follows: SDE invoice #97702 in the amount of $234.42, SDE invoice #98024 in the amount of $835.79. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

A motion was made by Jim Nothwehr to approve Kozloff Stoudt Professional Staff Reimbursable Expenses as follows: Kozloff Stoudt invoice #174953 in the amount of $146.50. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

Hach Proposal – Mr. Unger presented a proposal to the Board for consideration. Mr. Unger advised the Board that Hach is proposing to add automatic chemical feed instrumentation and automatic controls of the aerators using an ammonia probe to control aerator speeds. Mr. Unger provided a spreadsheet outlining cost savings. The MTA was in favor of exploring the options in greater detail and directed the Engineer to continue to pursue exploring this option.

Executive Session – The MTA Board went into executive session at 6:25 PM to discuss the status of Well #7 pump failure. The Board was also provided an update on personnel matters. The Board came out of the executive session at 6:43 PM. No additional action was taken.

A motion was made by Dan Novakovich and seconded by Jack May to adjourn the meeting at 6:45 p.m.

Respectfully Submitted,

Debbie Kline
Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Maidencreek Township Authority Plant Operators
Kosmerl & Company
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township