Manager's Report

Activity in the Month of November

- Permit applications, bills, deposits and bank reconciliations were handled in a timely manner. Review fee letters were emailed. Set up online
- Attended Board of Supervisors meeting (Nov 14), Police Commission meeting (Nov. 11 and Nov 18), Planning Commission (Nov. 6), Authority (Nov. 21)
- Meeting on Animal Control at Albright College (Nov. 21)
- Route 222 progress meeting (Nov 6 and Nov 20 – Tom Unger attended)
- Advertised 2020 Budget for public review. Advertised reorganization meeting.
- Safety Meeting (Nov. 19). Office was inspected and list generated.
- Created draft traffic ordinance.
- Created draft request for Proposal for Zoning Services and Uniform Construction Code Services.
- All park restrooms were closed for the winter.
- Met with representative from citizen group interested in volunteering at the dog park.
- Discussed plan recording procedures with Habitat for Humanity.
- Set up for Senator Argall Policy Hearing (Nov 21)

The Holiday Lunch for Volunteers (boards, fire personnel, fire police and ambulance) has been scheduled for December 20 from 11am to 2pm.

Respectfully Submitted,
Diane Hollenbach, Manager