Maidencreek Township Board of Supervisors
Reorganization Meeting
January 6, 2020

Attendance: Claude Beaver, Heidi Fiedler, David Franke,Diane Hollenbach – manager
Guests: Keith Shuman, Angel Toro, Francis Scott, Scott Eaken, Brenda Eaken, Eric Bauman, Carl Weston, Heather Schoener, David Reichlein, Brian Wise, Greg Wolfe

The meeting was called to order at 9:00 a.m.

A motion was made by David Franke to appoint Diane Hollenbach Chairperson Pro Tem and Recording Secretary Pro Tem for the purpose of electing officers for the Township of Maidencreek in 2020. Heidi Fiedler seconded the motion and hearing no questions on the motion, it passed unanimously.

Roll was called and all members were present and a quorum was established.

CHAIRPERSON AND VICE CHAIRPERSON POSITIONS FOR 2020
A motion was made by Claude Beaver to appoint Heidi Fiedler Chairperson of the Board of Supervisors for 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously. Diane Hollenbach turned the meeting over to Ms. Fiedler.

A motion was made by David Franke to appoint Claude Beaver the Vice Chairperson of the Board of Supervisors for 2020. Heidi Fiedler seconded the motion and hearing no questions on the motion, it passed unanimously.

PUBLIC COMMENT
David Reichlein thanked Supervisor Fiedler for standing up for the men of Northern Berks Regional Police Department.

POSITIONS FILLED BY MEMBERS OF THE BOARD OF SUPERVISORS
A motion was made by Claude Beaver to appoint Heidi Fiedler as Agricultural Security Area Representative for 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

Township Road Master remained vacant.

A motion was made by Claude Beaver to appoint David Franke as Northern Berks Regional Police Commissioner for 2020. The motion died for a lack of a second.

A motion was made by Claude Beaver to appoint Heidi Fiedler as Northern Berks Regional Police Commissioner for 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to appoint David Franke as Northern Berks Regional Police Commission Alternate for 2020. Heidi Fiedler seconded the motion and hearing no

questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to appoint Diane Hollenbach as PSATS Voting Delegate for 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

SET MONTHLY MEETING DATES AND APPROVE THE HOLIDAY SCHEDULE

A motion was made by Claude Beaver to set the monthly meeting as the 2nd Thursday of each month at 7:00 PM in the Maidencreek Township Municipal Building and approve the holiday schedule. David Franke seconded the motion. Hearing no questions on the motion, it passed unanimously.

DESIGNATE PUBLICATION FOR ADVERTISEMENT OF PUBLIC NOTICES

A motion was made by Claude Beaver to designate the Reading Eagle as the publication for the advertisement of legal notices in 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

RESOLUTION 1-2020

A motion was made by Claude Beaver to adopt Resolution 1-2020 appointing Diane Hollenbach as Township Manager and setting compensation for the position. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

RESOLUTION 2-2020

A motion was made by Claude Beaver to adopt Resolution 2-2020 appointing Orlando Law Offices as Solicitor to serve the Board of Supervisors, Planning Commission, and Park and Recreation Board and set an hourly rate at $185 per hour for 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

RESOLUTION 3-2020

A motion was made by Claude Beaver to adopt Resolution 3-2020 appointing Systems Design Engineering as Township Engineering Consultant to serve the Board of Supervisors and Planning Commission and set the hourly rate for each service for 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

RESOLUTION 4-2020

A motion was made by Claude Beaver to adopt Resolution 4-2020 appointing Systems Design Engineering Township Sewage Enforcement Officer and set the hourly rate for those services in 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

RESOLUTION 5-2020

A motion was made by Claude Beaver to adopt Resolution 5-2020 appointing Great Valley Consultants as Zoning Officer, Building Code Official and Code Enforcement Officer for 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

UNIFORM CONSTRUCTION CODE APPEALS BOARD

A motion was made by Claude Beaver authorizing Maidencreek Township to participate in the Berks Countywide UCC Appeals Board in 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

APPOINT PERSONNEL AND ADOPT RESOLUTION 6-2020 FOR RATES OF PAY FOR EMPLOYEES

A motion was made by Claude Beaver to adopt Resolution 6-2020 establishing Personnel Positions and Rates of Pay for 2020 and appoint the following personnel:

- Diane Hollenbach Secretary/Treasurer
- Debbie Didyoung Part Time Assistant Secretary
- Julie Mull Board of Supervisors Recording Secretary
- Katelyn Gruber Park & Recreation Recording Secretary
- Katelyn Gruber Planning Commission Recording Secretary
- Chris Kline Emergency Management Coordinator – FEMA
- David Franke Assistant Emergency Management Coordinator – FEMA
- Diane Hollenbach Open Records Officer
- Katelyn Gruber Alternate Open Records Officer
- Katelyn Gruber Recycling Coordinator
- Colleen Donohue School Crossing Guard
- Mark Seidt Alternate School Crossing Guard
- Beverly Guistwite Cleaning Person
- Keith Shuman Public Works Foreman
- Greg Wolfe Public Works Leadman
- Andrew Letsche, and Brian Wise Heavy Equipment Operators
- Tyler Nolt Light Equipment Operator
- Katelyn Gruber Receptionist/Clerk/Typist
- David Brown, Tim Machemer, Mike Shirk, Tim Mills, Patrick Donovan and Owen Heller Seasonal Snow Plow Operators
- Keith Shuman, Brian Wise and Diane Hollenbach Personnel/Safety Committee

David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

APPOINT TAX COLLECTION POSITIONS

A motion was made by Claude Beaver to appoint Barbara Hassler as real estate and amusement tax collector, Pat Lupia as deputy real estate tax collector, to appoint the County of Berks Tax Claim Bureau as delinquent real estate tax collector and to appoint Diane Hollenbach as the Township Representative to issue Amusement Permits. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

APPOINT PERSONNEL TO BOARD POSITIONS

A motion was made by Claude Beaver to appoint Karl Bolognese to the Maidencreek Township Authority Board with a term expiring on 12/31/24. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to appoint James Schoellkopf Jr. to the Maidencreek Township Planning Commission with a term expiring on 12/31/23. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to appoint Cody Rhoads to the Maidencreek Township Park and Recreation Board with a term expiring on 12/31/24. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to adopt Resolution 7-2020 appointing William Riedel to the Zoning Hearing Board until 12/31/2022. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to set the rate of the Zoning Hearing Board Solicitor, Kozloff Stoudt at $175/hr. for a shareholder, $154/hr. for associates and $108/hr. for paralegal. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to appoint David Brown as the Vacancy Board Chairman with a term ending 12/31/2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to adopt Resolution 8-2020 to appoint the Joint Planning Commission with a term expiring 12/31/2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

CAPITAL AUTHORIZATIONS, RESOLUTION

A motion was made by Claude Beaver to designate Tompkins/VIST Bank, Fleetwood Bank, First National Bank, BBT and PLIGIT as depositories for all Township funds and Tompkins/VIST Bank for the collected tax funds of the Maidencreek Township Tax Collector. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by David Franke to authorize the County of Berks to print and mail joint real estate tax bills with the Township sharing equally in the cost for printing and postage. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to authorize any Supervisor to spend $2,500 for emergency situations and the Manager to spend $2,000 a week for daily operational needs during 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to authorize the Township Manager to purchase Security Bonds for 2020 for the Secretary/Treasurer in the amount of $800,000.00 and Real Estate Tax Collector in the amount of $500,000.00. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to adopt Resolution 9-2020 authorizing the Board of Supervisors to appoint an independent auditor, Herbein CPAs and Consultants to audit the financial records of 2019. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to set the mileage rate at the IRS approved rate of .575 per mile. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

RESOLUTION 10-2020

A motion was made by Claude Beaver to adopt Resolution 10-2020 designating Northern Berks Emergency Medical Service to provide emergency medical service and transport service to Maidencreek Township. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

RESOLUTION 11-2020

A motion was made by Claude Beaver to adopt Resolution 11-2020 designating the Blandon Fire Company to provide fire protection and emergency medical service to Maidencreek Township. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

APPOINT FIRE POLICE PERSONNEL

A motion was made by Claude Beaver to appoint personnel to the following positions: Fire Police Captain-Floyd Richards, Fire Police Lieutenant-Teresa Franke and James Schoellkopf Jr., Fire Police Personnel - Daniel Miller, Sr and Ed Byers. Heidi Fiedler seconded the motion and hearing no questions on the motion, Claude Beaver and Heidi Fiedler voted, "Aye." David Franke abstained. Motion carried.

APPOINT ANIMAL CONTROL

A motion was made by Claude Beaver to appoint Safety Net Sanctuary as the animal control organization for 2020. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

APPOINT TAX COLLECTION COMMITTEE REPRESENTATIVE

A motion was made by Claude Beaver to appoint Diane Hollenbach as alternate to the Berks County Tax Collection Committee. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

Since there was no further business, a motion was made by Claude Beaver, seconded by David Franke to adjourn the January 6, 2020 Reorganization Meeting at 9:24 a.m. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

_____

Township Secretary, January 7, 2020