Maidencreek Township Authority
February 20, 2020

Attending Board Members: Karl Bolognese, Jerry Hartman, Jack May, Dan Novakovich, James Nothwehr

Also Attending: Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Diane Hollenbach for Maidencreek Township and Patrick Donovan, Tim Mills and Debbie Kline of the Maidencreek Township Authority.

Jack May called the February 20, 2020 meeting of the Maidencreek Township Authority (MTA) to order at 5:00 p.m. at the Maidencreek Township municipal building.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS – None.

DEVELOPMENT CLOSEOUT STATUS – None.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the Reorganization minutes and the January 16, 2020 regular meeting minutes as presented. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

PMAA Performance Assessment Program

A motion was made by Dan Novakovich to authorize participation in the PMAA Performance Assessment Program. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

DRBC Permit Application

Ty Leinneweber of SDE presented the completed DRBC Permit Renewal Application to be signed by the Chairman. The Chairman, Jack May, signed the contract and returned to SDE.

A motion was made by Dan Novakovich to authorize the DRBC Permit Renewal Application to be signed by the Chairman, Jack May, and for SDE to submit the completed application to DRBC. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

Vacuum Excavation/Curb Box Repair

Patrick Donovan reviewed the three bid proposals received by the MTA for curb box repair pricing. Delaware Valley Utility Contractors was the lowest bidder. Mr. Donovan recommended that the MTA repair approximately 58 curb boxes in 2020. The Board was in agreement and approved the repair of 58 curb boxes.

A motion was made by Karl Bolognese to accept the low bid submitted by Delaware Valley Utility Contractors for the vacuum excavation/curb box repair project. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

2020 Goals and Objectives – Patrick Donovan reviewed the MTA Goals and Objectives for 2020 and addressed all questions in detail. Mr. Donovan will provide status updates to the Board on a regular basis.

UNFINISHED BUSINESS

Rules and Regulations – Mr. Donovan will provide changes to SDE and the rules and regulations will be approved thereafter. The codification process is ongoing.

Well #7 Project – Patrick Donovan reported that SDE will be submitting permits to DRBC for this project. SDE is continuing to work on the design phase for the well house.

A motion was made by James Nothwehr to approve Well 6 & 7 SWIP Project Flow Data Industries, Inc., Payment Application #2 in the amount of $32,732.00 conditional upon review and release by Mr. Becker. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

MTA Operating Charter – Mr. Becker provided an update on renewal of the MTA Operating Charter. As the documentation is completed Mr. Becker will present it to the Board for approval and execution.

LEAK REDUCTION REQUESTS

Yi Lu, 101 Lindbergh Avenue, Blandon

A motion was made by Jim Nothwehr to authorize a leak reduction of sewer charges in the amount of $1,272.38 for Yi Lu, 101 Lindbergh Avenue, with the balance of $1,169.01 due within 45 days. No credit will be granted to this account if payment in full is not received by April 15, 2020. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Gina Taddeo, 317 Sycamore Lane, Blandon

A motion was made by Jim Nothwehr to authorize a one-time leak reduction per MTA policy for Gina Taddeo, 317 Sycamore Lane. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Patricia Ostrander, 102 Allison Place, Blandon

A motion was made by Jim Nothwehr to authorize a one-time leak reduction per MTA policy for Patricia Ostrander, 102 Allison Place. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Annette Becker, 524 Main Street, Blandon

A motion was made by Jim Nothwehr to authorize a one-time leak reduction per MTA policy for Annette Becker, 524 Main Street. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

ROUTE 222 PROJECT

Dan Becker stated he had a meeting with Patrick Donovan and Karen Pollock earlier this week regarding the Rt 222/Coca-Cola easement, and at this time they spoke to Larry Ditty of PennDot. Larry indicated the agreements previously provided by PennDot were incorrect. He stated PennDot would prepare the correct agreements and forward them to the MTA. Mr. Donovan stated he received the corrected documents today. Mr. Becker will review the new agreements and provide an update to the Board in March.

SOLICITOR'S REPORT

Mr. Becker had nothing further to add.

ENGINEER'S REPORT

SDE submitted a written report.

Ty Leinneweber reported that the Chapter 94 Report is complete. He reviewed the report in depth with the Board. Ty presented the completed Chapter 94 Report to be signed by the Chairman. The Chairman, Jack May, signed the report and returned to SDE. Ty is awaiting an additional form that requires a signature by Ontelaunee Township. Upon receipt of this, Ty will forward the Chapter 94 report to DEP by the March 31, 2020 deadline.

AUTHORITY REPORT

Mr. Donovan had nothing further to add.

TREASURER'S REPORT & PAYMENT OF BILLS

Jim Nothwehr reported that everything appears to be in good standing. Mr. Donovan will continue to research investment options for the operating account and CDs and follow up with the Board for further discussion.

A motion was made by Dan Novakovich to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - $58,465.15, Construction in Progress - $11,330.81, Reimbursable Expenses Paid by Developer - $615.03, Payroll Account Transfer from Operator Acct - $80,000.00, Validate Checks Signed Between Meetings - $1,675.00, Special Checks Requiring Special Handling - $10,278.09, Additional Checks after Board Book Delivery - $45,498.44. Karl Bolognese seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES

A motion was made by Jerry Hartman to approve SDE Professional Staff Reimbursable Expenses as follows: SDE invoice #99036 in the amount of $615.03. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

A motion was made by Dan Novakovich and seconded by Jim Nothwehr to adjourn the meeting at 5:50 PM.

Respectfully Submitted,

Debbie Kline
Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Maidencreek Township Authority Plant Operators
Kosmerl & Company
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township