Maidencreek Township Authority
March 19, 2020

Attending Board Members: Dan Novakovich
Attending Board Members Via Teleconference: Karl Bolognese, Jerry Hartman, Jack May, Jim Nothwehr

Also Attending: Patrick Donovan and Debbie Kline of the Maidencreek Township Authority.
Also Attending Via Teleconference: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt.

Jack May called the March 19, 2020 meeting of the Maidencreek Township Authority (MTA) to order at 5:00 p.m. at the Maidencreek Township municipal building.

APPROVAL OF THE MINUTES

A motion was made by Jim Nothwehr to waive the reading of the minutes and approve the February 20, 2020 regular meeting minutes as presented. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

WWTP Lighting Proposals

Patrick Donovan reported that he and Russ Stoudt have been working with Steve Gribb of SDE to evaluate the lighting at the Waste Water Treatment Plant. SDE prepared the specifications for the project and got proposals from three local contractors. The proposed changes will net a 7-year payback and address the safety concerns with the current lighting. The lowest bid received was from Pagoda Electrical, Inc., at a cost of $20,443.00. Mr. Donovan recommended that the MTA accept the bid proposal from Pagoda Electrical, Inc.

A motion was made by Karl Bolognese to accept the bid proposal for the Waste Water Treatment Plant Lighting Project from Pagoda Electrical, Inc., at a cost of $20,443.00. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

10 Ingot Drive Permit

Mr. Donovan reported there is a prepaid water permit and sewer permit for one EDU for the property located at 10 Ingot Drive. The permits were issued 10/31/2005 and renewed four times. The development of this property did not occur as planned, and the property is now being sold for development of a dental office. Mr. Donovan is recommending the current permits be honored and transfer with the property with the new purchaser paying the difference between the original purchase price of the EDU and the current price of the EDU. **The MTA Board made the motion below based on the fact that the Authority currently has excess reserve capacity available.**

A motion was made by Jim Nothwehr to allow for the transfer of the EDU that was previously assigned to 10 Ingot Drive subject to the new purchaser paying the difference between the original purchase price of the EDU and the current price of the EDU and provided the MTA has adequate excess reserve capacity. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

April Shut-Off List
Tabled due to COVID-19 National Emergency.

UNFINISHED BUSINESS
Rules and Regulations – The codification process is ongoing. Mr. Donovan asked for an estimate of timeline and costs to complete the codification process. Mr. Becker stated this is a large project and there is approximately an additional $15,000 to $20,000 to complete the project. Mr. Becker indicated the project is about one-third complete and thus far the MTA has spent $10,863.50 in legal fees.

A motion was made by Karl Bolognese to authorize the MTA to spend an additional $10,000 in 2020 and $10,000 in 2021 for codification of the MTA Rules and Regulations. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

ROUTE 222 PROJECT
Dan Becker provided an update regarding the Rt 222/Coca-Cola easement. Mr. Becker has been corresponding via email with the attorney for PennDot on the areas of concern for the MTA. Dan provided the email exchange to the Board for their review prior to the Board meeting. After much discussion, the Board and Professional Staff are in agreement to authorize Mr. Becker to finalize the reimbursement agreement offered by PennDot.

A motion was made by Dan Novakovich to authorize Mr. Becker to finalize the reimbursement agreement with PennDot understanding the MTA will subordinate their rights and interests to PennDot, and the MTA will be required to comply with PennDot's Highway Occupancy Rules and Regulations. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT
Mr. Becker had nothing further to add.

ENGINEER'S REPORT
SDE submitted a written report.
Ty Leinneweber reported that SDE received the PennDot review letter on March 9, 2020 regarding the Rt 73 Water Line Replacement project. Given the amount of paving restoration PennDot is requiring with this project, SDE has extended the bid due date to April 14, 2020.

AUTHORITY REPORT
Mr. Donovan had nothing further to add.

TREASURER'S REPORT & PAYMENT OF BILLS
Jim Nothwehr reported that everything appears to be in good standing. Mr. Donovan advised his recommendation for investment options at this time is to invest $50,000 with PLGIT to maximize the MTA interest rates.

AUTHORIZATION TO INVEST WITH PLGIT

A motion was made by Jim Nothwehr to authorize Mr. Donovan to open an account with PLGIT with an initial deposit of $50,000. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Karl Bolognese to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - $25,382.21, Construction in Progress - $21,667.08, Reimbursable Expenses Paid by Developer - $0, Payroll Account Transfer from Operator Acct - $0, Validate Checks Signed Between Meetings - $289.00, Special Checks Requiring Special Handling - $12,316.42, Additional Checks after Board Book Delivery - $9,996.58. Jim Nothwehr seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES – None.

COVID-19 – Jerry Hartman asked for an update on the precautions being taken by the MTA personnel with regards to the COVID-19 pandemic. Mr. Donovan reported the MTA office staff diligently sanitizes surfaces each morning and evening. All personnel are practicing social distancing. As of today, the office will be closed to the public for safety reasons. A notice was posted on the door with the phone number for Township residents to call with questions and instructing them to use the drop box for payments. Mr. Donovan reported he will speak to Russ Stoudt to emphasize sanitizing and social distancing at the WWTP. Mr. Donovan also reported there is a contingency plan in place for rotating staff in the event that becomes necessary.

Mr. Hartman inquired about the ability for the WWTP to handle the use of products other than toilet paper, as the COVID-19 pandemic has caused a shortage of TP. Mr. Donovan indicated he does not foresee an issue with the MTA sewer system and Greg Unger of SDE was in agreement.

A motion was made by Karl Bolognese and seconded by Jim Nothwehr to adjourn the meeting at 6:10 PM.

Respectfully Submitted,

Debbie Kline
Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Maidencreek Township Authority Plant Operators
Kosmerl & Company
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township