# Manager's Report - June 2020

Office Activity.

- Permit applications, bills, deposits and bank reconciliations were handled in a timely manner. Review fee letters were emailed.
- Part time office help to return June 30th.
- Attended Planning Commission (June 3), Board of Supervisors meeting (June 11), and Park & Rec (June 25)
- Processed JoJaz Planning Commission plan submittal and Redner's Quick Shop Variance/Special Exception Request. Provided information to Redner's Warehouse on corporate office existing plans.
- Coronovirus updates – all month, various email, webinars, Zoom meetings
- Received Notary Commission. Must wait until Recorder of Deeds reopens to make this official.
- Safety Committee met June 24th. State Police were contacted to do a safety assessment of the building.
- Planning Commissioner Hauk did first draft of Burning Ordinance and Planning Commission will discuss.

Road Crew Activity.

- Installed swings and mulch at Blandon Fire Company Playground
- Cleaned up storm damage.
- Patched manholes for the MTA.
- Moved donated shed to Community Park.
- Painted stop sign and stop bar at W Walnut Tree Drive and East Wesner.
- Serviced leaf vac and put in storage.
- Road mowing.
- Clean play equipment, tables, benches and bathrooms twice each week with sani sprayer.
- Restocked Park Restrooms with paper supplies.
- Paint arrows and stop bars.
- Paved Ridge Road potholes.
- Repaired drain at Berk and Kemmerer Roads.
- Jet vaced and cleaned storm water pipes on Excelsior Drive, June Avenue and 315 E Wesner Road.
- Dug a water service line for Authority at Hoch Road and E Wesner Road.

Park and Recreation.

- There were no requests for purchases.
- Minutes attached.

Zoning Report.

General Information.

- We need to discuss the union proposal in executive session.
- Melrose Place Subdivision has not received a renewal on their NPDES Permit. 5 lots remain empty. Developer is encountering problems with using amended soil as a Best Management Practice. PA DEP is requiring that properties with amended soils not be allowed any accessory structures. The Township issued many permits for pools, sheds, patios and fences. Discussion between Developer and PA DEP is ongoing.
- Redner's Quick Shop and Car Wash Plan will be requesting a variance and special exception.
- Storm Water pipe at 315 East Wesner Road was discovered to be installed against the concrete of the storm water box when we attempted to clean the pipe. This pipe was installed as part of the Villages of Maidencreek Plan and our engineer is looking at what needs to be done to correct it.
- The Maidencreek Township Authority is replacing pipe between Grove Road and Park Road. There will be boil water advisories for some residents on Main Street and W Wesner Road. The Authority will hang the notices on the doors of the affected homes.
- Road Closure for railroad work on Chestnut and W Wesner lasted longer than originally planned.

Respectfully Submitted,

Diane Hollenbach, Manager

# MAIDENCREEK TOWNSHIP
# PARK AND RECREATION BOARD MEETING
## Regular Meeting June 25, 2020

**Attending:** Anthony Spero, Brad Congelio, Cody Rhoads, Tim Mills, Stephanie Davenport, Diane Hollenbach – Recording Secretary

**Guests:** Keith Shuman

Anthony Spero called the Regular Meeting to order at 7:00PM in the Maidencreek Township meeting room.

**APPROVAL OF PRIOR MEETING MINUTES:**

Cody Rhoads made a motion to approve the May 28, 2020 regular meeting minutes, seconded by Stephanie Davenport. All present voted in favor; the motion passed.

**APPROVAL OF TREASURER'S REPORT AND BILL LIST:**

Brad Congelio made a motion to approve the Treasurer's Report and Bill List, seconded by Tim Mills. All present voted in favor; the motion passed.

**PROJECT AND MAINTENANCE UPDATE:** Keith Shuman reported that the parking lot and walkway at the Willow Creek Dog Park was complete and the drainage in the small dog park repaired. It was noted that dogs are tunneling under the fence. Mr. Shuman has not heard anything further from the Eagle Scout who wanted to install a sign at the dog park. There was discussion on past Eagle projects and the Township will formulate a list like they did in the past.

The Blandon Fire Company play structure has been installed along with the handicap ramp, mulch and grass. The play equipment will be pressure washed. Tim Mills commented that the plastic edging makes it easy to mow around the play area. Cody Rhoads reported that one of the basketball nets at the Fire Company courts is missing and the brush needs to be cut back.

The tree reported last month in the Community Park has been removed.

**PUBLIC COMMENTS** - None

**BUSINESS**

Diane Hollenbach reviewed the precautions being taken for Covid 19. All facilities are being sanitized twice a week. The Park and Rec Board thought it would be a good idea to publicize this. Bathrooms are now open. Gatherings are limited to less than 250 people.

Letter from Windy Acres Produce – Keith Ringler asked to put his business sign back up in the Community Park. The sign had been along Park Road in this location before the land became a park and had been removed a few years back. The Park and Recreation Board were concerned about line of sight issues. There was concern that by giving permission to one business, any business would have a right to put up a sign. The Township Zoning Ordinance only allows businesses to have a sign on the property where the business is located. The Board was not in favor of allowing the sign and asked that the letter be passed onto the Board of Supervisors with their

concerns.

Fee Schedule is still under review. Additional information was presented on Muhlenberg Township's rates.

There will be no meeting in July.

**Comments from the Board**
Brad Congelio brought to the Board's attention, people walking their dogs without leashes in the Community Park and using the baseball field to run them. The Board thought that informational signs should be put up about the state leash law and directing dog owners to the dog park.

Tim Mills suggested that a gate on the Hoch Road side for the small dog area be included in the 2021 budget. When the crew wants to mow, they must get everyone out of the large dog area and drive through the large dog area to get to the small dog area.

**ADJOURNMENT**
Having no further business, Cody Rhoads made a motion to adjourn the meeting, seconded by Tim Mills. Hearing no questions, all voted in favor. The motion passed. The meeting adjourned at 7:45PM.

The next regular meeting will be Thursday, August 27, 2020 at 7p.m.

Respectfully Submitted,

Diane E. Hollenbach
Township Manager/Secretary/Treasurer







Township of Maidencreek 07/01/2020
Zoning and UCC Services
Great Valley Consultants – GVC #3026-007 and 3026-008

**ZONING AND UNIFORM CONSTRUCTION CODE SERVICES**
**Monthly Report – June 1, 2020 through June 30, 2020:**

**The following permits / plans were reviewed and processed:**

| | | |
|---|---|---|
| 20-075 | 06/01/2020 - | 200 South View Road – Kitchen renovations for Steve Schwank |
| 20-076 | 06/02/2020 - | 228 Wales Way – Fence for Istran Ambrus |
| 20-077 | 06/02/2020 - | 442 Acer Drive – Shed for Terry Hasemayer |
| 20-078 | 06/02/2020 - | 262 Spirit Court – Roof over patio for Dennis Good |
| 20-079 | 06/03/2020 - | 72 Berk Road – Generator for David Brown |
| 20-080 | 06/03/2020 - | 307 East Wesner Road – Fence for Cody Rhoads |
| 20-081 | 06/03/2020 - | 195 Sandhurst Blvd. – Fence for Mike McLaughlin |
| 20-082 | 06/03/2020 - | 332 Cactus Road – Above-ground pool for Ana Nieves |
| 20-083 | 06/04/2020 - | 455 Acer Drive – Fence for Ryan Shoemaker |
| 20-084 | 06/04/2020 - | 117 Kensington Blvd. – Solar system for Jason Kupycienski |
| 20-085 | 06/04/2020 - | 338 Main Street – Deck for Ellen Gardner |
| 20-086 | 06/05/2020 - | 217 North View Road – Above-ground pool for Dustin Moss |
| 20-087 | 06/05/2020 - | 219 Schaeffer Road – Electric heat pump for Thomas Coburn |
| 20-088 | 06/05/2020 - | 120 White Birch Lane – Basement entrance for Henry Mora |
| 20-089 | 06/05/2020 - | 121 Austrian Drive – Pole building for Hector Lieva |
| 20-090 | 06/08/2020 - | 105 Stirling Street – Shed for Joseph McCaffery |
| 20-091 | 06/09/2020 - | 10 Ingot Drive – New dental office for Monica Schick |
| 20-092 | 06/09/2020 - | 176 Sandhurst Blvd. – Shed for Jason Miller |
| 20-093 | 06/09/2020 - | 168 Kensington Blvd. – Fence for Thomas Burns |
| 20-094 | 06/09/2020 - | 145 Pennrose Avenue – Fence for Mike Heller |
| 20-095 | 06/09/2020 - | 115 Ponderosa Drive – Fence for Rashaun Clark |
| 20-096 | 06/10/2020 - | 409 Cassidy Court – patio and expanded driveway for Al Beaton |

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| 20-097 | 06/10/2020 - | 102 Hill Road – HVAC system for USA Buonasera |
| 20-098 | 06/11/2020 - | 413 White Birch Lane – Deck for Russell Scianna |
| 20-099 | 06/11/2020 - | 549 Main Street – Deck for Taylor Gollie |
| 20-100 | 06/11/2020 - | 726 Golden Drive – Deck extension for Adrienne Nagle |
| 20-101 | 06/16/2020 - | 437 Eagle Drive – Shed for David Kresley |
| 20-102 | 06/16/2020 - | 670 Walnut Tree Drive – Patio for Matthew Stichter |
| 20-103 | 06/16/2020 - | 196 South View Road – Home business for Keith Valentine |
| 20-104 | 06/17/2020 - | 100 Prescott Road – Deck for Brian Hostetler |
| 20-105 | 06/17/2020 - | 245 North View Road – Above-ground pool for Michael Perkins |
| 20-106 | 06/17/2020 - | 278 North View Road – Solar system for Nancy Cawley |
| 20-107 | 06/17/2020 - | 423 East Wesner Road – patio for Dennis Will |
| 20-108 | 06/17/2020 - | 1302 Pleasant Hill Road – Occupancy permit for TNA Fleet Services |
| 20-109 | 06/23/2020 - | 20 Grove Road – Fence for Sarah Lorah |
| 20-110 | 06/24/2020 - | 144 Main Street – Above-ground pool for Larry Fitzgerald |
| 20-111 | 06/24/2020 - | 409 Cassidy Court – Solar system for Albert Beaton |
| 20-112 | 06/26/2020 - | 169 Orchard Road – Fence for Jeremy DiFiore |
| 20-113 | 06/29/2020 - | 1 Mt. View Lane – New manufactured home for the Village at Summit Crest, LLC |

**The following were meetings or discussions for Zoning and Building Code services:**

| | | |
|---|---|---|
| 06/01/2020 | - | Discussion with Deb of Remax regarding questions on 21 Ana Avenue. |
| 06/01/2020 | - | Discussion with Heather Christie (realtor) regarding property transfer inspections. |
| 06/01/2020 | - | Discussion with Kate regarding permit status for a solar system at 278 North View Road. |
| 06/01/2020 | - | Discussion with Alan of Fronheiser Pools regarding permits and setbacks for above-ground pools. |

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| 06/03/2020 | - | Prepared monthly report for May. |
| 06/03/2020 | - | Discussion with Tessa Stoddart regarding permit extension for pool permit for 217 Ana Avenue. |
| 06/03/2020 | - | Discussion with Kelly Miller (Compass Real Estate) regarding any records of an access easement for the property at 902 Maidencreek Road to use the driveway on the property at 894 Maidencreek Road. |
| 06/04/2020 | - | Responded to emails from D. Hollenbach regarding permit application for a solar system at 278 North View Road. |
| 06/9/2020 | - | Discussion with Ed of Trinity Solar regarding system at 48 Sunset Avenue. |
| 06/11/2020 | - | Discussion with Jennifer of Pioneer Pole Buildings regarding questions on insulation of building being constructed at 219 Schaeffer Road. |
| 06/11/2020 | - | Discussion with Mary from Momentum Solar regarding a copy of the U&O Certificate for the solar system at 343 Cactus Road. |
| 06/11/2020 | - | Responded to email from Gary Tryhall regarding the proposed "H-2" classified storage building proposed for 1246 Maidencreek Road. |
| 06/15/2020 | - | Discussion with Jodie McCaffery of 105 Stirling Street regarding setbacks required for sheds. |
| 06/15/2020 | - | Discussion with Chris Bemis regarding questions on permits for a fence at 106 Sunset Avenue. |
| 06/16/2020 | - | Discussion with Kevin Manmiller of Giorgio Foods regarding the start-up of concrete pours and inspections again for the Tunnel Building Addition at 1161 Park Road, |
| 06/17/2020 | - | Discussion with Halat Gosia of 416 Riviera Drive regarding easement for stormwater in rear yard for locating a fence. |
| 06/22/2020 | - | Discussion with owner of 105 Pennrose Avenue regarding zoning questions for pool. |
| 06/23/2020 | - | Discussion with Bill Buchannon regarding permit to replace a fence with a higher fence. |
| 06/23/2020 | - | Discussion with Melvin Banner regarding deck at 415 Schaeffer Road. |
| 06/25/2020 | - | Discussion with Jodie McCaffery of 105 Stirling Avenue regarding electrical permit for new circuit to hot tub. |
| 06/29/2020 | - | Discussion with Shawn Mest regarding possible home occupation and questions on permit application. |
| 06/29/2020 | - | Discussion with Matt of Manmiller Electrical regarding questions on generator for 78 Berk Road. |
| 06/29/2020 | - | Discussion with Cory Cummings regarding questions on pool at 126 Cassidy Court. |
| 06/30/2020 | - | Discussion with the contractor for the deck at 415 Schaeffer Road regarding questions on final inspection. |

**The following UCC inspections were performed:**

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| 06/01/2020 | - | 367 West Shore Drive – Footing inspection – PASSED |
| 06/04/2020 | - | 112 Lidia Lane – Framing and rough electric inspections – PASSED |

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| 06/08/2020 | - | 323 June Avenue – Roof tear-off inspection – PASSED |
| 06/08/2020 | - | 338 Main Street – Footing inspection for deck - PASSED |
| 06/09/2020 | - | 338 Main Street – Framing inspection for deck – PASSED |
| 06/09/2020 | - | 112 Lidia Lane – Energy inspection – PASSED |
| 06/10/2020 | - | 343 Cactus Road – Final building and electrical inspections for solar system - PASSED |
| 06/11/2020 | - | 314 Faith Drive – Framing and rough electrical inspections - PASSED |
| 06/12/2020 | - | 314 Faith Drive – Energy inspection – PASSED |
| 06/15/2020 | - | 217 Ana Avenue – Rough electric for above-ground pool – PASSED |
| 06/15/2020 | - | 219 Schaeffer Road – Energy inspection in pole building - PASSED |
| 06/16/2020 | - | 112 Lidia Lane – Wallboard inspection – PASSED |
| 06/16/2020 | - | 217 Ana Avenue – Final building and electrical inspections for above ground pool - PASSED |
| 06/17/2020 | - | 48 Sunset Avenue – Final building and electrical inspection for solar system - FAILED |
| 06/17/2020 | - | 1161 Park Road – Tunnel Building - Wall pre-pour inspection – PASSED |
| 06/17/2020 | - | 48 Sunset Avenue – Final building and electrical re-inspection for solar system – PASSED |
| 06/25/2020 | - | 10 Ingot Drive – Footing inspection – FAILED |
| 06/25/2020 | - | 404 Coronet Drive – Final inspection for pool – PASSED |
| 06/26/2020 | - | 10 Ingot Drive – Footing re-inspection – PASSED |
| 06/26/2020 | - | 415 Schaeffer Road – Footing inspection – PASSED |
| 06/26/2020 | - | 413 Cassidy Court – Final building and electrical inspections for solar system – PASSED |

**The following were meetings, discussions, inspections or processing of documents / correspondence regarding enforcement of the Property Maintenance and/or Zoning Ordinances:**

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| 06/03/2020 | - | Site visit to 168 Kensington Blvd. regarding installation of a fence without a permit. |
| 06/03/2020 | - | Discussion with DJ Strand's office regarding rescheduling of hearing for Norman Wilkerson. |
| 06/04/2020 | - | Responded to email from D. Hollenbach regarding trash at 100 Prescott Drive. |
| 06/05/2020 | - | Prepared and issued NOV letter to owner of 100 Prescott Road regarding IPMC issues. |
| 06/08/2020 | - | Responded to emails from Chris Garrell regarding postponement of hearing for Norman Wilkerson until June 18. |
| 06/10/2020 | - | Site visit to 409 Cassidy Court regarding complaint of work being done without a permit. |

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| 06/15/2020 | - | Discussion with Chris Bemis of 106 Sunset Avenue regarding issues and possible testimony regarding property maintenance issues at 100 Sunset Avenue. |
| 06/17/2020 | - | Site visit to review existing conditions at 59 West Bertolet Place prior to hearing. |
| 06/18/2020 | - | Attended citation hearing for Norman Wilkinson of 57 West Bertolet Place regarding property maintenance issues. |