Manager's Report - July 2020

Office Activity.

- Permit applications, bills, deposits and bank reconciliations were handled in a timely manner. Review fee letters were emailed.
- Receptionist returned August 3rd
- Attended Planning Commission (July 1), Board of Supervisors meeting (July 9), Police Commission (July 13) and Authority (July 16)
- Attended Union negotiation. Next meeting August 24th 9am
- Authority had a boil water advisory week of July 9th
- Attended Berks County Cooperative Purchasing Council (July 14)
- Attended MS4 Meeting (July 16)
- Attended Schuylkill Action Network meeting (July 16)
- Ordered recycling bins
- Advertised Ag Security Open Enrollment for August 2020
- Reviewed Recycling contract, spoke with JP Mascaro regarding renewal.
- Attended Berks EIT meeting (July 29)
- Attended Fleetwood Library Open House (July 31)

Road Crew Activity.

- Prepped ballfields for play.
- Cleaned up tree on Colonial Court
- Put doors and ramp on shed in Community Park.
- Mowed recreation areas.
- Mill and pave Ridge Road.
- Road mowing.
- Painted yellow lines on roads.
- Dug out June & Excelsior Drive outfalls and drains in preparation for paving.
- Repaired door panels on Truck #3.
- Trimmed around signs and poles.
- Assisted by hauling material for Andrew Maier stormwater project.
- Collected trash each week.
- Sprayed recreation equipment, benches, bathrooms twice a week.

Zoning Report.

- 59 W Bertolet Place was taken to the District Justice for property maintenance and fined. The property remains a hazard. Pictures attached. Would the Board authorize the Zoning Officer to file with the District Justice and authorize the solicitor to represent the township?

Respectfully Submitted,
Diane Hollenbach, Manager

Township of Maidencreek 08/04/2020
Zoning and UCC Services
Great Valley Consultants – GVC #3026-007 and 3026-008

ZONING AND UNIFORM CONSTRUCTION CODE SERVICES
Monthly Report – July 1, 2020 through July 31, 2020:

The following permits / plans were reviewed and processed:

20-114	07/01/2020 -	229 Spirit Court – Solar system for Sharon Wilkinson
20-115	07/02/2020 -	318 East Wesner Road – Shed for Kraig Leiby
20-116	07/02/2020 -	105 Stirling Street – Electric for hot tub for Joseph McCaffery
20-117	07/07/2020 -	127 Blandon Avenue – Shed for Aaron Rogers
20-118	07/07/2020 -	195 Sandhurst Blvd. – Deck extension for Lexie McLaughlin
20-119	07/08/2020 -	106 Sunset Avenue – Fence for Michele Weiser
20-120	07/08/2020 -	113 Timber Drive – Shed for John Schwartz
20-121	07/08/2020 -	405 Eagle Drive – Above-ground pool for Anita Chiarelli
20-122	07/09/2020 -	107 Ponderosa Drive – Shed for Adam Fuller
20-123	07/09/2020 -	300 West Walnut Tree Drive – In-ground pool for Jonathan Downs
20-124	07/13/2020 -	728 Golden Drive – Deck extension for Todd Schaeffer
20-125	07/13/2020 -	412 Liberty Drive – Solar system for Randy Miller
20-126	07/14/2020 -	204 West Walnut Tree Drive – Shed for Andrea Mauger
20-127	07/14/2020 -	110 Carmen Drive – Solar system for Michael Singh
20-128	07/15/2020 -	23 Judy Drive – Home occupation for Sean Mest
20-129	07/15/2020 -	243 Snyder Road – Replace HVAC unit for office at Coca Cola
20-130	07/20/2020 -	101 Fleming Street – Gas fireplace for Aubrey Henules
20-131	07/21/2020 -	112 Penrose Avenue – Replace deck for Charles Mata
20-132	07/24/2020 -	283 Longleaf Drive – Patio for Joseph Rudderow
20-133	07/27/2020 -	144 Kensington Blvd. – In-ground pool for Brian Lulewicz
20-134	07/29/2020 -	536 Walnut Tree Drive – Shed for Timothy Kline
20-135	07/30/2020 -	8932 Allentown Pike – Re-energize electric service for Robert Marks

20-136	07/30/2020 -	316 Sophia Blvd. – Fence for Steven Katzenmoyer
20-137	07/31/2020 -	436 Liberty Drive – Solar system for Christopher Dilbeck
20-138	07/31/2020 -	316 Cactus Road – Solar system for Robert Benware

The following were meetings or discussions for Zoning and Building Code services:

07/01/2020	-	Prepared monthly report for June.
07/08/2020	-	Responded to email from Karina Torres regarding permit for chickens at property in Limestone Village.
07/08/2020	-	Discussion with Steven Petersheim regarding zoning questions on 123 West Wesner Road.
07/10/2020	-	Discussion with Jodie McCaffery regarding inspections for electric for hot tub at 105 Stirling Street.
07/13/2020	-	Responded to emails from Mike Gombar regarding ZHB hearing for Redners for variances for Convenience store at property at Rt. 73 and Allentown Pike.
07/16/2020	-	Responded to emails from Linda Getner of PRLB regarding information on code requirements for residential roof replacement.
07/20/2020	-	Discussion with Anthony of Sylvin Pools regarding permit process and setbacks for above-ground pools.
07/20/2020	-	Discussion with Doreen of Hahn Exteriors regarding deck at 608 West Walnut Tree Drive.
07/21/2020	-	Discussions with Amos Lapp regarding permits for bathroom renovations at 276 Faith Drive.
07/23/2020	-	Discussion with Kyle Wiloby of KW Home Improvements regarding questions on egress windows for basement renovations.
07/26/2020	-	Discussion with Robert Welch regarding 329 West Shore Drive and possible subdivision of property, and demolition of one of the existing dwellings and construction of a new dwelling on the property.
07/26/2020	-	Discussion with Teri of Springer Realty regarding need for inspection for sale of 663 Walnut Tree Drive.
07/26/2020	-	Discussion with Jesse Chain of Secured Roofing regarding permit of a commercial roof replacement.
07/27/2020	-	Discussion with Rob from Eagle Construction regarding questions on renovations at 200 South View Road.
07/28/2020	-	Discussion with Martin Roper regarding pool depths that require permits and requirements for permits for a pool.
07/28/2020	-	Discussion with Mike Frederick of Solar Energy World regarding permit for 117 Kensington Blvd.

The following UCC inspections were performed:

07/01/2020	-	126 Cassidy Court – Final building and electrical inspection for pool – PASSED
07/01/2020	-	415 Schaffer Road – Final inspection for deck – PASSED
07/01/2020	-	338 Main Street – Final inspection for deck - PASSED
07/02/2020	-	10 Ingot Drive – Wall pre-pour inspection – PASSED
07/02/2020	-	78 Berk Road – Final electrical inspection for generator – PASSED
07/02/2020	-	276 Faith Drive – Final building and electrical inspections for solar system – PASSED
07/06/2020	-	151 Austrian Drive – Footing inspection – PASSED
07/07/2020	-	10 Ingot Drive – Foundation inspection – PASSED
07/13/2020	-	1 Mountain View Lane – Footing inspection – PASSED
07/13/2020	-	405 Eagle Drive – Rough electrical inspection for pool - PASSED
07/13/2020	-	105 Stirling Street – Final electrical inspection for hot tub – PASSED
07/15/2020	-	367 West Shore Drive – Framing, rough plumbing and rough electrical inspections – PASSED
07/16/2020	-	405 Eagle Drive – Final building and electrical inspections for pool - PASSED
07/17/2020	-	246 Snyder Road – Final mechanical inspection – PASSED
07/17/2020	-	367 West Shore Drive – Firecaulking and partial energy inspection – PASSED
07/17/2020	-	10 ingot Drive – Underslab plumbing inspection – PASSED
07/17/2020	-	278 North View Road – Final building and electrical inspections for solar system - PASSED
07/22/2020	-	367 West Shore Drive – Partial energy inspection – PASSED
07/23/2020	-	8932 Allentown Pike – Electrical service re-energizing inspection – FAILED
07/27/2020	-	608 West Walnut Tree Drive – Footing inspection for deck – PASSED
07/28/2020	-	200 South View Road – Framing and rough electrical inspections for renovations - PASSED
07/28/2020	-	409 Cassidy Court – Final building and electrical inspections for solar system – PASSED
07/29/2020	-	10 Ingot Drive – Underslab pre-pour inspection – PASSED
07/29/2020	-	325 Cornerstone Drive – Final building and electrical inspections for solar system - PASSED
07/30/2020	-	129 Cedrick Avenue – Final building and electrical inspections for solar system - PASSED
07/30/2020	-	8932 Allentown Pike – Electrical service re-energizing re-inspection – PASSED
07/31/2020	-	117 Kensington Blvd. – Final building and electrical inspections for solar system - PASSED

The following were meetings, discussions, inspections or processing of documents / correspondence regarding enforcement of the Property Maintenance and/or Zoning Ordinances:

07/07/2020	-	Responded to email from D. Hollenbach regarding NOV for burned-out RV at 1537 Ridge Road.
07/08/2020	-	Responded to email from D. Hollenbach regarding complaint about lack of E&SC control measures during excavation for berm and fence at 432 East Wesner Road.
07/09/2020	-	Reviewed photos of earth disturbance during installation of berm and fence at 432 East Wesner Road.
07/10/2020	-	Discussion with D. Hollenbach regarding complaint about exterior storage of trucks and materials at site at 1302 Pleasant Hill Road.
07/13/2020	-	Site visit to 1302 Pleasant Hill Road regarding complaint about exterior storage of equipment and materials.
07/14/2020	-	Site visit to 112 Penrose Avenue regarding complaint of work without permits. Prepared and issued NOV letter to 112 Penrose Avenue regarding installation of deck with roof without permits.
07/14/2020	-	Reviewed information from D. Hollenbach regarding berm at fence installation at 432 East Wesner Road.
07/15/2020	-	Prepared and issued NOV letter regarding exterior storage of materials and equipment at 1302 Pleasant Hill Road.
07/16/2020	-	Prepared and issued NOV letter regarding property maintenance issues at 1537 Ridge Road.
07/20/2020	-	Discussion with Nevin Burkholder regarding NOV letter for Mobile Fleet repair business at 1302 Pleasant Hill Road.
07/20/2020	-	Site visit to 116 Ponderosa Drive regarding complaint about pool.
07/21/2020	-	Site visit to 579 Main Street regarding complaint about fence installation in front yard. Prepared and issued NOV letter to 579 Main Street regarding fence installation in right-of-way of Main Street.
07/23/2020	-	Site visit to 112 Kensington Blvd. regarding installation of pool without permits. Prepared and issued NOV letter to 112 Kensington Blvd. regarding pool without permits.
07/24/2020	-	Site visit to 59 West Bertolet Place regarding property maintenance complaint.
07/26/2020	-	Discussion with Ron Dobelesky of 579 Main Street regarding NOV for fence in front yard.
07/27/2020	-	Discussion with and responded to text messages from Ron Dobelesky of 579 Main Street regarding NOV for fence in front yard.
07/27/2020	-	Discussion with Gary Lebo of 112 Kensington Blvd. regarding NOV letter for pool without permit.
07/28/2020	-	Site visit to 110 Hill Road regarding grass and pool issues.
07/29/2020	-	Prepared and issued NOV letter to 110 Hill Road regarding grass and pool issues.



















































