Maidencreek Township Authority
January 21, 2021

Attending Board Members Via Teleconference: Karl Bolognese, Jerry Hartman, Jack May, Jim Nothwehr, Dan Novakovich

Also Attending: Patrick Donovan and Debbie Kline of the Maidencreek Township Authority. Also Attending Via Teleconference: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt, Diane Hollenbach of Maidencreek Township

Dan Novakovich called the January 21, 2021 meeting of the Maidencreek Township Authority (MTA) to order at 5:10 p.m. via Zoom video conference.

PUBLIC COMMENT – None.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the December 17, 2020 regular meeting minutes as presented. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW

Redner's Quick Shop and Car Wash

Nothing new to report.

NEW BUSINESS

Water/Sewer Rate Resolution

A motion was made by Jim Nothwehr to adopt and authorize for signature Rate Resolution 01-01-2021 Water Rates. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

A motion was made by Jim Nothwehr to adopt and authorize for signature Rate Resolution 02-01-2021 Sewer Rates. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Property and Liability Insurance

Patrick Donovan reported that he received the 2021 invoice for Property, Liability and Auto insurance from PIRMA. The new premium reflects a cost reduction of $4,711.00 for the year. Mr. Donovan informed the Board that the MTA can opt out of flood insurance for all sites for a reduction of $3,059.00. Greg Unger of SDE will perform a study to evaluate elevations for the well houses to determine the need for flood insurance and report to the Board next month with a recommendation regarding continuing or opting out of flood insurance.

Sludge Hauling Renewal

Ty Leinneweber of SDE stated the sludge hauling contract with Franc Environmental, Inc., is due for renewal. He requested the Board authorize SDE to prepare the renewal contract for an additional year. Unit cost for year two (2021) is $0.0905 or an extended cost for 2021 of $90,500.00.

A motion was made by Jack May to authorize SDE to prepare the sludge hauling renewal contract for year two (2021) with Franc Environmental, Inc. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Annual Chapter 94 Report

A motion was made by Karl Bolognese to authorize SDE to prepare the 2020 Chapter 94 Annual Report to present to the Board for approval to submit to PA DEP by March 31, 2021. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Manhole Project

A motion was made by Jim Nothwehr to authorize SDE to prepare bid documents and advertise for bids for sewer interceptor cleaning and replacement of manhole frames. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Replacement of Rt 73 6" Cast Iron

A motion was made by Karl Bolognese to authorize Greg Unger of SDE to develop a cost estimate to replace the 6" cast iron water main on Rt 73 to accommodate the Well 6 & 7 Well House to be provided at the next Board meeting. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

EPA Risk & Resilience Assessment

Patrick Donovan asked for two volunteers from the Board to assist with the EPA Risk & Resilience Assessments. Dan Novakovich and Jim Nothwehr volunteered. Karen Pollock of SDE and a DEP trainer will be involved as well.

WWTP Flood Damage

Mr. Becker and Mr. Donovan discussed in detail the flood damage that occurred in August 2020 and stated the damage caused to the Waste Water Treatment Plant (WWTP) resulted in a cost of approximately $14,000.00. Mr. Donovan filed an insurance claim with PIRMA for the damages. PIRMA denied the claim stating that the MTA does not have flood insurance for the Waste Water Treatment Plant. Mr. Donovan has spoken to the insurance broker, Keith Biers, who was told by the underwriter at the time the insurance was purchased that the WWTP was covered for flood insurance. As a result, PIRMA has issued a premium credit of $1,400.00 to the MTA.

A motion was made by Jerry Hartman to instruct Patrick Donovan to work with Keith Biers to communicate with PIRMA regarding a premium credit for flood insurance since inception of the policy. If PIRMA fails to respond or denies this request, Mr. Becker will then correspond with them. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

A motion was made by Karl Bolognese to instruct Greg Unger of SDE to perform a study to evaluate the elevation of the dike at the WWTP to determine if the dike should be improved or raised to avoid potential flood damage in the future. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Dunkin Donuts Water Tapping Fee

Mr. Donovan reported that approximately a month ago Dunkin Donuts had a major sewage leak. DEP got involved as there is a private well on the site. It is important for public health that Dunkin Donuts connect to public water. Mr. Donovan has spoken to the owner who stated business has decreased significantly since COVID began. Patrick is requesting the Board calculate the tapping fee for Dunkin Donuts to connect to public water at 73,000 gallons per quarter based on the recent decreased usage. This will be reviewed in the future and adjusted if usage warrants.

A motion was made by Karl Bolognese to accept the general manager's recommendation for the water tapping fee calculation for Dunkin Donuts. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Authority Extension

A motion was made by Jerry Hartman to approve Resolution 03-01-2021 adopting Amendments to the Articles of Incorporation to Increase Term of Existence of the Maidencreek Township Authority. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

None.

UPDATES

PMRS Pension Plan Review

Mr. Donovan reported that Peter Karapelou of Beyer-Barber Company has requested additional information necessary for the pension plan evaluation. Mr. Donovan will forward this request to PMRS.

PennDot Coke Conflict Area

Mr. Becker reported he is awaiting a response from Larry Diddy of PennDot regarding finalization of the new Relocation/Reimbursement Agreement.

Route 222 Project

Ty Leinneweber of SDE reported the project is continuing as expected. SDE has issued the Certificate of Flow for the water and sewer lines that have been completed. The work at the circle and has slowed down because the contractor is hitting rock. The Authority's portion of the project is nearing completion.

UNFINISHED BUSINESS

2021 Budget and Five Year Plan

Finalize in March or April 2021.

Fixed Rate Letter of Credit

Patrick Donovan and Mr. Becker continue to research obtaining a fixed rate letter of credit.

Future Healthcare Costs
The Board tabled this issue until May or June of 2021.

SOLICITOR'S REPORT
Mr. Becker had nothing further to add.

ENGINEER'S REPORT
SDE submitted a written report. Mr. Unger had nothing further to add.

AUTHORITY REPORT
Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Jerry Hartman to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - $54,452.98, Construction in Progress - $10,323.89, Reimbursable Expenses Paid by Developer - $0, Payroll Account Transfer from Operator Acct - $80,000.00, Validate Checks Signed Between Meetings - $2,920.00, Special Checks Requiring Special Handling - $14,662.92, Additional Checks after Board Book Delivery - $8,837.55. Jack May seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES - None.

PUBLIC COMMENT – None.

Having no further business, the meeting was adjourned at 6:19 p.m. upon a motion by Jerry Hartman and a second by Jim Nothwehr.

Respectfully Submitted,

Debbie Kline
Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township, Kosmerl & Company