Maidencreek Township Authority
February 23, 2021

Attending Board Members Via Teleconference: Karl Bolognese, Jerry Hartman, Jack May, Jim Nothwehr, Dan Novakovich

Also Attending: Patrick Donovan and Debbie Kline of the Maidencreek Township Authority. Also Attending Via Teleconference: Greg Unger and Ty Leinneweber of SDE, Daniel Becker of Kozloff Stoudt

Dan Novakovich called the February 23, 2021 meeting of the Maidencreek Township Authority (MTA) to order at 5:00 p.m. via Zoom video conference and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

Loan Options – A meeting has been scheduled for March 18, 2021 at 4:00 p.m. to introduce Jamie Schlesinger from PFM Financial Advisors to the Board to discuss loan options to fund the five-year plan capital projects.

APPROVAL OF THE MINUTES

A motion was made by Jack May to waive the reading of the minutes and approve the Reorganization minutes and the January 21, 2021 regular meeting minutes as presented. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW

Redner's Quick Shop and Car Wash

Nothing new to report.

GSP Properties

Patrick Donovan reported that Ty Leinneweber of SDE requested Letter of Credit Release No. 3 in the amount of $33,729.11 for GSP Properties to reduce the existing Letter of Credit to $0 for final closeout with Tompkins Vist Bank. Ty confirmed all construction activities are complete.

A motion was made by Jerry Hartman to authorize the Chairman, Dan Novakovich, to sign the Authorization for Reduction of the Letter of Credit for GSP Properties to $0 for final closeout with Tompkins Vist Bank. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Draft Letter to Township

Dan Novakovich provided on overview of the draft letter to the Township concerning MTA capital project funding. The Board had a lengthy discussion regarding the potential changes for the Authority and the Township depending on the dissolution of the Northern Berks Regional Police. The Board authorized Patrick Donovan to forward the final letter requesting guidance regarding any potential joint projects that will be planned in the next five years to Diane Hollenbach of Maidencreek Township.

Giorgio Foods Project Titan C

Mr. Donovan reported that Giorgio Foods is planning Project Titan C and stated Land Development Plans for water review have been received. Mr. Donovan and Ty Leinneweber of SDE met with Kevin Manmiller on 02/22/21 to discuss the proposed plan. Giorgio Foods is proposing to connect to the MTA water system for consumption of 3,000 gallons per day for this project. Giorgio has drilled two wells which are dedicated for fire flow only as the water is not potable for other use. Following the update and a discussion of the proposed plan, Ty Leinneweber requested approval to send the review letter to Giorgio Foods.

A motion was made by Jerry Hartman to approve the review letter for the Giorgio Foods Project Titan C plan and authorize SDE to send the letter to Giorgio Foods. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Property and Liability Insurance

Greg Unger of SDE reported due to the amount of snow on the ground he was unable to effectively perform a study to evaluate elevations for the well houses to determine the need for flood insurance. Mr. Unger recommended continuing the flood insurance coverage for an additional year and evaluating in the spring as the weather permits.

A motion was made by Jim Nothwehr to maintain flood insurance until SDE can evaluate the elevations of the wells and present the Board with a recommendation. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Rt 73 6-Inch Cast Iron Estimate

Ty Leinneweber of SDE reviewed the cost estimate to replace the 6-inch cast iron water main on Rt 73 to accommodate the Well 6 & 7 Well House Project.

Lynx Computer Technologies

Mr. Donovan reported the current block of 50 hours of prepaid service hours purchased three years ago has been exhausted. Lynx has provided an estimate to purchase an additional block of 50 hours at a cost of $120.00 per hour for a total of $6,000.00. Patrick will confirm that there is no expiration date for the hours purchased and request confirmation in writing from Lynx.

A motion was made by Jerry Hartman to approve the purchase of a block of 50 prepaid service hours at a total cost of $6,000.00 contingent upon confirmation in writing from Lynx that hours will not have an expiration date. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Office Rental

A motion was made by Jim Nothwehr to authorize Patrick Donovan to get three quotes for office rentals. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

Tessa Kline, 402 Independence Ct, Blandon

A motion was made by Jerry Hartman to authorize a one-time leak reduction per MTA policy for Tessa Kline, 402 Independence Court. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Fran Ditri/Melania Tempano, 221 N. View Rd, Fleetwood

A motion was made by Jack May to authorize a one-time leak reduction per MTA policy for Fran Ditri/Melania Tempano, 221 N. View Road. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

David Drezek, 136 Penrose Ave, Blandon

A motion was made by Karl Bolognese to authorize a leak reduction of sewer charges in the amount of $1,972.27 for David Drezek, 136 Penrose Avenue. No further credit will be granted to this account. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

UPDATES

PMRS Pension Plan Review

Mr. Donovan reported that he has requested additional information from PMRS. When the information is received, he will forward to Peter Karapelou to continue the evaluation.

PennDot Coke Conflict Area

Mr. Becker reported he will reach out to Larry Diddy of PennDot regarding finalization of the new Relocation/Reimbursement Agreement.

Patrick Donovan reported he has had no response from Frontier regarding the invoice for damages to the MTA sewer line caused by improper placement of a telephone pole. Mr. Becker will assist the MTA with further correspondence in order to resolve this matter.

Route 222 Project

Ty Leinneweber of SDE reported construction has slowed due to the amount of rock encountered and the heavy snow.

UNFINISHED BUSINESS

2021 Budget and Five Year Plan

Finalize in March or April 2021.

Fixed Rate Loan

Patrick Donovan and Mr. Becker continue to research fixed rate loan options.

Authority Extension

Mr. Becker stated the Township Board of Supervisors has authorized the advertisement of the hearing for the ordinance to Increase Term of Existence of the Maidencreek Township Authority. This meeting will take place on March 11, 2021.

SOLICITOR'S REPORT
Mr. Becker had nothing further to add.

ENGINEER'S REPORT
SDE submitted a written report. Mr. Unger had nothing further to add.

AUTHORITY REPORT
Mr. Donovan had nothing further to add.

PAYMENT OF BILLS

A motion was made by Jim Nothwehr to accept the Treasurer's Report and authorize the following payments: Routine/Regular Bill List - $52,179.40, Construction in Progress - $21,201.14, Reimbursable Expenses Paid by Developer - $4,500.00, Payroll Account Transfer from Operator Acct - $0, Validate Checks Signed Between Meetings - $1,659.50, Special Checks Requiring Special Handling - $12,214.97, Additional Checks after Board Book Delivery - $82,896.85. Jerry Hartman seconded the motion and hearing no questions on the motion, it passed unanimously.

ENGINEER'S/SOLICITOR'S REIMBURSABLE EXPENSES - None.

PUBLIC COMMENT – None.

Having no further business, the meeting was adjourned at 6:20 p.m. upon a motion by Jim Nothwehr and a second by Jack May.

Respectfully Submitted,

Debbie Kline
Debbie Kline
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township, Kosmerl & Company