Manager's Report – March 2021

Office Activity.

- Permit applications, bills, deposits and bank reconciliations were handled in a timely manner. Review fee letters were emailed and mailed.
- Created newsletter.
- Attended Police Executive Session (Mar 1), Storm Water Committee (Mar 8), Police (Mar 8), Board of Supervisors meeting (Mar 11), Zoning Hearing (Mar 15), Authority (Mar 18), Tax Collection Committee (Mar 25), Park and Rec (Mar 25)
- Met with bridge inspector to discuss his inspection of W Shore Dr Bridge (Mar 3).
- Met with Sean Culver of Lynx regarding copier lease options (Mar 3 and 17).
- Took an LTAP course on building ventilation (Mar 15).
- Met with Becky Clouser of Berks Earned Income Tax to discuss collections (Mar 18)
- Health Insurance Webinar on new administrator site (Mar 18)
- Audit close out meeting (Mar 22).
- Followed up on Agnetti retirement paperwork.
- Zoom meeting regarding the American Recovery Plan Act (Mar 22), research & synopsis
- Reading Area Water Authority Source Water Protection meeting (Mar 23)
- Safety Committee Meeting (Mar 30)
- Discussion with Penn DOT regarding 324 Main Street property acquisition.
- Penn DOT Rt 222 Update Meeting (Mar 31)

Road Crew Activity.

- Snow –
- Trash picked up weekly at parks and playgrounds.
- Fix water boxes and manholes for better plowing.
- Repair stop sign at Park.
- Reported potential blockage upstream of Schaeffer Road Bridge. Foreman contacted property owner and they are clearing tree.
- Core samples in Tree Tops and Ontelaunee Heights.
- Road sweeping.
- Road mowing.
- Put plows in storage.
- Refilled recycling bins.
- Leaf vac prep.
- Street index sign report.
- Repaired safety sign at Tree Tops Tot Lot.
- Maintenance to John Deere 5510.
- Truck #9 to Levan for light installation.
- Leaf pickup (March 22,23)
- Brush pick up (Mar 24, 25, 29, 30,31)

- Flagger Recertification (Mar 26)
- Park bathrooms opened.
- Mulch delivered.

American Recovery Plan Act
Maidencreek Township should receive $937,071
Half will be distributed in June 2021, the remainder in 2022.
All funds must be used by December 31, 2024.

How can recipient governments use relief allocations from the State and Local Fiscal Recovery Funds?
The Department of Treasury will issue guidance detailing its interpretation and implementation of eligible uses, but the statutory language specifically authorizes use of the funds. Each of the following is a separate allowable use of the funds for the recipient:

- To respond to the pandemic or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- For premium pay to eligible workers performing essential work (as determined by each recipient government) during the pandemic, providing up to $13 per hour above regular wages;
- For the provision of government services to the extent of the reduction in revenue due to the pandemic (relative to revenues collected in the most recent full fiscal year prior to the emergency);
- To make necessary investments in water, sewer, or broadband infrastructure;

In addition, a recipient may transfer its allocation to a private nonprofit organization, Tribal organization, public benefit corporation involved in the transportation of passengers or cargo, or special-purpose unit of State or local government, if the recipient government so chooses. The recipient entity would need to use the funds consistent with the purposes listed above.

The recipient government must send Treasury periodic reports with a detailed accounting of the uses of the funds (States and territories must also provide all modifications to tax revenue sources since March 3, 2020).

The language explicitly prohibits funds from being deposited into a pension fund.

States and territories are also prohibited from using the funds to offset, either directly or indirectly, a tax cut made since March 3, 2021.

Respectfully Submitted,
Diane Hollenbach, Manager

March 30, 2021 8:30 am

Bruce Kern 610-871-4179

Penn DOT acquisition of Fox property 324 Main Street, Blandon

Next step in process is preparation of a Right of Way Plan and an environmental study.

Mr. Kern cannot find a copy of the records from Penn DOT acquiring the property. This has never happened to him before. He looked on line and the physical archives. This transaction is so old, the paper copies may have been tossed. He also could not find the deed in the Berks County records. Plan should be attached to the deed and the Penn DOT Design Unit needs a plan to prepare a plan. He feels that the plan may never have come back from Harrisburg after it was signed.

Same day, 10:17 am

I emailed Bruce Kern the real estate transaction and original deed for 324 Main Street found on the Recorder of Deeds website. There was a meets and bounds description attached to the deed and not a map. Mr. Kern replied that this indicates to him a map of the parcel was never prepared. I also sent him a tax map of the property.

I will continue to look at our paper records to see if there is anything we may have.

PHONE: 610-926-4920

FAX: 610-926-6314

MAIDENCREEK TOWNSHIP
BOARD OF SUPERVISORS

1 QUARRY ROAD * P.O. BOX 319 * BLANDON, PA 19510
www.maidencreek.net

Department of Transportation

1002 Hamilton Street

Allentown, PA 18101

June 12, 2020

Dear Mr. Kern,

Maidencreek Township is exercising their right of first refusal for the purchase of the property located at the corner of SR 73 and SR 1010 in Maidencreek Township with pin #61-5410-08-89-3064. The Township is willing to pay fair market value for the property and intends to use the property for a park area with greenspace and a veterans' memorial.

If you have any questions, please call me at 610-926-4920.

Diane Hollenbach

Manager

Maidencreek Township

Center for
Excellence in Local Government
at Albright College | Berks County Water & Sewer Association

March 24, 2021

Diane Hollenbach
Maidencreek Township
1 Quarry Road, PO Box 319
Blandon, PA 19510

RECEIVED
MAR 29 2021
BY:

Dear Ms. Hollenbach,

The past 12 months have been unprecedented across the globe, in the United States, in the Commonwealth, and yes even here in Berks County. We will never forget COVID-19 and its impact has hit all of us both professionally and personally. As CELG and its many components announced postponements and rescheduling of event last March, it became clear that suspending in-person activities was necessary. The impact of not meeting at all was soon replaced by ZOOM and TEAM's meetings. With the leadership of the Community Advisory Board, we at CELG began to reshape our mission and how we could best serve you, our Berks County Municipalities and Berks County as a whole. Serving as a conduit for information and best practices, with the help of our corporate sponsors, CELG endeavored to provide forums and information exchanges to help cope with the challenges of COVID-19. I hope you found the gatherings helpful, and even though we gathered virtually, the opportunity to see our friends and colleagues reassuring.

In 2020, your sponsorship was $100.00. Included with this letter is your 2021 Municipal Sponsorship Form. With the impact of the cancellations of all of our in person training, workshops, and events, it has presented a challenge to meet the financial goals of CELG. If it is possible for your municipality to increase your contribution just for this year, it would be matched dollar for dollar by the Berks County Commissioners. Also, as in the past, Albright College functions on a June 1 – May 31 fiscal year. If you find that you cannot make your sponsorship contribution by May 31st, I am asking you to complete a pledge card. This process allows CELG to align your contribution with Albright College's fiscal year. Please let me know if you require a pledge card this year.

As we look to the fall and the potential to re-gather for programming, I've attached the tentative schedule for fall, winter, and major spring events. Please do not hesitate to call or email me with any thoughts or requests for programming or workshops.

Sincerely,

Paul Janssen, Director
Center for Excellence in Local Government at Albright College

Enclosure

Scheduled Future Events:

- Berks County Water and Sewer Association Annual Conference, Wednesday, July 28, 2021, 9:00 AM to 1:30 PM – Will be held virtually!
- Make up for the two canceled Master Planner Zoning Classes from the spring of 2020 – August 19 and August 26, 2021, will be held provided PMPEI begins in person instruction.
- SALDO Master Planner Course September 16, September 23 and October 10, 2021, will be held provided PMPEI begins in person instruction
- Source Water Protection/CELG/BCW&SA combined Golf Outing, Willow Hollow September 21, 2021, will be held 100% outdoors – Save the Date!
- 2021 Municipal Officials Annual (Don't think we can say this anymore) Dinner will instead be a Fall Picnic, Thursday, September 30, 2021, provided outdoor gatherings are permitted in the fall.
- CELG/SGA/BCW&SA Open House October 19, 2021, 5:00 PM to 7:30 PM, Roessner Hall provided indoor gatherings are permitted.
- Newly Elected Officials Training, Make up Class October 28, 2021, 6:30 PM, will be held provided in person instruction is permitted.
- Newly Elected Officials New Series, December 2, 2021, January 11, 2022, January 31, 2021, and March 2, 2021, will be held provided in person instruction is permitted.
- PA Land Use Institute, Saturday March 5, 2022, 7:30 AM – 1:30 PM, Roessner Hall.
- March 2022, resumption of the CELG/BCW&SA Annual Dinner, Stokesay Castle, 5:00 PM – 8:30 PM.
- Resumption of the CELG/BCW&SA Annual Golf Outing, June 3, 2022, 12:00 Noon to 7:30 PM, Reading Country Club

Center for Excellence in Local Government at Albright College | Berks County Water & Sewer Association

Municipal Sponsorship Form 2021

Our community recognizes the many challenges facing our municipalities and would like to sponsor additional training opportunities and other assistance for local officials through the Center for Excellence in Local Government. Please accept our contribution at the following level:

Sustaining Contributors ($5,000+)
- ☐ $5,000
- ☐ Other _____

Donors ($500 - $999)
- ☐ $750 ☐ $500
- ☐ $600 ☐ Other _____

Benefactors ($2,500 -$4,999)
- ☐ $2,500
- ☐ Other _____

Supporters ($200-$499)
- ☐ $400 ☐ $300 ☐ $200
- ☐ $350 ☐ $250 ☐ Other_____

Patrons ($1,000 - $2,499)
- ☐ $2,000 ☐ $1,500
- ☐ $1,000 ☐ Other _____

Friends ($100 - $199)
- ☐ $150 ☐ Other _____
- ☐ $100

Municipality:	**Date of Contribution:**
Address:	
Contact Person:	**Title:**
Telephone:	**Fax:**
E-mail:	

Payment Method

☐ Make check payable to: **Albright College, Center for Excellence in Local Government**

Amount enclosed: $_____.00 Check# _____ (07-010061-7147-27490)

☐ Please charge to our credit card:

Name on card_____ Phone # _____

Billing Address _____

Card Type: ☐ Visa ☐ MasterCard ☐ Discover Amount: _____

Card #_____ Exp. Date _____ CVV#_____

Signature _____

Please return this form with your payment to –

Albright College, Center for Excellence in Local Government
P.O. Box 15234, Reading, PA 19612-5234

Rev. 3/2021