Maidencreek Township Board of Supervisors
April 14, 2022
7 P.M.

Attending: Heidi Fiedler, David Franke, Joshua Meck, Eric Frey of E. Kenneth Nyce, Tom Unger of Systems Design Engineering, Inc., Keith Shuman – Public Works Foreman and Katelyn Gruber – Recording Secretary

Guests: Eric Bauman, Donna Culp, Mike Schittler, Linda Smith, Jarrett Gibboney, Dennis Fink, Robin Fink, Scott Miller – Spotts, Stevens, McCoy, Joe Farley, Donna Farley, Jeremy Hoagland -The Crossroads Group, LLC, Luke Kamp – The Crossroads Group, LLC, Alex Hughes – The Crossroads Group, LLC, Nick Stoltzfus, Scott Zimmerman, I. Richard Wick, John Hummerich, Debbie Lutz, Steve Lutz, Donna Franke, Jonathan Gruber, Kevin Manmiller, Donna Bissinger, Cody Rhoads

Attending on Zoom: Judy Halteman, Robert Wood, Nick Shuman, Gary Hadden and others

Heidi Fiedler called the regular meeting to order at 7:00 p.m. and asked everyone to rise for the Pledge to the Flag.

AGENDA

A motion was made by David Franke to approve the agenda as presented. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

REORGANIZATION

CHAIRPERSON AND VICE CHAIRPERSON POSITIONS CHANGE FOR 2022

A motion was made by David Franke to appoint David Franke Chairperson of the Board of Supervisors for the remainder of 2022. Joshua Meck seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by David Franke to appoint Joshua Meck the Vice Chairperson of the Board of Supervisors for the remainder of 2022. Joshua Meck seconded the motion and hearing no questions on the motion, it passed unanimously.

POSITIONS FILLED BY MEMBERS OF THE BOARD OF SUPERVISORS

A motion was made by David Franke to appoint David Franke as Northern Berks Regional Police Commissioner for the remainder of 2022.
Solicitor Eric Frey stated that the Police Commission appointment was appointed for a term and does not believe the appointment can be changed. Mr. Frey will research and have an answer at the May meeting.

Motion died for a lack of second.

APPOINT SECRETARY/TREASURER

A motion was made by David Franke to appoint Diane Hollenbach as Secretary/Treasurer at $39/hr for up to 20 hours per week after her initial handling of bills and reviews of the processes that have been under question for the past two/three months.

Heidi Fiedler stated for the record that she opposes appointing Diane Hollenbach to the position of Secretary/Treasurer. Ms. Hollenbach resigned in January of 2022. Supervisor Fiedler stated that Diane Hollenbach did not follow the Second-Class Township Code – Article 1301 Section B stating all additional pay must be approved in a public meeting. Diane Hollenbach paid herself an unapproved additional salary and bonus in 2020.
David Franke stated that in 2020 due to COVID issues meetings had to be covered by Diane Hollenbach.
Joshua Meck stated that to get through he feels if Diane Hollenbach is okay with coming back, he is okay with appointing her. Supervisor Franke stated Diane Hollenbach would like to come back.

Joshua Meck seconded the motion. Hearing no further comments on the motion, David Franke and Joshua Meck voted, "Aye." Heidi Fiedler voted, "Nay." Motion passed, 2-1.

MINUTES AND TREASURERS REPORT

A motion was made by Heidi Fiedler to waive the reading of the March 3, 2022 special meeting minutes and approve the minutes. David Franke seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

A motion was made by Heidi Fiedler to waive the reading of the March 10, 2022 regular meeting minutes. Joshua Meck seconded the motion. Hearing no questions on the motion, Heidi Fiedler and Joshua Meck voted, "Aye." David Franke abstained because he was absent for the meeting. Motion passed.

A motion was made by Heidi Fiedler to waive the reading of the March 23, 2022 special meeting minutes. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

A motion was made by David Franke to waive the reading of the March 23, 2022 vacancy board meeting minutes. Heidi Fiedler seconded the motion. Hearing no questions on the motion, Heidi Fiedler and David Franke voted, "Aye." Motion passed.

A motion was made by Heidi Fiedler to approve the March Bill List. David Franke seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

PUBLIC COMMENT

None.

REPORTS

Police Report

Chief Keiser gave the Northern Berks Regional Police Department March report. Chief Keiser urged the audience to attend NBRPD Commission meetings if they are interested in learning more about the police department. NBRPD is looking forward to National Night Out and they are in need of a lot of volunteers to help the day of the event. Chief Keiser reported that parking enforcement was discussed at the Commission meeting and all three municipalities that make up the NBRPD Commission should have the same citations and that will be discussed in

more detail in the future. Roundabout safety was discussed and advising motorists to always be alert in construction zones.

Joseph Farley, 106 Maple Leaf Drive, Blandon asked people to be cautious and allow tractor trailer trucks two lanes to maneuver through the roundabout.

Supervisor Franke thanked the two officers of Northern Berks Regional Police Department for attending the meeting.

Engineer

Action on Giorgi Mushroom Co, TITAN C Revised Plan – Scott Miller, Spotts, Stevens, and McCoy, presented the revised TITAN C project. Previously the Board of Supervisors granted conditional approval. Giorgi revised the plan to reduce the size of the building.

A motion was made by Heidi Fiedler to accept the withdrawal of the Giorgi Mushroom Co., TITAN C Plan. David Franke seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

A motion was made by David Franke to grant final plan approval to the Giorgi Mushroom Co., TITAN C Revised Plan conditioned upon satisfaction of the items in the February 23, 2022 Systems Design Engineering, Inc. review letter which is incorporated for reference. Josh Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Action on JoJaz Subdivision Time Extension –

A motion was made by Heidi Fiedler to accept the time extension to November 13, 2022 for submittal of the final plan. David Franke seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Action on JoJaz Land Development Plan – Jeremy Hoagland, Crossroads Group LLC, presented the plan to the Board of Supervisors. It is a 24 ½ acre property that would consist of four separate lots. Three would be built and one would be strictly designated for storm water.

A motion was made by Heidi Fiedler to grant the following waiver to the Maidencreek Township Code of Ordinances for the JoJaz Land Development Plan as outlined in the April 4, 2022 Systems Design Engineering, Inc. review letter: Section 190-44 G., Landscaping within parking lots. Landscaped areas shall be required within the interior parts of all parking lots accommodating 20 or more cars. Josh Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Supervisor Fiedler expressed concerns that the stand-alone lot for storm water could pose issues.

A motion was made by Heidi Fiedler to recommend to grant final plan approval to the JoJaz Land Development Final Plan conditioned upon satisfaction of the April 4, 2022 Systems Design Engineering, Inc. review letter, which is incorporated by reference and resolving

ownership and maintenance of lot #4. Josh Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

West Walnut Tree Drive Culvert and Streambank Stabilization – Tom Unger stated there is a Zoom Meeting scheduled for April 18th with the PA DEP. A joint permit is required to do the streambank stabilization. The stream is starting to undermine the bridge on West Walnut Tree Drive and the road itself. Supervisor Fiedler attended a grant workshop and there are a lot of grant opportunities available for the project. Supervisor Franke stated that the Board is trying to be proactive and fix the culvert and stream before there is any serious damage to the bridge and road. Mr. Meck asked what the scope of work includes. The project is from the West Walnut Tree Drive bridge to the sharp bend on East Wesner Road. Discussion ensued regarding that the Rt 73 bridge needs extensive work. Mr. Unger suggested getting State Representatives involved to assist.

Mr. Unger presented a proposal/quote from an engineering firm that concentrates on DEP permitting. The Board Tabled this item to next month's meeting.

Giorgi Mushroom Co., TITAN C Escrow Release –

A motion was made by Heidi Fiedler to release $247.07 for Giorgi Mushroom Co. out of the Escrow Fund. Josh Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Action on 2022 Road Bid – Keith Shuman met with Dave Brown to discuss widening on Ridge Road and Kemmerer Road. It would be 2ft of roadway, 1ft of stone for a total of 4,200ft of widening. Mr. Shuman will have pricing for the May meeting.

Solicitor

Consider and Act on 30-day Extension of Warehouse Conditional Use Application

A motion was made by Heidi Fiedler to accept the 30-day extension to June 9, 2022. Josh Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Tom Unger consulted with Benchmark Civil Engineering Consultants to review the traffic study submitted.

Discuss and Authorize Heidi Fiedler, David Franke and Joshua Meck Access to JetPay Payroll Solutions as Authorized Administrators –

A motion was made by Josh Meck to authorize David Franke and Diane Hollenbach to be authorized administrators on the JetPay Payroll Solutions. David Franke seconded the motion. Heidi Fiedler stated she is opposed to Diane Hollenbach having any functions as treasurer for the Township. David Franke and Josh Meck voted, "Aye." Heidi Fiedler voted, "Nay." Motion passed, 2-1.

Discuss and Authorize Chair to Sign Letter to Liberty Mutual to Release Diane Hollenbach's Bond – Solicitor Frey instructed Katelyn Gruber to remove this agenda item.

Redner's Zoning Hearing Appeal – Mr. Unger and Mr. Frey recommended that the decision mimic the zoning ordinance. The lighting should not leave the property and will be turned off between the hours of 10pm and 6am.

Park and Recreation

Discuss and Take Action on Blandon Fire Company Ball Field Light Replacement – Keith Shuman presented a quote to the Board.

A motion was made by Josh Meck to accept the FROMM Electric quote at a cost not to exceed $6,300.00. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

BUSINESS

Purchase 55-gallon Drum of 15W40 Oil from Reladyne -

A motion was made by Josh Meck to purchase a 55-gallon drum of 15W40 oil from Reladyne at a cost not to exceed $851.40. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members present voted, "Aye." Motion passed.

Purchase of Husqvarna K760 Cut & Break Saw -

A motion was made by Josh Meck to purchase a Husqvarna K760 cut & break saw from Stoney Creek at a cost not to exceed $1,995.00. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Purchase of Pallet Jack -

A motion was made by Josh Meck to purchase a pallet jack from Lift Inc. at a cost not to exceed $615.00. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Approval of Overtime for Roadcrew During Street Sweeping -

Keith Shuman asked for himself and another employee to have approval for 26 hours of overtime. Supervisor Fiedler asked if there was a specific time frame that Fleetwood is allowing the use of their street sweeper. There is not. Ms. Fiedler questioned why overtime is needed if there isn't a time frame in which the sweeper needs to be returned.

A motion was made by Josh Meck to approve a maximum of 26 hours of overtime within the two-week time frame. David Franke seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Discuss and Take Action on MTA offer to use Tim Mills, on an emergency as needed basis, for a period of 45 days -

The Board discussed hiring 3 part time positions for the roadcrew.

A motion was made by Josh Meck to use Tim Mills on an emergency as needed basis for a period of 45 days. Heidi Fiedler stated if the Township is hiring 3 part time employees, they would fulfill the duties of Tim Mills. David Franke seconded the motion. David Franke and Josh Meck voted, "Aye." Heidi Fiedler voted, "Nay." Motion passed, 2-1.

Discuss and Take Action on Resolution 13-2022 for Fuel Bid -

A motion was made by Heidi Fiedler to adopt Resolution 13-2022 for the Fuel Bid. Josh Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Jonathan Gruber, 412 Acer Drive, Blandon, PA 19510 offered assistance with the township website.

The Board asked Keith Shuman to contact Fleetwood School District to check availability to use their facilities for future meetings. David Franke asked Keith Shuman to obtain pricing for a sound system for the Township meeting room.

Having no further business, a motion was made by Heidi Fiedler to adjourn the April 14, 2022 meeting of the Maidencreek Township Board of Supervisors. Josh Meck seconded the motion. Meeting adjourned at 8:46 p.m.

Respectfully submitted, Katelyn Gruber