Maidencreek Township Board of Supervisors
September 8, 2022
7 P.M.

Attending: David Franke, Heidi Fiedler, Joshua Meck, Hunter Ahrens, Christina Hafer, Eric Frey, Esq. of E. Kenneth Nyce, Chuck Hess of Systems Design Engineering, Inc., Jim Keiser, NBRP Police Chief (by zoom).

Guests: Donna Culp, Jarrett Gibboney, Eric Bauman, Lee Turner, Mike Schittler, Kris Schittler, Dave Crissman, Joe Farley, Thomas Borrelli, Aaron Rogers, Scott Eailen, Kimberly Hoare, Christopher Balthaser & Mark Lacina

Attending on Zoom: Keith Holland, Robert Wood, Nick Shuman, Brooke Meck, and several other residents.

David Franke called the regular meeting to order at 7:02 p.m. and asked everyone to rise for the Pledge to the Flag.

MINUTES AND TREASURER'S REPORT

A motion was made by Heidi Fiedler to add the Authorization to sign MS4 Annual Report for 2022. Request for approval to pursue Grant Funds for Main Street and Park Road Intersection Improvements, per PennDOT and FHWA. Approve the 2022 Minimum Municipal Obligation (MMO) for budgeted amounts in the 2023 Budget to the agenda and to approve the corrected copy of the agenda. Josh Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

A motion was made by Heidi Fiedler to accept the minutes for August 11, 2022. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Approval of the Treasurer's Report and Bill List for August 2022 was tabled until the next meeting on October 13, 2022.

PUBLIC COMMENT

Donna Culp, Blandon. Ms. Culp was concerned about the construction on Main Street, W. Wesner Road, and Mountain Spring Road and about the residents that live near the construction will be able to get in and out of their homes.

Keith Shuman assured her that all residents that live near the construction will be able to get in and out of their homes.

There were no other comments from the public.

REPORTS

Police Report
Chief Keiser gave the Northern Berks Regional Police Department August report via zoom. Chief Keiser reviewed the August activity report, which will be on the Department's Facebook page. Chief Keiser stated the in-car cameras will be installed, the body-worn cameras are in and Motorola will be providing training in October. He also indicated that the draft policy for cameras was sent to the Solicitor and Commission for review. Chief Keiser specified that the department will be working on organizing the evidence room, using software to inventory with bar code scanning.

Engineer
Chuck Hess from Systems Design Engineering was present for Tom Unger.

Accept Time Extension for Kopfer Land Development Application expiring September 9, 2022. SDE working with the project engineer arose concerns with the driveway drainage and the roadside swale crossing the road, the applicant's consultant requested a time extension be accepted through December 9, 2022, to address the issues. A motion was made by Heidi Fiedler to accept a time extension for Kopfer Land Development Application until December 9, 2022. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Waive Land Development Application for Maidencreek Township Authority work at Philipps Farm Property. There was an extensive discussion on the plans to waive the Land Development Application for Maidencreek Township Authority. The Board of Supervisors expressed obtaining additional information about the project plans and presenting it to the Planning Commission. Dave Franke moved to agree to waive the land development review of the Well construction, seconded by Josh Meck. Supervisor Fiedler indicated that she would abstain due to a lack of information on that waiver. Supervisors Franke and Meck voted "Aye," and Supervisor Fiedler abstained for lack of information.

The Board of Supervisors agreed to table the waiver of a municipal building's land development plan until more information is provided by the Township Authority.

Authorization to Sign MS4 Annual Report for 2022. A motion was made by Heidi Fiedler to authorize the Township Manager to sign the Annual Municipal Separate Storm Sewer System (MS4) report and submitted by Systems Design Engineering on behalf of Maidencreek Township to DEP by September 30, 2022. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Solicitor
Eric Frey stated the Northern Berks Regional Police Department asked participating municipalities to adopt a uniform ordinance for parking. Mr. Frey noted he wrote the ordinance and sent it to the other municipalities that now have some questions about how the NBRPD will collect the parking violation fines and distribute them to the respective municipalities.
Eric Frey commented on the Maidencreek Associates Warehouse Project. Mr. Frey stated there will be a special meeting of the Planning Commission on October 20, 2022, at 7:00 pm, for the public, but the location is not set.

Manager's Report

Review of Proposed Major Changes to Recycling Bid.
Hunter Ahrens stated the Recycling Bid Package Draft is ready. Mr. Ahrens noted it will be a five-year contract, with a year for each that can be extended up to five years or a two-year term with three one-year extensions which gives the township flexibility. Mr. Ahrens and the Board discussed the receptacles for the recycling, agreeing to stay with the receptacles the township has as of now and discuss again at a later date. Mr. Ahrens will possibly have sample receptacles at the township building for residents to see.

Authorize the Manager to Place Bid on the Street at the Earliest Acceptable Date and Prepare an Agreement for Acceptance by the Board of Supervisors at the November 10, 2022 meeting.
A motion was made by Joshua Meck to authorize the Township Manager to place the bid for the Recycling Bid Package on the Street and accept the bids on November 10, 2022, Board of Supervisors Meeting. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

A motion was made by Heidi Fiedler to authorize the Township Manager to re-advertise if no bids are received on the second cycle. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Authorization of Service Tire Truck Quote for 2000 GMC 8500 Truck.
A motion was made by Joshua Meck to affirm authorization of Service Tire Truck Quote for 200 GMC 8500 Truck repair in the amount of $2,323.08. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Updates for the Board Regarding 222 Traffic Calming Discussion with PennDOT.
Joshua Meck stated the meeting with PennDOT was productive discussing speed signs to draw attention to the area and trying to mitigate some issues.

Request for Approval to Pursue Grant Funds for Main Street and Park Road Intersection Improvements, per PennDOT and FHWA.
A motion was made by Heidi Fiedler to pursue grant funds for the Main Street and Park Road intersection improvements per the PennDOT amendment of criteria. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Update on 2022 Road Work.
Keith Shuman stated the all-road work is complete, the only part left is to paint the lines. A motion was made by David Franke to amend the agenda to add the painting of the lines on roads. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.
A motion was made by Joshua Meck to move forward on painting the lines on the road. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Update on Vandalism at Maidencreek Park and Updates on Camera Installation.
Hunter Ahrens stated the park's bathrooms have been vandalized to the point there has been property damage and the amount of time it takes for the road crew to remediate those facilities. Mr. Ahrens noted Redner's will begin posting the cameras starting next Saturday, September 17, 2022, and then successive Saturdays until complete.

Discussion of whether to close Maidencreek Community Park bathrooms for a time due to vandalism.
The board agreed to keep the bathrooms locked except when the pavilion and or fields are being used.

Set Meeting Date(s) for Fiscal Year 2023 Budget presentation and Review.
The Township Manager and the Board set a meeting date for Monday, October 24, 2022, at 7:00 pm.

Park and Recreation

Mr. Ahrens reported and discussed with the Board that the Fleetwood Girls Softball will revitalize the Softball Bull-Pen at no expense to the township. The Pickle Ball Court Project was favorable at the Park and Recreation Meeting. The Park and Recreation Board will discuss a formal budget recommendation for the Pickle Ball Court to present to the Board on October 24, 2022. Park and Recreation also recommended the installation of an Electronic Sign at the Township's corner property at 324 Main Street and awaits guidance from the Board of Supervisors on the next steps.

Requested approval of a Memorial Bench for a former Township Resident at the Willow Creek Dog Park.
A motion was made by Joshua Meck to approve the bench at Willow Creek Dog Park. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Permit Township Manager to investigate grant and community support opportunities for Inclusive Play Equipment for Special Needs Children.
The board agreed to permit Township Manager to investigate grants and community support opportunities for Inclusive Play Equipment for Special Needs Children. Possibly putting it at Ontelaunee Park.

Business

Approve the Updated Memorandum of Understanding (MOU) with the Berks County Conservation District.
A motion was made by Heidi Fiedler to have the option to approve the updated memorandum of understanding Berks County Conservation District. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Approve 2022 Minimum Municipal Obligation (MMO) for Budgeted Amounts in the 2023 Budget.
A motion was made by Heidi Fiedler to adopt resolution 18-20-22 to hereby be resolved by the Board of Supervisors in the Township of Maidencreek, Pennsylvania the minimum municipal obligation of the Maidencreek Township non-uniform pension contract 801266 in the amount of $12,000.00 for the year 2023. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Updates on Code Enforcement Related to 320 Main Street.
An executive meeting was held after the adjournment of the September 8, 2022, Board of Supervisors Meeting.

Consider the Donation of $15,000.00 to the Fleetwood Area Public Library.
A motion was made by Joshua Meck to go forward with the donation of $15,000.00 to the Fleetwood Area Public Library. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Discussion and approval of labor counsel engagement with hourly determined based on the firm. Authorize the Township Manager to sign an engagement letter.
A Motion was made by David Franke to approve and hire Siana Law labor council engaged with hourly determined based on the firm as we have by the quote at $265.00 and authorize the Township Manager to sign an engagement letter. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Set Halloween Trick or Treat hours for Sunday, October 30, 2022, and Monday, October 31, 2022, beginning 4:00 pm to 9:00 pm.
A motion was made by Heidi Fiedler to set Halloween Trick or Treat on Monday, October 31, 2022, beginning 5:00 pm to 9:00 pm. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

Approve purchase of concrete blocks for Yard Waste Recycling Center. The estimated cost is $7,350.00.
The Board discussed the purchase of concrete blocks, a macadam pad, and a Quonset Hut. The Board decided they need more information on the layout plan of the new Drop Off Site.

Discussion of Replacement of Trucks and Authorization to seek approval to switch the truck awarded for the fund in the 2020 902 Recycling Grant.
The Board agreed to move forward on the purchase of a new truck with the 2020 902 Recycling Grant.

Having no further business, a motion was made by Heidi Fiedler to adjourn the September 8, 2022, meeting of the Maidencreek Township Board of Supervisors. Josh Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion passed.

The meeting adjourned at 9:43 pm.

Respectfully Submitted,

Christina Hafer
Township Secretary