MAIDENCREEK TOWNSHIP
BERKS COUNTY, PENNSYLVANIA
RESOLUTION NO. 19 – 2022

A RESOLUTION ESTABLISHING A FEE SCHEDULE FOR STREET OCCUPANCY PERMITS INCLUDING THEIR APPLICATION, REVIEW, AND INSPECTION

WHEREAS the Maidencreek Township Ordinance No. 159 adopted October 8, 1998, vests in the Board of Supervisors the authority to establish and promulgate a schedule for fees for street openings, excavation, and pavement cut permits, otherwise referred to as a street occupancy permit; and

NOW, THEREFORE in consideration of the above recital, which are incorporated herein by reference, the Board of Supervisors of the Township of Maidencreek, Berks County, Pennsylvania, resolves as follows:

Section 1 - Setting of Permit Fees

The fees for the issuance, review, and inspection of permits for street openings, excavation, and pavement cuts are set in accordance with Appendix A attached herein.

Section 2 - Exemptions

The following entities are granted exemptions from permit issuance fees, general permit review fees, and inspection fees:

a) The Commonwealth of Pennsylvania;
b) Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
c) Governmental authorities organized under the laws of the commonwealth and by the Township of Maidencreek.

Section 3 - Delegation of Authority

The Township Manager shall oversee the levying of these fees on applicable permits and work with the Township Engineer to effectively manage the process of their application, review, and inspection thereafter in accordance with this resolution and applicable Township Ordinances.

RESOLVED and ADOPTED by the Board of Supervisors of the Township of Maidencreek in lawful session duly assembled, this fourteenth day of December 2022 A.D.

Board of Township Supervisors
Maidencreek Township
Berks County, Pennsylvania

Supervisor Heidi E. Fiedler

Supervisor David K. Franke

Attestation:

Township Secretary Christina L. Hafer

Supervisor Joshua G. Meck

Street Occupancy Permits
Issuance, Review, and Inspection Fees

APPENDIX A

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether a permit is issued and processed or not.

Permit Issuance Fee Schedule

1) Application Fee	
a) Utilities	$ 300.00
b) Driveways	
(i) Minimum Use [e.g., Single Family Dwellings, Apartments with five or fewer units].	$ 75.00
(ii) Low Volume [e.g., office buildings, car washes]	$ 250.00
(iii) Medium Volume [e.g., Motels, Fast Food Restaurants, Service Stations, Small Shopping Plazas	$ 500.00
(iv) High Volume [e.g., large shopping centers, multi-building apartment or office complexes)	$ 1,500.00
c) Other [e.g., bank removal, sidewalk, and curb]	$ 150.00
2) Supplement Fees (per Change)	
(i) Three Month Time Extension(s)	25% of Base Fee
(ii) Six Month Time Extension(s)	50% of Base Fee
(iii) Each Submitted Change, Amendment, or Supplement	50% of Base Fee
3) Emergency Fees	
(i) Utilities	$ 200.00
(ii) Driveways	$ 50.00

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

Permit Review Fee Schedule

1) Driveways	
a) Minimum Use [e.g., Single Family Dwellings, Apartments with five or fewer units].	$ 75.00
b) Low Volume [e.g., office buildings, car washes]	$ 100.00
c) Medium Volume [e.g., Motels, Fast Food Restaurants, Service Stations, Small Shopping Plazas	$ 150.00
d) High Volume [e.g., large shopping centers, multi-building apartment or office complexes)	$ 400.00
e) Other [e.g., bank removal, sidewalk, and curb]	$ 100.00
2) Surface and Sub-Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)	
a) Total Linear Feet of Opening Each (100-foot increment or fraction thereof)[1]:	

[1] *If longitudinal opening simultaneously occupies two or more road of highway areas identified in subsection (a) above, only the higher fee will be charged. Linear distances shall be measured to the nearest foot.

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(i) Opening in Pavement	$ 150.00
(ii) Opening in Shoulder	$ 120.00
(iii) Opening Outside Pavement Areas	$ 100.00
3) Surface and Sub-Surface Openings of Less Than 36 Square Feet (Service Connections Performed Independently of Underground Facility Installation, Pipeline Repairs) (each opening)	
a) Total Linear Feet of Opening Each (100-foot increment or fraction thereof)*:	
(iv) Sub-Surface Opening Beneath Pavement	$ 130.00
(v) Sub-Surface Opening Beneath Shoulder	$ 110.00
(vi) Sub-Surface Opening Beneath Areas Outside Pavement	$ 90.00
4) Above-Ground Facilities (e.g., poles, guys and/or anchors if installed independently of poles)	
a) Up to 10 physically connected above-ground facilities (each continuous group)	$ 150.00
b) Additional above-ground physically connected facilities (each pole with appurtenances)	$ 50.00
5) Overhead and Undergrade Crossings (e.g., conveyors, or pedestrian walkways)	$ 1,000.00
6) Above-Ground Facilities (e.g., poles, guys and/or anchors if installed independently of poles)	
a) First Mile	$ 500.00
b) Each Additional Mile or Fraction Thereof	$ 50.00
7) Non-Emergency Test Holes in Pavement or Shoulder (each hole)	
a) Test Hole for Pavement	$ 100.00
b) Test Hole for Shoulder	$ 75.00
8) Other (e.g., bank removal, sidewalk, and curb)	$150.00

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot-inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township on an hourly basis for that individual(s).

Permit Inspection Fee Schedule

1) Hourly Rate for Inspector Fees	
a) Road Inspector or Superintendent	$50.90 per hour
b) Deputy Road Inspector	$46.05 per hour
c) Road Foreman	$48.33 per hour
d) Township Manager	$46.91 per hour
e) Township Engineer, or Designee	Refer to Most Recent Engineer Fee Schedule

Certificate of Resolution

I hereby certify that the Resolution No. 19-2022, which was for the purpose "establishing a fee schedule for street occupancy permits, their application, review, and inspection," is a true and accurate copy of the Resolution which was resolved and adopted on the fourteenth day of December 2022 A.D. and contains the appendices necessary which truly and accurately reflect those documents which the Board of Supervisors understood to accompany Resolution No. 19-2022.

Attestations:

Township Secretary
Christina L. Hafer

Township Manager
Hunter L. Ahrens

December 16, 2022
Date