MAIDENCREEK TOWNSHIP
BERKS COUNTY, PENNSYLVANIA
RESOLUTION NO. 02 – 2023

A RESOLUTION APPOINTING A TOWNSHIP ENGINEER AND
AFFIXING RATES OF COMPENSATION FOR SERVICES RENDERED.

WHEREAS it is the Board of Supervisors of Maidencreek Township desire to appoint an engineering consultant to serve at the pleasure of the Board of Supervisors to perform services for the Board of Supervisors, Planning Commission and Park and Recreation Board of Maidencreek Township;

WHEREAS the Board of Supervisors of Maidencreek Township has the authority to appoint a person or firm to the position of Township Engineer and determine their compensation in accordance with Article XII, section 1201 of the Second-Class Township Code;

NOW, THEREFORE in consideration of the above recitals, the Board of Supervisors of the Township of Maidencreek, Berks County, Pennsylvania, resolves as follows:

Section 1 - Appointment of Township Engineer

The Maidencreek Township Board of Supervisors hereby appoints the professional firm of Systems Design Engineer, who's principal office is located at 1032 James Drive, Leesport, PA 19533 to the office of Township Engineer.

Section 2 - Term of Office

The term of this appointment shall be from this third day of January 2023 AD until the next Maidencreek Township Reorganization Meeting to be held the second day of January 2024 AD. The Township Solicitor serves at the pleasure of the Board of Supervisors in accordance with Article XI of the Second Class Township Code.

Section 3 - Fee Schedule

The fees for the Township Engineer are hereby established as attached in Appendix A.

Section 4 - Delegation of Authority

The office of the Township Engineer shall only be authorized or commissioned by a majority of the Board of Supervisors, except where commissioned by the Chairman of the Board of Supervisors or the Township Manager. Those fees and expenses shall only be for work

commissioned or authorized by a majority of the Board of Supervisors, the Chairman of the Board of Supervisors, or the Township Manager.

RESOLVED and ADOPTED by the Board of Supervisors of the Township of Maidencreek in lawful session duly assembled, this third day of January 2023 A.D.

Board of Township Supervisors
Maidencreek Township
Berks County, Pennsylvania

Supervisor Heidi E. Fiedler

Supervisor David K. Franke

Attestation:

Township Secretary Christina L. Hafer

Supervisor Joshua G. Meck

APPENDIX A

SYSTEMS DESIGN ENGINEERING, INC.
SCHEDULE OF PROFESSIONAL SERVICE RATES
EFFECTIVE JANUARY 1, 2023

PROFESSIONAL CLASSIFICATION	SERVICE RATE
Entry-level Assistant	$36.15 - $46.70/hr.
Administrative Assistant/Non-Technical Word Processing, CADD Operator	$46.70 - $66.90/hr.
Zoning/Code Official*	$46.70 - $71.65/hr.
Construction Code Official/Senior Zoning Official*	$71.50 - $96.35/hr.
Construction Observer	$71.65 - $96.35/hr.
Construction Manager	$96.35 - $103.75/hr.
Project Planner/Sewage Enforcement Officer*	$68.20 - $90.95/hr.
Project Surveyor	$63.60 - $77.65/hr.
Senior Surveyor	$77.65 - $116.55/hr.
Survey Crew (2 person)	$139.45 - $169.55/hr.
Project Technician	$71.65 - $80.45/hr.
Design Drafter/Designer	$80.45 - $105.25/hr.
Senior Technician/Designer	$105.25 - $118.85/hr.
Engineer	$72.95 - $87.50/hr.
Project Engineer	$87.50 - $108.30/hr.
Senior Engineer I	$108.30 - $128.25/hr.
Principal, Project Manager, Senior Engineer II, Senior Planner	$128.25 - $140.00/hr.

The above service rates are subject to adjustment due to governmental "prevailing wage" requirements and/or escalation in wages due to normal "cost of living" and/or merit raises.

Additional reimbursement for the following will be billed at:

Out of Pocket Expenses	@ cost
Copies	@ cost
Travel	@ prevailing IRS rate

*Service Rate may be established by separate agreement or independent permit fee schedule.

Certificate of Resolution

I hereby certify that the Resolution No. 2-2023, which was for the purpose "Appointing a Township Engineer and affixing rates of compensation for services rendered," is a true and accurate copy of the Resolution which was resolved and adopted on the third day of January 2023 A.D. and contains the appendices necessary which truly and accurately reflect those documents which the Board of Supervisors understood to accompany Resolution No. 2-2023.

We the Undersigned Hereby Attest to this:

Township Secretary
Christina L. Hafer

1/4/23
Date

Township Manager
Hunter L. Ahrens