Maidencreek Township Board of Supervisors
Reorganization Meeting
January 3, 2023

Attending: David Franke, Joshua Meck, Heidi Fiedler, Hunter Ahrens, Christina Hafer

Guests: Eric Bauman, Jarrett Gibboney, Anthony Spero, Donna Culp, Kenneth Schittler, Kristen Schittler, Dennis Fink, Robin Fink, Jason Peters, Rick Zerbe Via Zoom: Brooke Meck,

David Franke called January 3, 2023, Reorganization Meeting to order at 7:02 p.m. at the Maidencreek Township Municipal Building.

A motion was made by David Franke to appoint Christina Hafer as Chairperson Pro Tem and Recording Secretary Pro Tem to elect officers for the Township of Maidencreek in 2023. Heidi Fiedler seconded the motion and hearing no questions on the motion, all members voted, "Aye." Motion carried.

Christina Hafer asked Hunter Ahrens to take the roll call. Mr. Ahrens determined all board members were present.

PUBLIC COMMENT - None

CHAIRPERSON AND VICE CHAIRPERSON POSITIONS FOR 2023

A motion was made by Joshua Meck to appoint David Franke as Chairperson of the Board of Supervisors for 2023. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

Christina Hafer turned the meeting over to David Franke.

A motion was made by Joshua Meck to appoint Joshua Meck as the Vice Chairperson of the Board of Supervisors for 2023. David Franke seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

POSITIONS FILLED BY MEMBERS OF THE BOARD OF SUPERVISORS

A motion was made by David Franke to appoint Heidi Fiedler as Agricultural Security Area Representative for 2023. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by Joshua Meck to appoint David Franke as police commissioner of the Northern Berks Regional Police Department. Heidi Fielder seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by David Franke to appoint Joshua Meck as police commissioner alternate of the Northern Berks Regional Police Department. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by Joshua Meck to appoint Heidi Fiedler as PSATS Convention Voting Delegate. David Franke seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

SET MONTHLY MEETING DATES AND APPROVE THE HOLIDAY SCHEDULE

A motion was made by Heidi Fiedler to set the monthly meeting as the 2nd Thursday of each month at 7:00 PM in the Maidencreek Township Municipal Building and approve the Holiday Schedule. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

DESIGNATE PUBLICATION FOR ADVERTISEMENT OF PUBLIC NOTICES

A motion was made by Heidi Fiedler to designate the Reading Eagle as the publication for the advertisement of legal notices. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 1-2023

A motion was made by Heidi Fiedler to approve Resolution 1-2023 to appoint E. Kenneth Nyce Law Offices as the Solicitor to serve the Board of Supervisors, Planning Commission, and Park and Recreation Board and also sets an hourly rate at $190 an hour. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 2-2023

A motion was made by Heidi Fiedler to adopt Resolution 2-2023 appointing Systems Design Engineering, Inc as Township Engineering Consultant to serve the Board of Supervisors, Planning Commission, and Park and Recreation and setting the hourly rate for each service.
Joshua Meck seconded the motion Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 3-2023

A motion was made by Heidi Fiedler to adopt Resolution 3-2023 appointing Hunter L. Ahrens as Township Manager and setting his compensation at $65,520.00 per year. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 4-2023

A motion was made by Heidi Fiedler to adopt Resolution 4-2023 appointing Scot McCaffery of Systems Design Engineering, Inc. as the Township Sewage Enforcement Officer and alternates Nicholas Vult, Thomas S. Unger, Michael Pernesney Jr., and Keith Showalter, setting the hourly rate of $65.00. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 5-2023

A motion was made by Heidi Fiedler to adopt Resolution 5-2023 appointing Systems Design Engineering, Inc. as the Zoning Officer, Building Code Official, and Code Enforcement Officer. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

UNIFORM CONSTRUCTION CODE APPEALS BOARD

A motion was made by Joshua Meck authorizing Maidencreek Township to participate in the Berks Countywide UCC Appeals Board. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

APPOINT PERSONNEL AND ADOPT RESOLUTION 6-2023 FOR RATES OF PAY FOR EMPLOYEES

A motion was made by Heidi Fiedler to adopt Resolution 6-2023 establishing Personnel Positions and Rates of Pay for 2023. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

APPOINT TAX COLLECTION POSITIONS

A motion was made by Heidi Fiedler to appoint Tammy Gilfert as Real Estate and Amusement Tax Collector, Pat Lupia as Real Estate Deputy Tax Collector, County of Berks/Tax Claim Bureau as Delinquent Real Estate Tax Collector, and Hunter L. Ahrens as Township Representative to issue Amusement Permits. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

APPOINT PERSONNEL TO BOARD POSITIONS

RESOLUTION 13-2023

A motion was made by Heidi Fiedler to adopt Resolution 13-2023 appointing Dan Novakovich to the Maidencreek Township Authority Board with a term expiring on 12/31/27. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 14-2023

A motion was made by Heidi Fiedler to adopt Resolution 14-2023 appointing Jason Peters to the Maidencreek Township Authority Board with a term expiring on 12/31/23. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by Heidi Fiedler to appoint Jason Bailey to the Maidencreek Township Planning Commission with a term expiring on 12/31/26. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by Joshua Meck to appoint Brad Congelio to the Maidencreek Township Park and Recreation Board with a term expiring on 12/31/27. Heidi Fiedler seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 7-2023

A motion was made by Heidi Fiedler to adopt Resolution 7-2023 appointing Ana Konopitskaya to the Zoning Hearing Board. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by David Franke to set the rate of the Zoning Hearing Board Solicitor Kozloff Stoudt at $190/hr. for a shareholder, $170/hr. for associates and $120/hr. for paralegal. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by Heidi Fiedler to appoint Joe Rudderow as Vacancy Board Chair with a term ending 12/31/2023. Joshua Meck Seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 8-2023

A motion was made by Heidi Fiedler to adopt Resolution 8-2022 to appoint the Joint Planning Commission with a term expiring 12/31/2023. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

CAPITAL AUTHORIZATIONS, RESOLUTION

A motion was made by Heidi Fiedler to designate the Tompkins/VIST Bank, First Priority Bank-now Mid Penn Bank, Truist Bank, and PLIGIT as the depository for all Township funds and Tompkins/VIST Bank for the collected tax funds of the Maidencreek Township Tax Collector. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by Heidi Fiedler to authorize any Supervisor to spend $2500.00 for emergencies and the Manager to spend $2,000 a week for daily operational needs during 2023. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by Heidi Fiedler to authorize the Township Manager to purchase Security Bonds for 2023 for the Secretary/Treasurer in the amount of $800,000.00 and Real Estate Tax Collector in the amount of $500,000.00. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 8-2023

A motion was made by Heidi Fiedler to adopt Resolution 9-2023 authorizing the Board to appoint an independent auditor, Herbein, and Company to audit the financial records of 2022. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by David Franke to set the mileage rate at the IRS-approved rate of .656 per mile. Joshua Meck seconded the motion and hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 10-2023

A motion was made by Heidi Fiedler to adopt Resolution 10-2023 designating Northern Berks Emergency Medical Service to provide emergency medical service and transport service to Maidencreek Township. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 11-2023

A motion was made by Heidi Fiedler to adopt Resolution 11-2023 designating the Blandon Fire Company to provide fire protection and emergency medical assistance to Maidencreek Township. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

APPOINT FIRE POLICE PERSONNEL.

A motion was made by Heidi Fiedler to appoint personnel to the following positions: Captain Floyd Richards, Lieutenant- James Schoellkopf Jr. Officers - Daniel Miller, Sr., Hunter Richard Paris. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

RESOLUTION 12-2023

A motion was made by Heidi Fiedler to adopt resolution 12-2023 establishing a Comprehensive Fee Schedule resolution for various fees, permits, and miscellaneous costs imposed by Maidencreek Township. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

A motion was made by Heidi Fiedler to issue a Request for Proposals for Depositories to Consolidate Depositories for Township Funds. Joshua Meck seconded the motion. Hearing no questions on the motion, all members voted, “Aye.” Motion carried.

Having no further business, a motion was made by Heidi Fielder to adjourn the January 3, 2023 Reorganization meeting. Joshua Meck seconded the motion. The meeting adjourned at 7:25 p.m.

Respectfully submitted,

Christina L. Hafer

Christina Hafer
Township Secretary