Maidencreek Township Board of Supervisors
September 11, 2025
6:00 p.m.

Attending: David Franke, Joshua Meck, Eric Bauman, Diane Hollenbach, Eric Frey, Esq. of E. Kenneth Nyce Law Office, Pamela Stevens of Systems Design Engineering

Guests: Keith Shuman (Road Foreman), Dan Miller, Fire Chief at Blandon Fire Company, Donna Culp, Anthony Spero, Aaron Rogers, Gavin Milligan, Nancy Runyon, Lisa and Bill McGrath and other guests.

Joshua Meck called the regular meeting to order at 6:00 p.m. with the Pledge to the Flag.

**APPROVAL OF AGENDA AND MINUTES**

David Franke motioned to approve the September 11, 2025 Agenda. Eric Bauman seconded the motion and hearing no questions on the motion, it passed unanimously.

David Franke motioned to approve the August 14, 2025 Regular Meeting Minutes. Eric Bauman seconded the motion and hearing no questions on the motion, it passed unanimously.

**PERSONAL APPEARANCES AND PUBLIC COMMENT**

**REPORTS**

**Northern Berks Regional Police** – Mr. Meck read the August police. Northern Berks Regional responded to 364 calls in Maidencreek in the month of August, wrote 56 citations and made 1 arrest.

**Engineering & Zoning Reports – Pamela Stevens**

Time Extension for the Crossing at Maidencreek Final Plan

Pamela Stevens said the Crossing at Maidencreek is still working out the sanitary sewer off-site easement and is asking for a time extension until December 12, 2025.

A motion was made by David Franke to accept the time extension for Crossing at Maidencreek Final Plan until December 12, 2025. Eric Bauman seconded the motion and hearing no questions on the motion, it passed unanimously.

MS4 Annual Report

A motion was made by David Franke to authorize the manager to sign and submit the MS4 Annual Report to the Pennsylvania Department of Environmental Protection. Eric Bauman seconded the motion and hearing no questions on the motion, it passed unanimously.

2025 Roadwork – Keith Shuman confirmed the manhole covers were installed. A payment application will be on the October agenda for the road work completed by H & K.

**Solicitor – Eric Frey, Esq.**
Cornerstone Bridge Easements – Discussion was held on the process to take easement if the township is unable to secure them. UGI is planning on relocating their lines between January 1st and February 15th. The Township needs to be ready to go July 1, 2026 as there are multiple restrictions for working in the stream due to trout and bats. The manager will make contact with property owners from whom easements are needed.

**Public Works – Keith Shuman** – The road crew will attend the annual equipment rodeo on October 1st at Oley. There is education on electric safety. The annual large item drop off will be Saturday, September 13th from 7-11am in the brush drop off site.

Salt Purchase

A motion was made by David Franke to authorize the purchase of 500 tons of salt. Eric Bauman seconded the motion and hearing no questions on the motion, it passed unanimously.

Park and Guldin Storm Water Pipe - The Township Road Master and Foreman investigated a storm water complaint at the Garcia property. The Penn DOT pipe is clogged under Park Road. Penn DOT has been contacted to look at it. Mr. Shuman will let Ms. Garcia know what progress has been made. A sinkhole is starting to form on her property.

Line Painting - Mr. Shuman plans to paint traffic lines behind Lake Ontelaunee and on East Wesner and Guldin Road using a modified field groomer.

A motion was made by David Franke to authorize the purchase of 85 gallons of yellow paint and 235 gallons of white paint to paint traffic lines. Eric Bauman seconded the motion and hearing no questions on the motion, it passed unanimously.

**Park and Recreation – Aaron Rogers**
Aaron Rogers updated the Board on the movie night, and food truck Friday events held in August. Both were well attended and successful. Trinity Bible fellowship handed out free popcorn and the Fleetwood Library did a free craft prior to the start of the movie. The October craft show has 70 vendors registered and there will also be food trucks there. Events for 2026 have been planned and have been submitted for inclusion in the calendar.

Veteran's Memorial – The plan is to create a memorial around the flagpole in the Community Park with a knee wall, low voltage lighting and brick pavers.

Electronic Sign – Mr. Meck will forward email he has received from a CoStars vendor who supplies electronic signs. The thought is to have one in the center of town.

**Manager – Diane Hollenbach**

Penn DOT Round About Maintenance Agreement – Diane Hollenbach confirmed that the Board was only willing to take maintenance responsibility for lighting at the new roundabout at Pleasant Hill Road. Discussion was held again on Penn DOT's lack of maintenance of the grass areas, the curb that was hit by a truck and the request that the new roundabout be concrete in the center.

The annual convention will be held in Oley October 18th for elected officials.

**NEW BUSINESS**

Resolution 22-2025

A motion was made by David Franke to adopt Resolution 22-2025 authorizing the submission of a LSA Grant for the purchase of an Ambulance with lift system. Eric Bauman seconded the motion and hearing no questions on the motion, it passed unanimously.

Resolution 23-2025

A motion was made by David Franke to adopt Resolution 23-2025 adopting the 2026 Minimum Municipal Pension. Eric Bauman seconded the motion and hearing no questions on the motion, it passed unanimously.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Bill and Lisa McGraff of 124 Regent Street came to the Board requesting they take action to have their neighbor's willow tree roots removed from the storm water swale between the properties. They received advice from an attorney that tree roots can be considered to be trespassing. They met with an arborist, offered their neighbor $2,500 toward the cost of cutting the tree down, had ground penetrating radar mark the location of the roots on their property and met with township officials. The roots are growing toward their inground pool. Eric Frey suggested they talk to another attorney as the McGraffs have rights with trespass. They should look into self help and may not need to go to court. Mr. Frey will discuss this with the Board in executive session.

Heidi Fiedler of 432 East Wesner Road presented the Board with pictures of trees that had fallen in the creek and asked for riprap installation on the stream bank. Mr. Meck will look at the trees, but no work can be done in the stream or on the bank without PA DEP permits.

Charles L. Voorhies of 284 W Walnut Tree Drive asked about the bucket truck in the parking lot. Mr. Meck explained that it was borrowed from Fleetwood Borough. It is not in the best repair, and we are keeping an eye out for used bucket trucks to go on Municibid.

**FINANCIAL MATTERS**

Treasurer's Report and Bill List.

A motion to approve the bills and accept the Treasurer's Report as presented was made by David Franke and seconded by Eric Bauman. Hearing no questions on the motion, it passed unanimously.

**ADJOURNMENT**

A motion to adjourn the meeting was made by David Franke and seconded by Eric Bauman. The meeting was adjourned at 7:55 p.m. The Board went into executive session until 8:15 p.m. on potential litigation.

Respectfully Submitted,

Diane Hollenbach
Township Manager