MAIDENCREEK TOWNSHIP
BERKS COUNTY, PENNSYLVANIA
RESOLUTION NO. 03 – 2025

A RESOLUTION APPOINTING A TOWNSHIP ENGINEER
AND SETTING RATES FOR 2025.

WHEREAS it is the Board of Supervisors of Maidencreek Township desire to appoint an engineering consultant to serve at the pleasure of the Board of Supervisors to perform services for the Board of Supervisors, Planning Commission and Park and Recreation Board of Maidencreek Township;

WHEREAS the Board of Supervisors of Maidencreek Township has the authority to appoint a person or firm to the position of Township Engineer and determine their compensation in accordance with Article XII, section 1201 of the Second-Class Township Code;

NOW, THEREFORE in consideration of the above recitals, the Board of Supervisors of the Township of Maidencreek, Berks County, Pennsylvania, resolves as follows:

Section 1 - Appointment of Township Engineer

The Maidencreek Township Board of Supervisors hereby appoints the professional firm of Systems Design Engineer, whose principal office is located at 1032 James Drive, Leesport, PA 19533 to the office of Township Engineer.

Section 2 - Term of Office

The term of this appointment shall be from the sixth day of January 2025 until the next Maidencreek Township Reorganization Meeting to be held the fifth day of January 2026.

Section 3 - Fee Schedule

The fees for the Township Engineer are hereby established as attached in Exhibit A.

Section 4 - Delegation of Authority

The office of the Township Engineer shall only be authorized or commissioned by a majority of the Board of Supervisors, except where commissioned by the Chairman of the Board of Supervisors or the Township Manager. Those fees and expenses shall only be for work commissioned or authorized by a majority of the Board of Supervisors, the Chairman of the Board of Supervisors, or the Township Manager.

RESOLVED and ADOPTED by the Board of Supervisors of the Township of Maidencreek in lawful session duly assembled, this sixth day of January 2025.

Adopted the 6th day of January, 2025.

Maidencreek Township Board of Supervisors

David K. Franke

Joshua G. Meck

Eric Bauman

Christina Hafer, Secretary

SYSTEMS DESIGN ENGINEERING, INC.
SCHEDULE OF PROFESSIONAL SERVICE RATES
Effective January 1, 2025, through December 31, 2025

COMPENSATION FOR PERSONNEL SHALL BE IN ACCORDANCE WITH THE FOLLOWING HOURLY RATES:

CLASSIFICATION	POSITIONS	HOURLY RATE
1	ENTRY-LEVEL Entry-Level Assistant, Intern	$42.00
2	ADMINISTRATIVE Administrative Assistant, CAD Operator, Administration	$69.00
3	CODE OFFICIALS Zoning Official, Code Official	$81.00
4	TECHNICIANS Project Surveyor, Project Technician Design	$97.00
5	SENIOR CODE OFFICIALS/PROFESSIONALS Construction Code Official, Senior Zoning Official, Construction Observer, Project Planner, Sewage Enforcement Officer, Engineer	$110.00
6	PROJECT PROFESSIONALS Senior Drafter, Construction Manager, Project Engineer I	$120.00
7	SENIOR PROFESSIONALS Senior Surveyor, Technician, Designer, Senior Designer, Project Engineer II	$129.00
8	SENIOR ENGINEER Senior Engineer I, Project Engineer III	$140.00
9	MANAGING PROFESSIONALS Principal, Project Manager, Senior Engineer II, Senior Planner	$150.00

THE ABOVE SERVICE RATES ARE SUBJECT TO ADJUSTMENT DUE TO ESCALATION IN WAGES, NORMAL "COST OF LIVING," AND/OR MERIT RAISES.

ADDITIONAL REIMBURSEMENT FOR THE FOLLOWING WILL BE BILLED AT:

MILEAGE	PREVAILING IRS RATE
EXPENSES	NET COST
COPIES	NET COST
SUBCONTRACTED WORK	NET COST PLUS 15%

Disclaimer:
Please note that throughout the course of the year, SDE reserves the right to list additional positions. At that time, an updated Schedule of Professional Service Rates will be provided.