RESOLUTION NO. 18– 2025

A RESOLUTION APPOINTING A CONSULTANT AS THE ZONING OFFICER, CODE ENFORCEMENT OFFICER AND BUILDING CODE OFFICIAL

WHEREAS the Board of Supervisors of Maidencreek Township desire to appoint a consultant to act as a Zoning and Code Enforcement Officer, in accordance with section 614 of the Pennsylvania Municipalities Planning Code to administer the Maidencreek Township Zoning Ordinance of 1993 and any other ordinance adopted by Maidencreek Township;

WHEREAS the Board of Supervisors of Maidencreek Township desire to appoint a consultant to act as the Building Code Official, in accordance with Pennsylvania Construction Code Act and Regulations, to administer and enforce the Uniform Construction Code;

NOW, THEREFORE in consideration of the above recitals, the Board of Supervisors of the Township of Maidencreek, Berks County, Pennsylvania, resolves as follows:

Section 1 - Appointment of Zoning and Code Enforcement Officer

The Board of Supervisors of Maidencreek Township hereby appoints LTL Consultants LTD whose principal office is located at One Town Centre Dr, Oley, PA 19547 as the Township Zoning and Code Enforcement Officer. They shall serve in accordance with Section 614 of the Pennsylvania Municipalities Planning Code.

Section 2 - Appointment of the Building Code Official

The Board of Supervisors of Maidencreek Township hereby appoints LTL Consultants LTD whose principal office is located at One Town Centre Dr, Oley, PA 19547 as the Township Building Code Official. They shall serve in accordance with the Pennsylvania Construction Code Act and Regulations.

Section 3 - Term of Office

The term of this appointment shall be from the twelth day of June 2025 until the next Maidencreek Township Reorganization Meeting to be held on the fifth day of January 2026. The Zoning and Code Enforcement Officer and Building Code Official serves at the pleasure of the Board of Supervisors.

Section 4 - Fee Schedule

The fees for the activities of the Zoning and Code Enforcement Officer and the Building Code Official shall be in accordance with the comprehensive fee schedule resolution.

RESOLVED and ADOPTED by the Board of Supervisors of the Township of Maidencreek in lawful session duly assembled, this 12th day of June 2025.

Adopted the 12th day of June, 2025.

Maidencreek Township Board of Supervisors

David Franke

Joshua Meck

Eric Bauman

Christina Hafer, Secretary

An hourly rate schedule is included below. Hourly rates are billed in quarter hour increments and are charged portal-to-portal from the LTL office or prorated between various LTL inspection locations.

CLASSIFICATION	HOURLY RATE
Administrative Assistant	$ 47.00
Residential Building Inspector / Zoning Officer	$ 72.50
Sewage Enforcement Officer	$ 72.50
Commercial Building Inspector	$ 93.50
Technician 3 - Construction Inspector	$ 92.00
GIS Specialist/ CAD Technician	$ 93.25
Engineer 1 - Recent College graduate	$ 87.50
Engineer 2 - Experienced, not licensed	$ 98.50
Engineer 3 - Professional Engineer/ Landscape Architect	$ 123.50
Principal/ Department Manager	$ 136.00

1. Mileage, when billed, is billed at the prevailing IRS rate. Copies and out-of-pocket expenses are billed at cost.

2. Any court appearances or related activities for criminal or civil actions, where LTL Consultants acts in the capacity of a municipal official, will be billed to the municipality in accordance with the above rate schedule.

3. The above rates are subject to revision in **January 2027**.

2.0 INSURANCE

LTL Consultants carries Workers Compensation Insurance, Unemployment Compensation Insurance, General Liability Insurance with a $2,000,000 aggregate, Professional Liability Coverage with a $1,000,000 limit, and Automobile Liability Coverage with a $1,000,000 limit. Certificates of insurance will be provided if LTL Consultants is chosen to represent the Township.