Maidencreek Township Board of Supervisors
Reorganization Meeting
January 5, 2026

Attending: Joshua Meck, Eric Bauman, Dawn Geschwindt, Diane Hollenbach, Christina Hafer

Guests: Aaron Rogers, Donna Culp, Gavin Milligan, and other guests.

Judge Eric Taylor did the swearing-in of Dawn Geschwindt.

Joshua Meck called the January 5, 2026, Reorganization Meeting to order at 5:02 p.m. at the Maidencreek Township Municipal Building with the Pledge to the Flag.

A motion was made by Joshua Meck to appoint Diane Hollenbach as Chairperson Pro Tem and Christina Hafer as Recording Secretary Pro Tem to elect officers for the Township of Maidencreek in 2026. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

Diane Hollenbach determined that all board members were present.

PUBLIC COMMENT - None

CHAIRPERSON AND VICE CHAIRPERSON POSITIONS FOR 2026

A motion was made by Eric Bauman to appoint Joshua Meck as Chairperson of the Board of Supervisors for 2026. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

Diane Hollenbach turned the meeting over to Joshua Meck.

A motion was made by Joshua Meck to appoint Eric Bauman as the Vice Chairperson of the Board of Supervisors for 2026. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

POSITIONS FILLED BY MEMBERS OF THE BOARD OF SUPERVISORS

A motion was made by Eric Bauman to appoint Joshua Meck as Agricultural Security Area Representative. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Eric Bauman to appoint Joshua Meck as Township Road Master. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Eric Bauman to appoint Joshua Meck as Northern Berks Regional Police Commissioner. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Joshua Meck to appoint Diane Hollenbach as Northern Berks Regional Police Commissioner Alternate. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

A motion was made by Joshua Meck to appoint Eric Bauman as PSATS Convention Voting Delegate. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

SET MONTHLY MEETING DATES AND APPROVE THE HOLIDAY SCHEDULE

A motion was made by Eric Bauman to set the monthly meeting as the 2nd Thursday of each month at 6:00 PM in the Maidencreek Township Municipal Building and approve the Holiday Schedule. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

DESIGNATE PUBLICATION FOR THE ADVERTISEMENT OF PUBLIC NOTICES

A motion was made by Dawn Geschwindt to designate the Reading Eagle as the publication for the advertisement of legal notices. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

RESOLUTION 1-2026

A motion was made by Eric Bauman to adopt Resolution 1-2026 to appoint Diane Hollenbach as Township Manager. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

RESOLUTION 2-2026

A motion was made by Eric Bauman to adopt Resolution 2-2026 to appoint E. Kenneth Nyce Law Offices as the Solicitor to serve the Board of Supervisors, Planning Commission, and Park and Recreation Board, and set the hourly rate. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

RESOLUTION 3-2026

A motion was made by Eric Bauman to adopt Resolution 3-2026 appointing LTL Consultants LTD as Township Engineering Consultant to serve the Board of Supervisors, Planning Commission, Park and Recreation, and set the hourly rate for each service. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

RESOLUTION 4-2026

A motion was made by Eric Bauman to adopt Resolution 4-2026 appointing LTL Consultants LTD as the Township Sewage Enforcement Officers and alternates, and set the hourly rate for those services. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

RESOLUTION 5-2026

A motion was made by Eric Bauman to adopt Resolution 5-2026 appointing LTL Consultants LTD as the Zoning Officer, Building Code Official, and Code Enforcement Officer. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

UNIFORM CONSTRUCTION CODE APPEALS BOARD

A motion was made by Eric Bauman, authorizing Maidencreek Township to participate in the Berks Countywide UCC Appeals Board. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

APPOINT PERSONNEL AND ADOPT RESOLUTION 6-2025 FOR RATES OF PAY FOR EMPLOYEES

RESOLUTION 6-2026

A motion was made by Eric Bauman to adopt Resolution 6-2026 establishing Personnel Positions and Rates of Pay for 2026. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Eric Bauman to appoint Diane Hollenbach as Treasurer, Christina Hafer as Secretary and Recording Secretary, Debbie Didyoung as Part Time Receptionist, Chris Kline as Emergency Management Coordinator (FEMA), David Franke as Assistant Emergency Management Coordinator (FEMA), Christina Hafer as Open Records Officer, Diane Hollenbach as Alternate Open Records Officer, Colleen Donohue as School Crossing Guard, Mark Seidt as Alternate School Crossing Guard, Keith Shuman as Public Works Foreman w/CDL A, Brian Wise as Laborer III w/ CDL A, and Road Inspector, Tyler Nolt Laborer III w/CDL A and Leadman, Mike Stern as Laborer I, Christopher Weiss as Laborer III w/CDL A, Julie Dietrich as Laborer I and Earl Weber as Laborer II. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

APPOINT TAX COLLECTION POSITIONS

A motion was made by Dawn Geschwindt to appoint Tammy Gilfert as the Real Estate and Amusement Tax Collector, Pat Lupia as Real Estate Deputy Tax Collector, County of Berks/Tax Claim Bureau as Delinquent Real Estate Tax Collector, and Diane Hollenbach as the Township representative to issue Amusement Permits. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

APPOINT PERSONNEL TO BOARD POSITIONS

A motion was made by Eric Bauman to accept the resignation of Dawn Geschwindt from the Maidencreek Township Authority Board. Joshua Meck seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Joshua Meck to appoint Tracy Cook to the Maidencreek Township Authority Board with a term expiring on 12/31/2029. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

A motion was made by Dawn Geschwindt to reappoint James Nothwehr to the Maidencreek Township Authority with a term expiring on 12/31/2030. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

A motion was made by Eric Bauman to reappoint Dan Brown to the Maidencreek Township Planning Commission with a term expiring on 12/31/2029. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Dawn Geschwindt to reappoint Aaron Rogers to the Park and Recreation Board with a term expiring on 12/31/2030. Eric Bauman seconded the motion, and hearing no question on the motion, it passed unanimously.

RESOLUTION 7-2025

A motion was made by Dawn Geschwindt to adopt Resolution 7-2026 appointing member Ana Konopitskaya to the Zoning Hearing Board. Eric Bauman seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Dawn Geschwindt to set the rate of the Zoning Hearing Board Solicitor Kozloff Stoudt at $206/hour for a shareholder, $185/hour for associates, and $132/hour for a paralegal. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

A motion was made by Eric Bauman to appoint Ron Kemmerer as the Vacancy Board Chairman, term expiring 12/31/2026. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

RESOLUTION 8-2025

A motion was made by Eric Bauman to adopt Resolution 8-2026 to appoint the Joint Planning Commission with a term expiring 12/31/2026. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

CAPITAL AUTHORIZATIONS, RESOLUTION

A motion was made by Eric Bauman to designate the Tompkins Bank, Fleetwood Bank, Truist Bank, and PLIGIT as the depository for all Township funds and the Tompkins Bank for the collected tax funds of the Maidencreek Township Tax Collector. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Eric Bauman to authorize any Supervisor to spend $2500.00 for emergencies and the Manager to spend $2000.00 a week for daily operational needs during 2026. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Dawn Geschwindt to authorize the Township Manager to purchase Security Bonds for 2026 for the Secretary/Treasurer in the amount of $1,000,000.00 and the Real Estate Tax Collector in the amount of $500,000.00. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

RESOLUTION 9-2025

A motion was made by Eric Bauman to adopt Resolution 9-2026, authorizing the Board to appoint an independent auditor, Cherry Bekaert Advisory LLC, to audit the financial records of 2026. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

A motion was made by Dawn Geschwindt to set the mileage rate at the IRS-approved rate of .72.5 cent per mile. Joshua Meck seconded the motion, and, hearing no questions on the motion, it passed unanimously.

RESOLUTION 10-2026

A motion was made by Eric Bauman to adopt Resolution 10-2026, designating Northern Berks Emergency Medical Service to provide emergency medical service and transport service to Maidencreek Township. Dawn Geschwindt seconded the motion, and, hearing no questions on the motion, it passed unanimously.

RESOLUTION 11-2025

A motion was made by Dawn Geschwindt to adopt Resolution 11-2026 designating the Blandon Fire Company to provide fire protection and emergency medical assistance to Maidencreek Township. Eric Bauman seconded the motion, and, hearing no questions on the motion, it passed unanimously.

APPOINT FIRE POLICE PERSONNEL

A motion was made by Eric Bauman to appoint personnel to the following positions: Captain Hunter Richard Paris, Lieutenant James Schoellkopf, Jr., and Officer Daniel L. Miller. Dawn Geschwindt seconded the motion, and hearing no questions on the motion, it passed unanimously.

Having no further business, a motion was made by Eric Bauman to adjourn the January 5, 2026, Reorganization meeting. Dawn Geschwindt seconded the motion. The meeting adjourned at 5:19 p.m.

Respectfully submitted,

Christina Hafer
Township Secretary