Procedures to follow when applying for enrollment in the Agricultural Security Area

1. Pick up an application and handbook from the Township office.
2. Property owner must complete the enrollment application. All persons listed on the deed must sign the form.
3. Provide a map of the area to be included.
4. The affidavit for proof of person must be completed in front of a notary. There is a notary on staff at the Township office. REMEMBER** all property owners must sign the Proof of Person Affidavit.
5. Mail the application, map and proof of person form to Maidencreek Township at P.O. Box 319, Blandon, PA 19510 by certified mail. Forms must be returned between August 1st and August 31st.

What happens next...

1. Within 15 days of receipt of your application, the Township will advertise in the Reading Eagle that your property has been submitted for inclusion in the Agricultural Security Area. Public comment will be accepted for 15 days.
2. After the public comment period has ended, the Berks County Planning Commission, Maidencreek Township Planning Commission and the Maidencreek Township Agricultural Security Board have 45 days to review the application and make a recommendation to the Board of Supervisors.
3. The Board of Supervisors will schedule a public hearing regarding your application and render a decision to either accept, reject or modify the proposal for inclusion in the Ag Security Area. A decision must be rendered 180 days from the date that the application was initially picked up via certified mail by the Township.
4. If your proposal is rejected or modified, you will receive a written finding on the Supervisors' decision within 10 days of the decision. If your proposal is approved, your property will be added to the Maidencreek Township Ag Security Area and recorded at the court house. The Township will also notify the Pennsylvania Secretary of Agriculture of the change to the Ag Security Area.

PA DEPARTMENT OF AGRICULTURE

LAO-95, REV. 6-85

PROPOSAL FOR THE CREATION OR MODIFICATION OF AN AGRICULTURAL SECURITY AREA

This form is to be completed by the landowner(s) who propose(s) to form an agricultural security area under the Agricultural Area Security Law (Act 43 of 1981). Three copies of this form including required map (see below) are to be submitted to the local unit of government in which the proposed agricultural area is located. If the proposed area is located in more than one local unit of government, the proposal shall be submitted to all governing bodies affected. The tax parcel number can be obtained from the property tax notice. If the number can't be found, substitute the deed reference number for the property.

LOCAL GOVERNMENT UNIT USE ONLY

DATE RECEIVED_____

HEARING DATE _____

ACTION TAKEN:

O APPROVED W/O MODIFICATION

O MODIFIED, THEN APPROVED

O REJECTED

A county tax map, a U.S. Geological Survey topographical map, or other map base as specified by the local government unit showing the boundary of the proposed agricultural area and the boundaries of the properties owned by the undersigned applicants within the proposed agricultural area shall be attached to each copy of this form. Properties owned by each of the applicants shall be identified on each map. In cases of joint ownership, ALL OWNERS must sign the proposal.

1 Location of the proposed area: Maidencreek Township, Berks County

2 Total acreage in area:_____

3 Total acreage owned by landowners proposing area_____

4 Names and addresses of landowners proposing the area. Use additional paper with just columns if needed. Signers to this proposal give their consent to include the described land in the agricultural security area once it is approved.

Landowner's Name (PRINTED) and Signature (BELOW DOTTED LINE)	Address (PRINT)	County Tax Parcel or Account Number	Acreage

AFFIDAVIT FOR PROOF OF PERSON

COMMONWEALTH OF PENNSYLVANIA :
:
COUNTY OF BERKS :

On the _____ day of _____, 20_____, before me, the Subscriber, a Notary Public in and for the above State and County personally appeared _____ and in due form of law acknowledged their execution of the foregoing instrument for the creation of an Agricultural Security Area to be their and each of their act and deed, and desired the same might be recorded as such.

IN WITNESS WHEREOF I have hereunto set my hand official seal.

_____

_____

_____

Sworn to and subscribed
Before me this _____ day
of _____, 20___

_____
Notary Public