BERKS EARNED INCOME TAX BUREAU

Who we are

The Berks County Earned Income Tax Collection Bureau ("Berks EIT Bureau") is an agency appointed by the Berks County Tax Collection Committee to serve as the sole tax collector to collect income and certain other taxes for the Berks County Tax Collection District as required by Pennsylvania Act 32. Berks EIT Bureau's jurisdiction is comprised of all the school districts and municipalities of Berks County, as well as Douglass Township, New Hanover Township, and Upper Frederick Township of Montgomery County, which are located within the Boyertown Area School District.

Requirements for Employers

Pennsylvania Act 32 requires all employers to withhold local earned income tax on behalf of all employees. Berks EIT Bureau also collects Local Services Tax from employers within our jurisdiction. If an employer has a place of business within our tax collection district and employs one or more persons, other than domestic servants, for compensation, the employer shall register with Berks EIT Bureau. Berks EIT Bureau requires electronic submission of quarterly earned income tax and local services tax (if applicable) from employers.

Requirements for Individuals

- Every resident of our member school districts and municipalities must file an annual Local Earned Income Tax Return with Berks EIT Bureau. This includes Douglass Township, New Hanover Township and Upper Frederick Township in Montgomery County, which are a part of the Boyertown Area School District. Online filing is available and highly encouraged.
- If no income was earned by either Taxpayer or Spouse, a return must be filed indicating the reason for no earned income in the indicator box on the return. The options are Disabled, Deceased, Homemaker, Unemployed, Student, Active Military, or Retired.
- Non-taxable income is not reported. Non-taxable income is defined as: old age benefits, retirement income, alimony receipts, sickness or disability benefits from insurance, capital gains or losses, active duty military pay or bonuses, income from stocks and trusts, rent from "investment" ownership, death benefits, proceeds from life insurance policies, gifts and bequests, interest, dividends, public assistance, unemployment compensation, Subchapter "S" net profits, gambling winnings, and meals and lodging for employer's convenience.
- Part-year residents shall file a tax return to declare only their earnings and tax withheld while residing within our taxing jurisdiction.
- All individuals who are self-employed or whose employer does not withhold the Local Services Tax must remit the tax, if applicable, to Berks EIT Bureau directly.

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